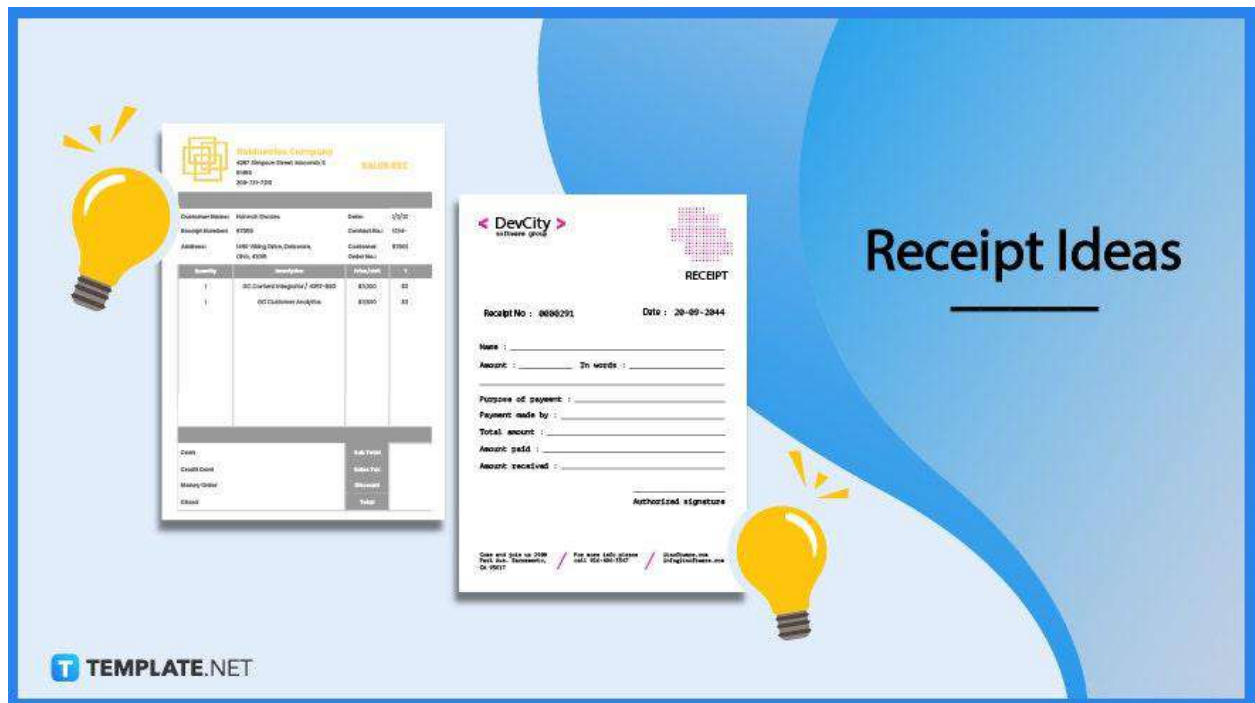


# Receipt Ideas

[Receipts](#) are used on various occasions, so creating one may be overwhelming. There are a number of receipt ideas and examples to choose from that can benefit your business needs and requirements.



## Table of Content

- [Receipt Ideas and Examples](#)
- [IT/Software Receipt Ideas and Examples](#)
- [Real Estate Receipt Ideas and Examples](#)
- [Construction Receipt Ideas and Examples](#)
- [Hotel Receipt Ideas and Examples](#)
- [Rent Payment Receipt Ideas and Examples](#)
- [Restaurant Bill Receipt Ideas and Examples](#)
- [Cash Acknowledgement Receipt Ideas and Examples](#)
- [Cleaning Service Receipt Ideas and Examples](#)
- [IT Sales Receipt Ideas and Examples](#)
- [FAQs](#)

## Receipt Ideas and Examples

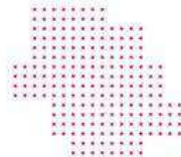
Receipts are expected in most business transactions as proof of payment, whether in cash, credit card or check. They offer security to buyers in case they need to return or refund an item, and for businesses, this is used for reimbursement, tax purposes, and reconciling expenses. With many uses, let us explore the list of receipt ideas and examples below that may perhaps apply to your company.

## IT/Software Receipt Ideas and Examples

Service providers such as IT and software delivers a wide array of technology services to their clients. As a service-oriented company, documents commonly used are work or service orders and [IT software receipts](#). This type of receipt details a list of services provided, costs, and other transaction details.

# Tech Startup Receipt Template

(Available in 5x7, 6x2 Sizes)



## RECEIPT

Receipt No : 0000291

Date : 20-09-2044

Name : \_\_\_\_\_

Amount : \_\_\_\_\_ In words : \_\_\_\_\_

Purpose of payment : \_\_\_\_\_

Payment made by : \_\_\_\_\_

Total amount : \_\_\_\_\_

Amot

Amot



## RECEIPT

Receipt No : 0000291

Date : 20-09-2035

Name : \_\_\_\_\_

Amount : \_\_\_\_\_ In words : \_\_\_\_\_

Amount paid : \_\_\_\_\_ Amount received : \_\_\_\_\_

Authorized signature : \_\_\_\_\_

Come

Park Ave. Sacramento,  
CA 95817

call 916-474-3347

info@itsoftware.com

## Real Estate Receipt Ideas and Examples

Buying and selling property is a fast-growing business. And since a lot of money is exchanged during this transaction, it is common practice to issue a [real estate receipt](#) once payment has been finalized. This receipt template will help you outline your transaction details, ensuring you have every detail covered.

[Your company logo here]

[Your company name here]

[Add your street name here]

[Your city, state, & zip code here]

[Telephone number here]

[Company website here]

## REAL ESTATE RECEIPT

Name: [Insert name of customer here]

Address: [Insert address of customer here]

Contact No. : [Insert customer's contact details here]

Name of Agent: [Insert name of agent here]

Receipt No.: [Insert receipt no. here]

Receipt Date: [Insert date here]

Agent No: [Insert agent no. here]

Item #	Item Description	Total Amount Due
1	[Insert product/service bought]	[Insert price of product/service]
2	[Insert product/service bought]	[Insert price of product/service]
3	[Insert product/service bought]	[Insert price of product/service]
4	[Insert product/service bought]	[Insert price of product/service]
5	[Insert product/service bought]	[Insert price of product/service]
Subtotal:		\$0.00
Less: Amount Received		\$0.00
Change Given		\$0.00

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## Construction Receipt Ideas and Examples

A construction project plan may take a few months to a year to complete and involves a network of expenses for materials and labor. That being said, a [construction receipt](#) is one of this project's most widely used documents. To help you create one, this unique template below has all the details you need to include in the receipt.



Marcel Construction Enterprise & Services

4778 Baker Avenue, Dallas, TX 75207  
Tel. no: 817-812-1204/586-383-8190  
yourcompany@email.com | Fax:248-742-5847 | www.companyname.com

CONSTRUCTION RECEIPT

BILLED TO	
Customer's Name:	Address:
Date Purchased:	OR #:
Payment:	Cashier:

PURCHASE/S			
QUANTITY	ITEM/S	UNIT COST	AMOUNT
TOTAL AMOUNT:			

LABOR			
HOURS/DATE	TASK/S	RATE	AMOUNT
TOTAL AMOUNT:			

TOTAL COSTINGS	
TOTAL PURCHASES:	
TOTAL LABOR:	
TAX:	
OTHERS:	
GRAND TOTAL:	

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## Hotel Receipt Ideas and Examples

Hotels are popular establishments for leisure and business travelers. They offer a wide variety of amenities which can also be quite affordable even for those on a budget. After billing a guest and payment has been made at the reception desk, ensure you've got all the details written correctly in a [hotel receipt](#). Some of these guests would need the receipt for reimbursement or tax purposes.



**Lime Skies Hotel**  
inquiry@limeskieshotel.mail  
222 555 7777

### Hotel Receipt

Receipt Number: 01234

Prepared for: Ernest B Agee

Client Address: [2321 Henry Ford Avenue, TR 74105]

Email: ernestagee@zmail.com

Date: November 15, 2025

Description	Quantity	Price		Total
Deluxe Room	2	USD 55	night	USD 110
Room Service	4	USD 10	meals	USD 40
Tax				3%
<b>Total</b>				<b>USD 154.50</b>

### Terms & Conditions

- The items above has been paid by the guest.
- The hotel has received the guest's full payment.

## Rent Payment Receipt Ideas and Examples

Receipts are frequently used by companies offering rental services. For a product to be temporarily borrowed requires fees, security deposit, and terms and conditions to ensure that the item or property is returned in good shape. Take a look at this [rent payment receipt](#) example so you may have an idea of how to prepare this document. You can also include a receipt footer section which allows a merchant to customize the message that appears at the top and bottom of the receipt page.

**Walker Rental Ltd.**  
inquire@walkerrental.com  
222 555 7777

## Rent Payment Receipt

Receipt Number: 01234

Prepared for: **Ansley Combs**

Client Address: **548 Market St, San Francisco, CA 94104**

Email: **ansley@zmail.com**

Date: June 05, 2030

Description	Quantity	Price		Total
Security Deposit	2	USD 550	month	USD 1,100
Rent	1	USD 550	month	USD 550
Tax				5%
<b>Total</b>				<b>USD 1,724.25</b>

## Terms & Conditions

- The above has been paid by the tenant.
- The landlord has received the tenant's full payment.

## Restaurant Bill Receipt Ideas and Examples

Dinning in a restaurant for lunch or dinner is a favorite activity for families, groups of friends, and colleagues. After food and drinks have been served and consumed, and the client has paid their bill, you need to issue a receipt. To give you an idea of how to create one, check out this [restaurant bill receipt](#) example with its simple yet detailed design that might work well with your concept.

## Bill Receipt

### RESTAURANT NAME

Restaurant Address:

Contact Number:

Email Address:

Receipt no:

Date:

### BILL TO:

Name:

Address:

Description	Qty	Unit Price	Amount

Sub Total \$0.00

Discount 15% \$0.00

Tax 8% \$0.00

**Grand Total \$0.00**

### Note:

All prices are inclusive of Government tax.

Thank You!



# Cash Acknowledgement Receipt Ideas and Examples

A [cash acknowledgment receipt](#) is issued to a customer or a business partner to acknowledge the receipt of goods or cash. Note that this is not an official receipt; it merely acknowledges that money or that delivery of items has been made. In this document, you can find the payment methods, a list of items/services, the payee's details, and other relevant information.

## Cash Acknowledgement Receipt

[Company Name]

Name: \_\_\_\_\_ Receipt No: \_\_\_\_\_  
Address: \_\_\_\_\_ Date: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Website: \_\_\_\_\_

Received by cheque no \_\_\_\_\_

From the: \_\_\_\_\_

In the payment of my Bill No: \_\_\_\_\_ Dated: \_\_\_\_\_

On account of \_\_\_\_\_

Station: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Designation: \_\_\_\_\_

Name to whom

Payment is to be made \_\_\_\_\_

Signature (or thumb impression  
of the messenger) \_\_\_\_\_

Terms & Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Visit us online at [www.yoursite.com](http://www.yoursite.com) or reach us at [mail@yourmail.com](mailto:mail@yourmail.com)  
Contact via +1234567890 [template.net](http://template.net)



## Cleaning Service Receipt Ideas and Examples

Hiring a cleaning service to help clean an office or perhaps a medical facility on a daily basis is widely used by many. It's convenient, and they get the job done. So after forwarding an invoice to your client and payment has been made, you will need to issue a cleaning service receipt. Check out our sample [cleaning service receipt](#), in which you can store essential details, and it should be able to fit your company's needs.



## RECEIPT

Receipt Number : 10025

Date: 7/15/2030

Deft Cleaning Co  
business@deftcleaningco.com  
222 555 7777

### Bill To

Name: Liana Lucas

Address: 3462 Drummond St., Piscataway, NJ 08854

Email: liana@jmail.com

Description	Quantity	Price	Unit	Total
Bathroom deep cleaning	250	\$0.30	sq. ft.	\$75.00
General cleaning	600	\$0.30	sq. ft.	\$180.00


Sub Total \$255.00

Tax \$5.10

Grand Total \$260.10

### Terms & Conditions

This receipt serves as payment acknowledgment.  
Complaints and refunds will only be valid upon  
the presentation of this receipt.

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## IT Sales Receipt Ideas and Examples

Whether your client is buying new software or hiring one of your contractors, an [IT sales receipt](#) is issued right after the payment has been finalized. This is also applicable to IT freelancers who can whip up their very own DIY receipts. You can prepare this receipt using Microsoft Excel, Google docs, or an editor app, then print or email a digital copy to your client for online transactions.

**Goldustries Company**

4987 Simpson Street, Macomb, IL 61455  
309-731-7218

**SALES RECEIPT****Customer Name:** Hannah Shades**Date:** 1/2/2030**Receipt Number:** 67859**Contact No.:** 1234-56789**Address:** 1460 Viking Drive, Delaware,  
Ohio, 43015**Customer  
Order No.:** 87909

Quantity	Description	Price / Unit	Total
1	GC Content Integrator / 4357-B90	\$3,000	\$3,000
1	GC Customer Analytics	\$3,500	\$3,500

**Goldustries Company**

4987 Simpson Street, Macomb, IL 61455  
309-731-7218

**SALES RECEIPT****Customer Name:** Hannah Shades**Date:** 1/2/2030**Receipt Number:** 67859**Contact No.:** 1234-56789**Address:** 1460 Viking Drive, Delaware, Ohio, 43015**Customer Order No.:** 87909

Cash	Sub Total	\$6,500
Credit Card	Sales Tax	7%
Money Order	Discount	
Check	Total	\$6,955

Sub Total	\$6,500
Sales Tax	7%
Discount	
Total	\$6,955

**Check**

## **FAQs**

### **Why is receipt paper toxic?**

Studies show that some thermal receipt paper contains a chemical called bisphenol A (BPA) or bisphenol S (BPS), which our bodies can absorb when we touch paper coated with them.

### **What are business receipts?**

Business receipts are receipts used in business transactions as proof of purchase whenever a client pays the seller.

### **Which receipt is the customer copy?**

A cardholder receipt for credit card payments or a white-colored receipt is given to the customer as their copy when shopping or dining.

### **What paper is used for receipts?**

Receipts issued by POS or cash registers use thermal paper or carbonless paper for manual or printed copies.

### **What is a receipt voucher?**

A receipt voucher is a manually written receipt for goods and services and is considered an adequate record of expenses for auditing purposes.

### **What deductions can be claimed without receipts?**

Phone calls, training, conferences, donations, and literature, amongst others, are items where you can claim tax deductions without receipts, but it is not recommendable as it is good practice to always present a receipt for proof.

## **What are capital and revenue receipts?**

Capital receipts appear on the liabilities side of the balance sheet and do not affect the profit or loss of a business, whereas a revenue receipt appears on the credit side, which affects the business.

## **What is a missing receipt?**

The merchant or seller provides a missing receipt affidavit when they cannot produce the actual receipt or even a copy of it.

## **How are receipts generated?**

Receipts are generated by the receiving party, or by the buyer when there is a need to return or refund an item.

## **What is receipt accounting?**

Receipts are legal documents used to balance and reconcile business expenses, making them essential for the entire accounting process.