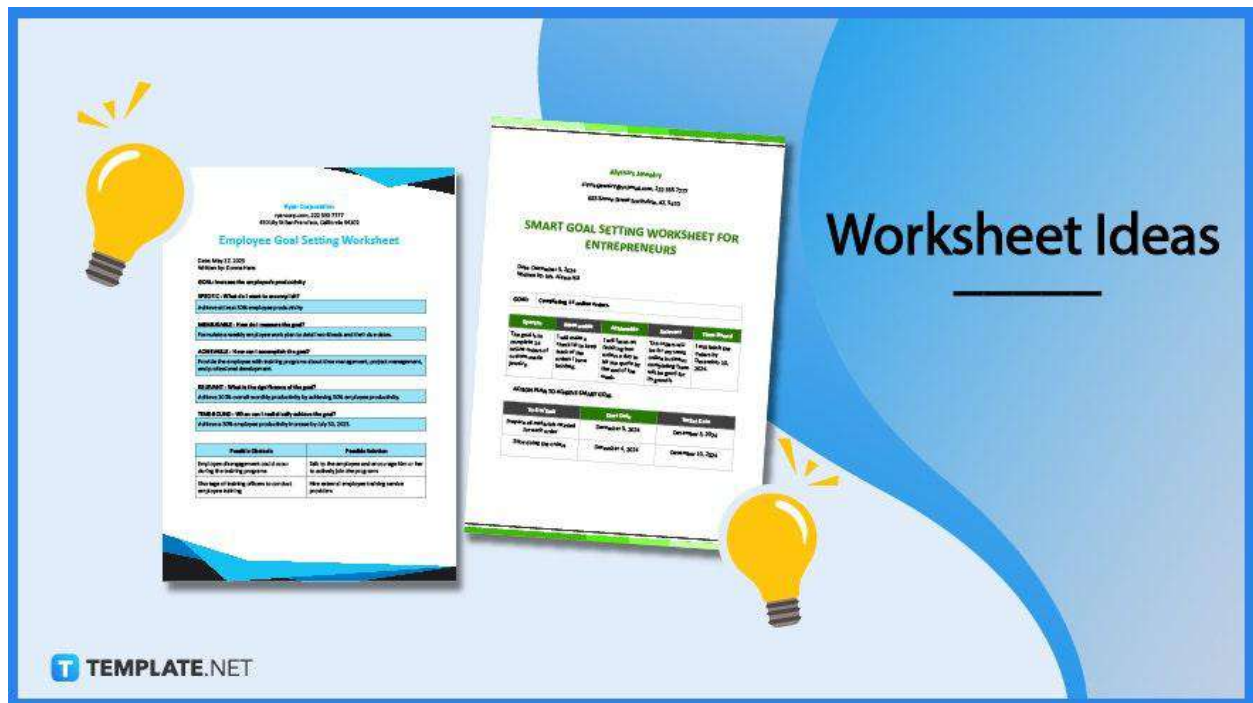


# Worksheet Ideas

Worksheet ideas help you create substantial, creative, and good-quality worksheet documents. Making use of ideas and examples will make the task of creating worksheets easier, faster, and a whole lot better.



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## Worksheet Ideas and Examples

By definition, a worksheet is a sheet of paper used to perform plans, notes, computations, or comments. This document is commonly used in school for assessment and at work for guidelines. With this, the ideas and examples in this article will come in handy to offer various ways to use worksheets, and examples that will level up your document.

## Smart Goals Worksheet Ideas and Examples

A [smart goals worksheet](#) is a goal planner consisting of objectives and ways to achieve a certain goal. This idea will be useful for students who want to achieve good things in school, and adults who aim to become a better version of themselves. The SMART in this worksheet is an abbreviation that means specific, measurable, attainable, relevant, and timely.

PRINTABLE | EDITABLE

# SMART GOAL WORKSHEET

A4 Size  
Letter Size

**Bridget Ray Company**  
bridgetraycompany@yodhoo.com, 222 555 7777  
765 Avenue, Omaha, Nebraska

## 2031 Worksheets SMART Goal

**Goal :** Produce 10,000 worksheets by the given deadline.

<b>Specific</b>	The company will assign production staff to produce 10,000 distributable worksheets within the allowable timeframe.
<b>Measurable</b>	The company will assign daily worksheet production tasks to the staff.
<b>Achievable</b>	The company will assign daily production tasks to plan, design, and create usable 10,000 worksheets by August 23, 2032.
<b>Relevant</b>	The company will produce 10,000 worksheets for distribution.
<b>Time-Bound</b>	The company will need to produce at least 5,000 completed and usable worksheets by February 23, 2032, finishing the project with a total of 10,000 worksheets by August 23, 2032.

### How To Measure the Goal?

Each relevant production staff member will be assessed for their capabilities, assigning them adequate daily tasks to meet their daily target and produce the required worksheets.

### How To Achieve the Goal?

Production members will be assigned daily tasks for completing the worksheets. Each staff member is expected to meet their individual daily quota to contribute as needed.

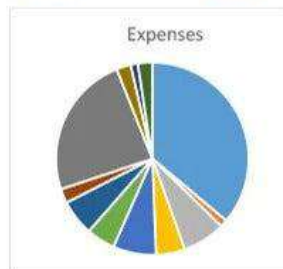
# Monthly Budget Worksheet Ideas and Examples

A [monthly budget worksheet](#) streamlines your monthly income and expenses. This worksheet help you become a smart spender and create a healthy relationship with your finance. The monthly budget worksheet will come in handy at home, school, and businesses.

## Monthly Budget Worksheet

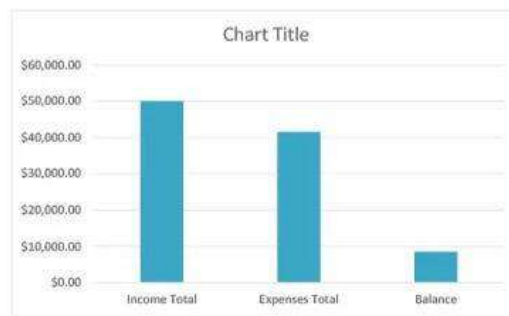
Income list	Amount	Savings List	Amount
Salary	\$25,000.00	Insurance	\$3,000.00
Part Time Salary	\$10,000.00	Chit Amount	\$2,000.00
Previous Month Balance	\$10,000.00	Emergency	\$1,000.00
Through Property	\$5,000.00	Others	\$1,000.00
<b>Total</b>	<b>\$50,000.00</b>	<b>Savings Total</b>	<b>\$7,000.00</b>

Expenses	Amount	Income Total	\$50,000.00
Rent	\$15,000.00	Expenses Total	\$41,500.00
Water Bill	\$500.00	<b>Balance</b>	<b>\$8,500.00</b>
Electricity Bill	\$3,000.00		
Car Maintenance	\$2,000.00		
Groceries	\$3,000.00		
Utilities	\$2,000.00		
Credits	\$2,500.00		
Dairy Bill	\$1,000.00		
Children Fee	\$10,000.00		
Gas Bill	\$1,000.00		
Internet	\$500.00		
Others	\$1,000.00		
<b>Total</b>	<b>\$41,500.00</b>		



Available Balance Status

GREAT ACHIEVEMENT



## Asset Worksheet Ideas and Examples

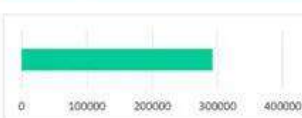
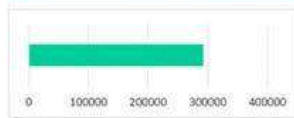
An [asset worksheet](#) documents your income, liabilities, and net worth. This worksheet makes it easier to keep track of your financial resources and have a single grasp of everything. This will be useful if you are trying to become improve your relationship with your financial resources.

## Asset Worksheet

ABC Company PVT. LTD.

934 Livingston Drive, West Palm Beach, FL 33404  
1-202-555-0152

TOTAL ASSETS	292400	TOTAL LIABILITIES AND EQUITY	292400
--------------	--------	------------------------------	--------



ASSETS		LIABILITIES AND EQUITY	
Current Assets	Amount	Current Liabilities	Amount
Cash	3100	Accounts payable	36400
Accounts receivable	8300	Interest payable	4000
Inventory	41000	Taxes payable	7000
Prepaid expenses	2000	Notes, short-term (due within 12 months)	10000
Other current assets	500	Other current liabilities	5000
Total Current Assets	54900	Total Current Liabilities	62400
Fixed Assets	Amount	Long-term Debt	Amount
Machinery & equipment	9000	Bank loans payable	60000
Land & buildings	5500	Other long term debt	10000
Other fixed assets	4000	Total Long-term Debt	70000
(LESS accumulated depreciation on all fixed assets)	6000		
Total Fixed Assets (net of depreciation)	12500	Total Liabilities	132400
Other Assets	Amount	Shareholders' Equity	Amount
Intangibles	100000	Equity Capital	120000
Deposits	20000	Retained earnings	40000
Goodwill	100000		
Other	5000		
Total Other Assets	225000	Total Shareholders' Equity	160000



## Payroll Worksheet Ideas and Examples

The [payroll worksheet](#) is a single dashboard containing the list of names, a summary of the working hours, tax details, and other relevant payroll information. This worksheet will make the lives of payroll officers easier and better. Payroll worksheet come in handy for companies and organizations that deals with people and their salary.



## Payroll Worksheet

Employee Name	CTC	Basic Pay	HRA	Special	Bonus	Total	TDS	EPF	Medical	Total	Net Payable
Vakil	\$60,000.00	\$35,000.00	\$15,000.00	\$5,000.00	\$10,000.00	\$125,000.00	\$7,000.00	\$0.00	\$10,000.00	\$17,000.00	\$108,000.00
Colema	\$30,000.00	\$20,000.00	\$8,500.00	\$6,000.00	\$4,000.00	\$68,500.00	\$8,000.00	\$0.00	\$4,000.00	\$12,000.00	\$56,500.00
Cooper	\$20,000.00	\$15,000.00	\$1,000.00	\$8,000.00	\$2,000.00	\$46,000.00	\$3,000.00	\$0.00	\$3,000.00	\$6,000.00	\$40,000.00
Earle Fynn	\$25,000.00	\$20,000.00	\$1,000.00	\$6,000.00	\$40,000.00	\$92,000.00	\$1,000.00	\$0.00	\$6,000.00	\$7,000.00	\$85,000.00
Frank Gary	\$14,000.00	\$8,000.00	\$1,000.00	\$10,000.00	\$35,000.00	\$68,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$64,000.00
Henry Holt	\$15,000.00	\$12,000.00	\$500.00	\$9,000.00	\$30,000.00	\$66,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,500.00
Ike Lawrence	\$8,000.00	\$4,000.00	\$1,000.00	\$8,000.00	\$2,000.00	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00
James	\$8,000.00	\$4,000.00	\$1,000.00	\$10,000.00	\$35,000.00	\$58,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,000.00
Jessie	\$8,000.00	\$4,000.00	\$1,000.00	\$9,000.00	\$30,000.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,000.00
Reuben	\$8,000.00	\$4,000.00	\$1,000.00	\$6,000.00	\$40,000.00	\$59,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,000.00
Williams	\$22,000.00	\$11,000.00	\$2,000.00	\$5,000.00	\$10,000.00	\$50,000.00	\$1,000.00	\$5,000.00	\$0.00	\$6,000.00	\$44,000.00



# Biography Worksheet Ideas and Examples

A biography is a written history of a person's life or an account of the life of something. A [biography worksheet](#) is a tool used to teach biography and learn information about the life of someone or something. This is commonly used in school to introduce biographical history to students and to summarize information about a certain individual, group, or thing.

## Biography Worksheet

Name:  Date Due:

Book Title:

Author:

Who is Your Biography About?

What Time Period did they live in?

Where and when was this person born?

Why is this Person Famous?

What type of Education did this person receive?

What were this person's goals growing up?

Who helped this person achieve his/her goals? How?

Did this person struggle to reach his/her goals? Why or why not?

What was the turning point in this person's life?

Why should/Shouldn't a biography be Written on this person?



# Financial Worksheet Ideas and Examples

A [financial worksheet](#) helps you make informed financial decisions. This worksheet contains financial data and a clear look at your financial movement. This worksheet makes you plan for financials smartly and responsibly.

## Financial Worksheet

[ABC Company]

[991 Ketch Harbour Ave. IN 47711]  
[+1-202-555-0127], [abccompany@email.com]



Income	Jan	Feb	Mar
Sales	\$50,000.00	\$50,000.00	\$50,000.00
Other	\$5,000.00	\$5,000.00	\$5,000.00
Total Income	\$55,000.00	\$55,000.00	\$55,000.00

Cab Expenses	Jan	Feb	Mar
Rent	\$5,000.00	\$5,000.00	\$5,000.00
Insurance	\$3,500.00	\$3,500.00	\$3,500.00
Gas	\$1,550.00	\$1,500.00	\$1,450.00
Cab Repair		\$2,000.00	
Wash and Detailing	\$500.00	\$500.00	\$500.00
Parking	\$1,000.00	\$1,000.00	\$1,000.00
Toll	\$250.00	\$250.00	\$250.00
Total Cab Expenses	\$11,800.00	\$13,750.00	\$11,700.00

Total Expense Data Bar	\$85,323.00	\$37,350.00	\$34,200.00
Total Savings Data Bar	-\$30,323.00	\$17,650.00	\$20,800.00

Office Expenses	Jan	Feb	Mar
Office Space Rental	\$10,000.00	\$10,000.00	\$10,000.00
Internet Charges	\$2,000.00	\$2,000.00	\$2,000.00
Computers	\$50,000.00		
Dues and Subscription	\$500.00	\$500.00	\$500.00
Coaching	\$3,000.00	\$3,000.00	\$3,000.00
Office Supplies	\$1,500.00	\$1,500.00	\$1,500.00
Postage and Freight	\$1,000.00	\$1,000.00	\$1,000.00
Fax Charges	\$500.00	\$500.00	\$500.00
Printing	\$3,000.00	\$3,000.00	\$1,500.00
Electricity	\$1,523.00	\$1,600.00	\$2,000.00
Professional Fees	\$500.00	\$500.00	\$500.00
Total Office Expenses	\$73,523.00	\$23,600.00	\$22,500.00

Total Expenses	\$85,323.00	\$37,350.00	\$34,200.00
Total Savings	-\$30,323.00	\$17,650.00	\$20,800.00



# **Nursing Worksheet Ideas and Examples**

The nursing profession is among the noblest job in the world. The [nursing worksheet](#) helps nurses to practice their tasks, refresh their knowledge, and learn new nursing information. This document will come in handy everywhere in the nursing field.

# Nursing Worksheet

Date		Room	
Patient		Age	
		Sex	
Admitted		HD	
		LOS	
Diagnosis		Procedure	
Code Status		Comorbid Conditions/Hx	
Allergies			

## Significant Hospital History

Neuro  
Orientation:  
Pupils:  
Temp:  
Weight:  
Restraints:  
Psych/Soe:  
Extremity Strength:  
Activity:  
Fall Precautions:

CV  
Rhythm:  
HR:  
BP:  
"A" Line  
Swan Ganz: PA PAWP  
CVP: CO  
Pacer Wires:

## Body System

Neuro  
Plan:  
  
Variances:

Cardiovascular  
Plan:  
  
Variances:



# Daily Worksheet Ideas and Examples

A [daily worksheet](#) allows you to keep track of your daily duties and responsibilities. This worksheet organizes your day, helps you achieve your daily goals, and makes every day count. Daily worksheet creates an effective routine for you.



## DAILY WORKSHEET

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Employee Number: \_\_\_\_\_ Status: \_\_\_\_\_  
Department: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date	Start Time	End Time	Regular Hours	Overtime Hours	Total Hours
					0:00:00
					0:00:00
					0:00:00
					0:00:00
					0:00:00
					0:00:00
					0:00:00
Weekly Totals			0:00:00	0:00:00	0:00:00

Prepared By: \_\_\_\_\_  
Approved By: \_\_\_\_\_

EMPLOYEE  
SIGNATURE

### THANK YOU FOR YOUR BUSINESS

TERMS: If you have any questions concerning this invoice, contact [CONTACT PERSON] at [CONTACT NUMBER].



# Earth Day Worksheet Ideas and Examples

An [earth day worksheet](#) is a fun and interactive activity for young students to understand the Earth. This worksheet introduces kids, especially those in kindergarten and preschool, to the things that we have to do for the Earth. This kind of worksheet contains drawing activities, reading, and other fun classroom activities.



# EARTH DAY WORKSHEET



**NAME: BRIANNA MILLS**

**DATE: 04/29/2050**

**WRITE YOUR ANSWERS TO THE QUESTIONS  
IN THE RIGHT COLUMN.**



## QUESTION

**WHEN IS EARTH DAY?**

**WHO CREATED EARTH  
DAY?**

**ON WHAT YEAR DID  
EARTH DAY GO GLOBAL?**

**WHY IS EARTH DAY  
CELEBRATED?**

**HOW MANY PEOPLE  
RECOGNIZE EARTH  
DAY EVERY YEAR?**

## ANSWER



## Debt Worksheet Ideas and Example

A [debt worksheet](#) is a single view of all your payables including bills and plans with their respective interest or additional cost. This worksheet ensures that no payable is left unpaid. Using this worksheet will make you a responsible borrower and spender.

## Debt Worksheet

Name: Jacob  
Address: 13 Pearl Avenue, Herndon, VA 20170

Source of Income: \$25,000.00  
Contact No: 202-555-0159

Total Debt: \$594,000.00  
Average Interest Rate: 8%  
Average Monthly Interest: \$4,042.50

Total Monthly Payments: \$24,189.66  
Amount Available: \$25,000.00  
Extra Repayments: \$810.34

Item	Loan Starting Date	No. of Months	Amount Owed	Interest Rate	Monthly Payment
Credit Card	16-04-19	5	\$4,000.00	5%	\$923.90
Home Loan	16-04-19	48	\$500,000.00	11%	\$11,012.00
Education Loan	16-04-19	12	\$90,000.00	9%	\$12,253.76

Extra Amount Paid	Amount
Credit Card	\$810.00
Total	\$3800.00

Note: With the above extra amount we can clear the part payment of credit card from the month.

Signature: \_\_\_\_\_



# **Worksheet Ideas FAQs**

## **What are worksheets in business?**

Worksheets in business are a technique in accounting and are also a tool used for guides.

## **Why do we use worksheets in the classroom?**

Worksheets are activity papers done for knowledge building and skill-nurturing in classrooms.

## **What makes an effective worksheet?**

An effective worksheet consists of the proper elements and can achieve its purpose.

## **What should be included in accounting worksheets?**

An accounting worksheet should include accounting data, adjustments, balance sheets, income statements, and unadjusted balances.

## **What grade level are big small worksheets for?**

Big and small worksheets are for young students specifically those in preschool and kindergarten.

## **What are the key features of worksheets?**

The key features of worksheets are the title, sections, and content or body of the worksheet where the main content is seen.

## **What is the use of a worksheet in projects?**

Worksheets can act as a guide and managing tool during projects.

## **What are the components of worksheets?**

Worksheets are composed of contents divided into sections, questions, and spaces for answers, and some kinds of a worksheet consist of guidelines or rules for use.

## **What is the best way to save and print the worksheets?**

In printing a worksheet, you have to make sure that the page layout and print settings are formatted properly to get the maximum possible quality of digital to print.

## **How does a worksheet work?**

A worksheet works in different ways, among its common uses are for school and work.

## **What two financial statements are prepared from the worksheet?**

The two financial statements prepared from the worksheets are the balance sheet and the income statement.

## **Why are worksheets part of the accounting record?**

A worksheet is an efficient tool used in preparing accounting records.

## **What are alternatives for worksheets?**

Good alternatives for worksheets are videos, board games, books, reading materials, artworks, live games, and other education-related fun.