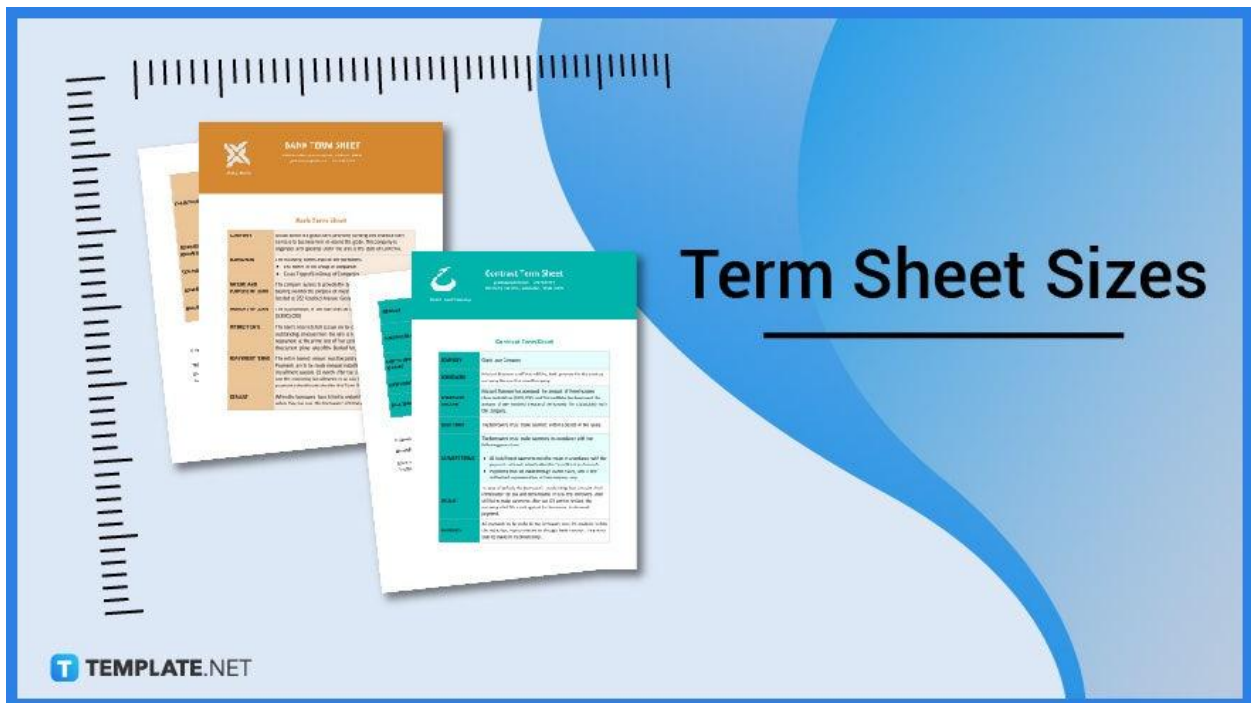


Term Sheet Sizes

A term sheet size depends on how many details its information fields contain. It is important to ensure that a term sheet clearly describes the terms and conditions a company and an investor is negotiating and agreeing upon.



Term Sheet Sizes Standard

Letter (8.5 × 11 in)

The US Letter paper size, which measures 8.5 × 11 inches, is one of the most popular formats of the traditional paper sizes. This paper size is used as the standard for business and academic documents.

A4 (8.3 × 11.7 in)

The A4 paper size, measuring 8.3 × 11.7 inches, is a classic paper size for printers. This paper size is usually used for letters and forms as well as notes, children's books, encyclopedias, magazines, and leaflets.

Term Sheet Sizes for Print

The standard paper size for printing term sheets is the Letter (215.9 × 279.4 mm). A term sheet can be modified by changing its font size between 10-12 points, font style, margins, and line spacing, as well as by adding and removing details from its content.

Term Sheet Sizes for Print

 **TEMPLATE.NET**

| TYPE OF PAPER | SIZE (in) | SIZE (mm) |
|---------------|--------------|------------------|
| Letter size | 8.5" × 11" | 215.9 × 279.4 mm |
| A4 size | 8.3" × 11.7" | 210 × 297 mm |

Term Sheet Sizes for MS Word

Term sheets that are created using MS Word can be printed in Letter (8.5 × 11 in) and A4 (8.3 × 11.7 in) paper sizes. You can add the list of terms, summarize the terms, explain the dividends, include the voting agreement, and closing items, then review, edit, and print for signatures.

Letter Size

8.5 inches

11 inches

A4 size

8.3 inches

11.7 inches

TEMPLATE.NET


Term Sheet Sizes for Apple Pages

Both the Letter (21.59 × 27.94 cm) and A4 (21 × 29.7 cm) paper sizes are available in the Apple Pages. You can alter your term sheet's paper size by choosing the File tab, selecting the Page Setup, clicking the Paper Size menu, then choosing the Manage Custom Sizes.

Term Sheet Sizes for Apple Pages

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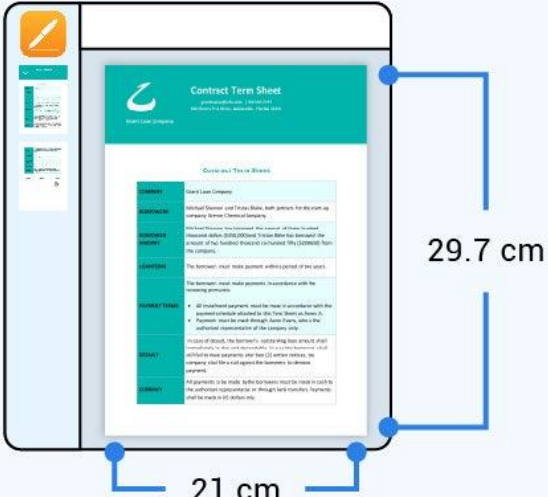
Letter Size



21.59 cm

27.94 cm

A4 Size




21 cm

29.7 cm


Term Sheet Sizes for Google Docs

Google Docs allows you to create or edit your term sheets and print them using the Letter (8.5 × 11 in) or A4 (8.3 × 11.7 in) paper sizes. You can change its paper size by clicking the File tab, choosing the Page Setup, clicking the Paper Size, and then selecting your desired paper size among the options available.

Term Sheet Sizes for Google Docs




Letter Size



8.5 inches

11 inches

A4 Size



8.3 inches

11.7 inches

Term Sheet Sizes FAQs

What is the term sheet format?

A term sheet's format includes the business information, security types offered, valuations, investment amounts, liquidation preference, stake in percentage, voting right, and miscellaneous such as investor commitment, founder's obligation, time frame, non-disclosure requirements, and the closing date.

How do you analyze a term sheet?

To analyze a term sheet, you should give attention to the names of the investors, the total amount raised to date, the price of each share, the value of the company before the investment, and the company's shares multiplied by the share price.

What is an equity term sheet?

Equity term sheets set out all the key aspects of the equity investment and serve as a guide on the matters to be agreed upon by the management team and the external investors.

How do you write a good term sheet?

A good term sheet summarizes the key points of the agreement before the execution of a legally binding document which includes the purpose of the agreement, a summary of the terms and conditions, offering terms, dividends, liquidation preference, provisions, participation rights, board of directors, and voting agreement and more.

How are term sheets calculated?

Term sheets can be calculated using a calculator that is commonly used in financial contracts between entrepreneurs or founders and venture investors like a venture capital firm, angel, corporate investor, and more.

What is the point of a term sheet?

A term sheet aims to outline the proposed terms and conditions under which an investment will be made which is important to attract investors like venture capitalists with capital to support enterprises.

What is a summary term sheet?

A summary term sheet refers to the summarized terms and conditions that are being negotiated or presented by the parties involved in an agreement or investment deal.

How do you choose a term sheet?

You should choose a term sheet with the highest value adjusted ownership which you can identify by multiplying the value factor by your post-money ownership.

What is the size of the term sheet?

A term sheet can be just one page or 10 pages long which can be printed using the letter or A4 paper sizes.

How do you negotiate a term sheet?

To negotiate a term sheet, make sure that founders clearly understand your valuation and total financing amount, include a constructive discussion about the makeup of the board of directors, provide a model of expected exit values to understand the difference between the liquidation preference formula, provide a set of protective provisions, discuss founder vesting, anti-dilution protection, and the exclusivity of the agreement.

What is an indicative term sheet?

An indicative term sheet refers to a document that describes the proposed basic business terms and conditions upon which a bank proposes to provide the financial services needed by a borrower.

What does a term sheet consist of?

A term sheet consists of key components which are the valuation, securities or assets being offered, investment amount, percentage stake, voting rights, liquidation preference, anti-dilutive provisions, and investor commitment.

Does the term sheet come before due business diligence?

Term sheets are usually signed before investors start making their business diligence or due diligence which means that a company agrees not to approach other investors or purchasers for a certain time.

When should you ask for a term sheet?

Term sheets are provided by entrepreneurs for investors who may offer capital to fund a startup which contains its purpose and the basis for the terms and conditions.

How legally binding is a term sheet?

Term sheets are not legally binding as it contains only the key and broad points between parties in which an investment will be made and acts as a template for the in-house or external legal teams to draft definitive agreements.