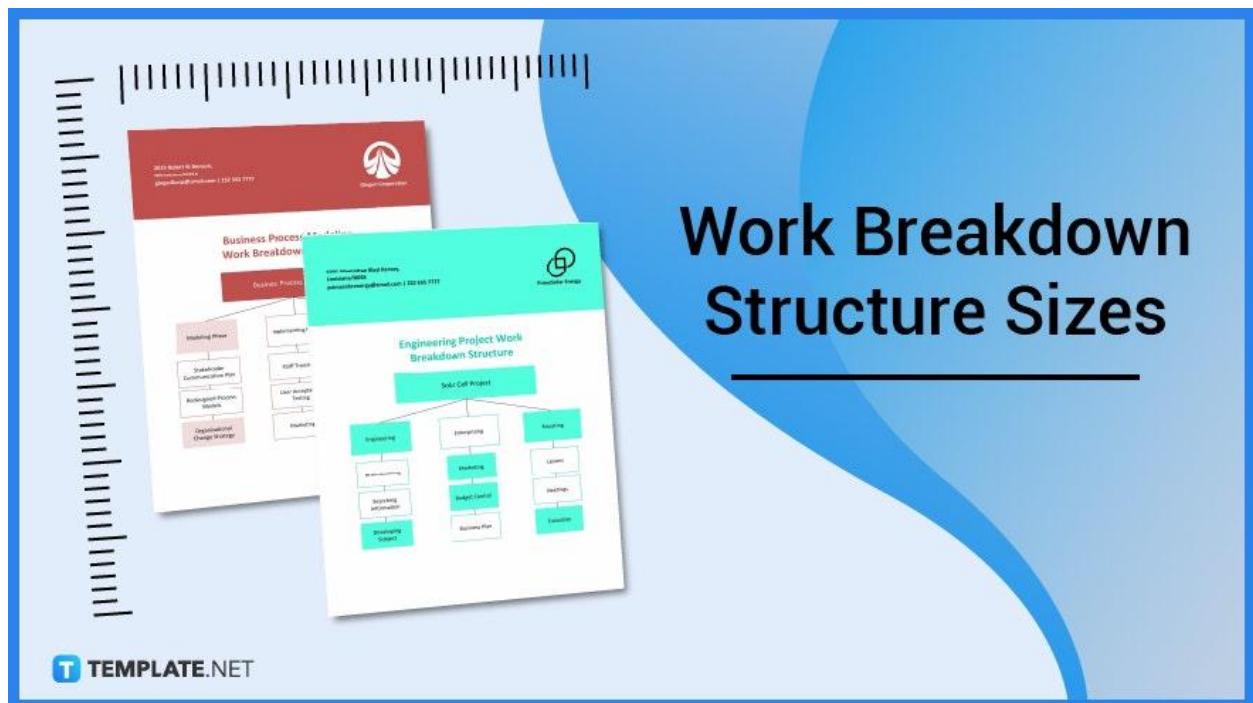


Work Breakdown Structure Sizes

Work breakdown structure sizes vary from one another as they are used in different WBS flow charts, lists, spreadsheets, and table documents according to the standards of a project management team, department, company, or organization. Whether you are creating a WBS for a construction project, software development project, wedding event, or magazine layout, designing a clear and detailed document in its right size is essential to maintain clarity, efficiency, and productivity in all your projects.



Work Breakdown Structure Sizes Standard

Letter Size

A work breakdown structure data visualization chart in standard letter size has length and width of 8.5 x 11 inches, 21.59 x 27.94 cm., and 215.9 x 279.4 mm. It is commonly used by many project managers, data analysts, event planning teams, product marketing services departments, and other business professionals for their WBS outlines, folders, organizational charts, data charts, and other office documents.

Legal Size

Work breakdown structure charts in legal size have standard dimensions of 8.5 x 14 inches, 21.59 x 35.56 cm., and 215.9 x 355.6 mm. A legal paper is generally used for risk management contracts, finance transactions, software development WBS contracts, magazine publishing legal documents, building construction agreements, event policy documents, and other attorney files.

A4 Size

The standard sizes of work breakdown structure flow charts, outlines, and tables in A4 paper are 8.5 x 14 inches, 21 x 29.7 cm., and 210 x 297 mm. A4 is typically used in WBS timeline charts, WBS dictionary guides, blog content WBS Gantt charts, event planning WBS schedules, and other project planning WBS diagrams.

Work Breakdown Structure Sizes for Print

The WBS sizes for print are Letter and A4. Work breakdown structure flow charts and organizational charts in letter size are printed with standard length and width of 8.5 x 11 inches, or 21.59 x 27.94 cm.

While work breakdown structure spreadsheets in A4 have length and width of 8.5 x 14 inches or 21 x 29.7 cm. These sizes are mostly used by IT project management teams, event planning services staff, business departments, organizations, and other active project planning professionals.

Work Breakdown Structure Sizes for Print

 **TEMPLATE.NET**

TYPE OF PAPER	SIZE(in)	SIZE(cm)
Letter Size	8.5" × 11"	21.59 × 27.94 cm
A4 Size	8.3" × 11.7"	21 × 29.7 cm

Work Breakdown Structure Sizes for Business

Various businesses and managers use a work breakdown structure in letter size with standard dimensions of 8.5 x 11 inches, or 21.59 x 27.94 cm. Outline your WBS for your product development team or marketing service team in A4 size for the visual representation of the different elements and levels on their project deliverables. Project management teams use these standard sizes for their work breakdown structure because all of the vital components are shown with accuracy and clarity in an organized manner.

Work Breakdown Structure Sizes for Business

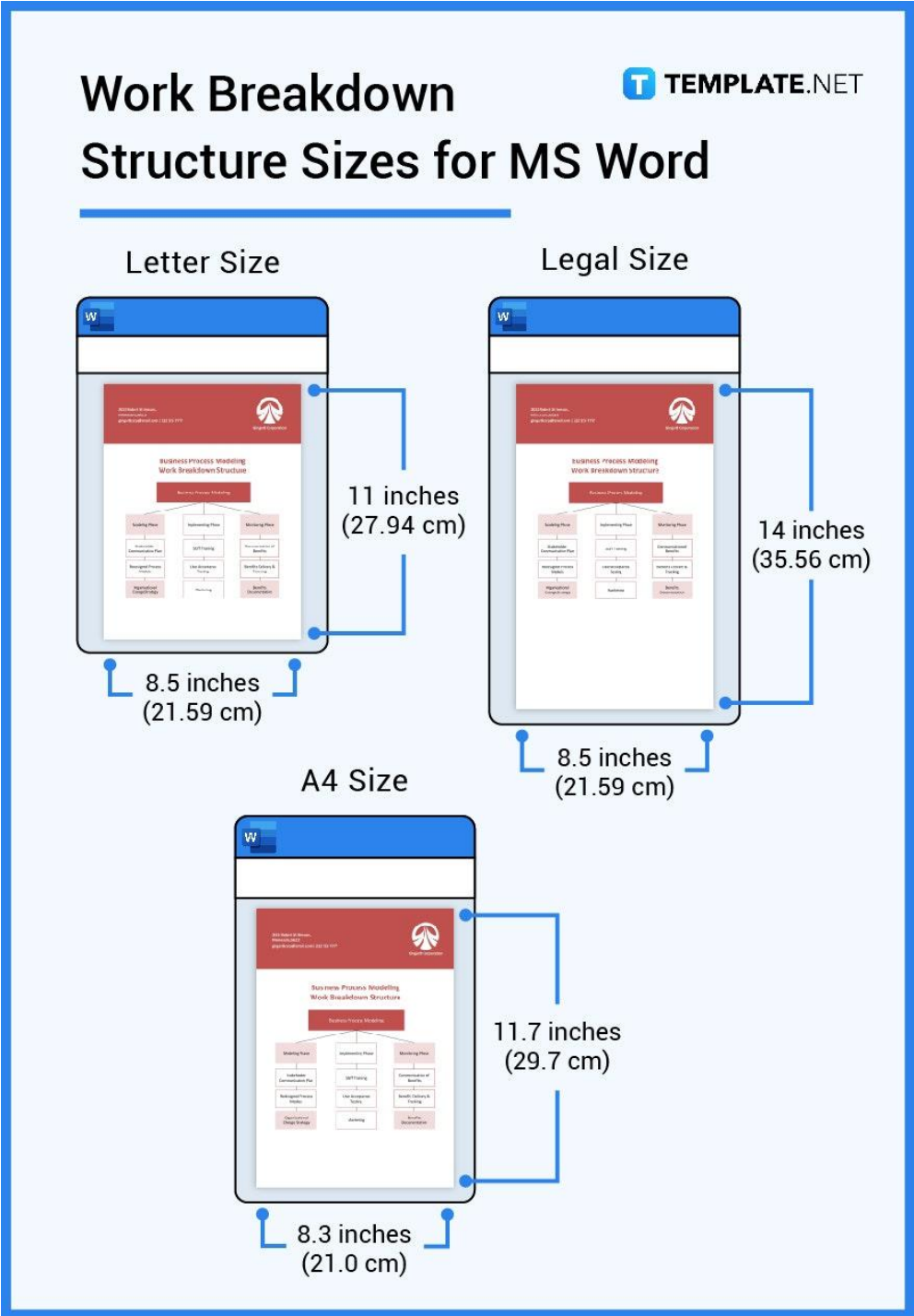
Letter Size
8.5 inches (21.59 cm) x 11 inches (27.94 cm)

A4 Size
8.3 inches (21 cm) x 11.7 inches (29.7 cm)

The graphic displays two versions of a 'Business Process Modeling Work Breakdown Structure' template. The Letter Size version is 8.5 inches wide and 11 inches high. The A4 Size version is 8.3 inches wide and 11.7 inches high. Both templates have a red header with a logo and a hierarchical tree structure of tasks. The Letter Size version has a larger font and more space between elements, while the A4 Size version is more compact.

Work Breakdown Structure Sizes for MS Word

The WBS sizes available in MS Word are letter, legal, and A4. Letter size has dimensions of 8.5 x 11 inches, or 21.59 x 27.94 cm., and legal size has dimensions of 8.5 x 14 inches, or 21.59 x 35.56 cm. Plus, A4 paper has a standard length and width of 8.5 x 14 inches, or 21 x 29.7 cm.



Work Breakdown Structure Sizes for Apple Pages

If you are planning to construct a work breakdown structure chart, table, or outline in Apple Pages, you should use standard paper sizes that are available in the document formatting options such as US letter, US legal, executive, and A4. US letter has a standard length and width of 8.5 x 11 inches, and US legal has an ideal length and width of 8.5 x 14 inches. Moreover, WBS documents in A4 have measurements of 8.5 x 14 inches.

Work Breakdown Structure Sizes for Apple Pages T **TEMPLATE.NET**

US Letter Size

11 inches

8.5 inches

US Legal Size

14 inches

8.5 inches

A4 Size

11.7 inches

8.3 inches

Work Breakdown Structure Sizes for Google Docs

Create a compelling and illustrated work breakdown structure organizational charts and tables while using Google Docs. The standard paper sizes for the work breakdown structure are letter (8.5 x 11 inches), and legal (8.5 x 14 inches). Additionally, outline your Work Breakdown Structure project management process, and Gantt chart timeline in A4 (8.27 x 11.69 inches).

Work Breakdown Structure Sizes for Google Docs

US Letter Size
8.5 inches (width) x 11 inches (height)

Legal Size
8.5 inches (width) x 14 inches (height)

A4 Size
8.27 inches (width) x 11.69 inches (height)

The graphic illustrates three Google Docs templates for a Work Breakdown Structure (WBS) chart. Each template shows a hierarchical organizational chart for 'Business Process Modelling Work Breakdown Structure'. The chart is divided into three main phases: Planning Phase, Implementation Phase, and Monitoring Phase. Each phase contains several sub-tasks, such as 'Business Requirements Analysis', 'Staffing', 'Resource Allocation', 'Risk Assessment', 'Performance Monitoring', and 'Quality Assurance'. The templates are shown in three different sizes: US Letter (8.5 x 11 inches), Legal (8.5 x 14 inches), and A4 (8.27 x 11.69 inches). The 'Legal Size' template is the tallest, followed by 'A4 Size', and 'US Letter Size' is the shortest. The 'A4 Size' template is the widest, while 'US Letter Size' and 'Legal Size' have the same width of 8.5 inches.

Work Breakdown Structure Sizes FAQs

What are the steps in work breakdown structure development?

The basic steps in work breakdown structure development are to specify the goals, objectives, and scope of the project, determine the stages of the project, list the project deliverables, construct work packages, and select the respective people responsible for handling each task.

What does a work breakdown structure provide?

A work breakdown structure provides a hierarchical diagram of the activities, events, tasks, subtasks, and other components that are broken down into manageable tasks to execute the project.

What is a work breakdown structure in business?

A work breakdown structure in business is an effective planning tool to organize the deliverables into varying levels according to the dependencies to help the owners and managers of the business to understand the entire work and monitor its progress.

How do you calculate the work breakdown structure?

When calculating the work breakdown structure, list down the top-level deliverables of the project, deconstruct each deliverable into tasks, examine every task, and map out the tasks to get an estimation.

Why is it difficult to develop a WBS?

Developing a WBS is difficult because sequencing the deliverables into tasks and then into subtasks must be done along with the whole team and there are times when strong voices dominate during the session of subdividing the work into relevant elements.

Can you have a project without WBS?

Having a project without WBS can be challenging for a team working on an overwhelming project, but some managers or teams working on a smaller project can use other basic project management tools such as basic outlines, calendars, and spreadsheets.

What are the qualities of a work breakdown structure?

The key qualities of a work breakdown structure are the number of participants required for the project, the timeline of the work packages, and the cost of the task execution.

What would happen if you start a project without WBS?

If you begin working on a small project without a WBS, you can use a simple outline or chart to monitor and accomplish the tasks.

What is the 100% rule for WBS?

The 100% rule for WBS is sufficient work, all external and internal deliverables, and accurate costs defined in the project scope.

What are some formats that can be used in the work breakdown structure?

Some formats that can be used in the WBS are flow charts, spreadsheets, lists, and text-based outlines.

How many levels should a WBS be?

A WBS should have three levels, but the levels indicated there are based on the complexity or range of the projects.

Why do you need WBS for running a project?

Project managers and the members of the team need WBS for running a project because it allows them to properly plan the budgeting and scheduling of each activity and task, implement each of the deliverables simultaneously, and track the progress and workflow of the project.

What are the limitations of the work breakdown structure?

The limitations of the WBS are over-micromanagement of the steps, mistakes in defining the deliverable requirements, breakdown of project tasks, building the WBS can be stressful, and unexpected project changes.