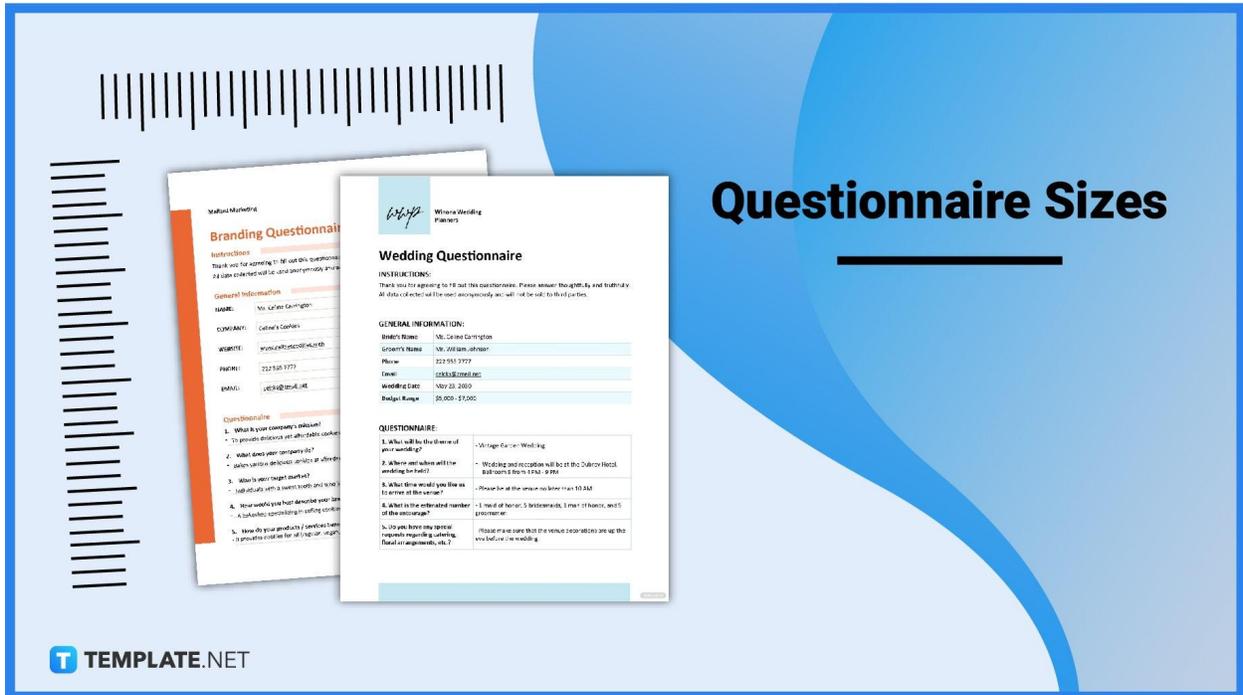


Questionnaire Sizes

Questionnaire sizes are important to take into consideration when one decides to make this type of document, be it a manual template from scratch or an editable and downloadable digital template. Whatever the purpose may be, be it for business or academic purposes, it is important to adhere to the right size so that the layout won't be compromised.



Questionnaire Sizes Standard

Letter Size

The first standard size that one should take notice of when creating a questionnaire is the Letter size. This measures 8.5 by 11 inches and is the standard paper that can be found in most schools and office buildings. For this reason, this size is used when making questionnaire templates that are academic in nature, such as blank student questionnaires, student research questionnaires, and so on.

A4 Size

The next standard size that should be taken into consideration for questionnaires is the A4 size. It has a measurement of 8.3 by 11.7 inches and is most commonly used for business documents such as letterheads, essays, reports, and so on. For this reason, one can determine that the A4 size is followed when creating questionnaires that serve a business purpose, such as a customer satisfaction survey, simple employee survey, employee benefits survey, client survey, or customer service survey.

Questionnaire Sizes for Print

Questionnaires can be administered in person, and for this reason, they should be printed. The sizes that one should follow when printing questionnaire templates such as those that are done in different word processing programs are the letter size (215.9 by 279.4 mm) and the A4 size (210 by 297 mm). Making use of printable templates takes away the stress of having to make one from scratch, and when printing these documents a paper GSM of 80 will suffice.

The diagram illustrates the dimensions for two common questionnaire sizes: Letter Paper and A4. It features a sample 'Wedding Questionnaire' form for both sizes, with blue lines and text indicating their respective dimensions.

Letter Paper: Dimensions are 215.9 mm in width and 279.4 mm in height. The label 'LETTER PAPPER' is written below the dimensions.

A4: Dimensions are 210 mm in width and 297 mm in height. The label 'A4' is written above the dimensions.

The sample questionnaire form includes the following sections:

- Header:** 'Wedding Questionnaire' with a logo and the text 'TEMPLATE.NET'.
- INTRODUCTION:** 'Thank you for spending 10 minutes to fill in this questionnaire. Your answers are kept confidential and will only be used for statistical purposes.'
- PERSONAL INFORMATION:** Fields for Name, Date of Birth, Gender, and Marital Status.
- QUESTIONNAIRE:** A series of questions with checkboxes, such as 'I like to eat spicy food?', 'I like to travel?', and 'I like to read?'

Questionnaire Sizes for MS Word

MS Word is one of the many digital programs that you can use to create many sorts of documents including a questionnaire. As for the sizes that need to be followed, there are only two that you need to worry about to create your own design template, and they are the Letter (21.59 by 27.94 cm) and the A4 size (21.0 by 29.7 cm). Lots of types of questionnaires can be made within this program, such as a performance questionnaire, a client survey questionnaire, or a simple employee form, and to make sure that you have your right size selected, simply go to the “Page Layout” in the Word ribbon, click “size” in the Page Setup group, and from there, a drop-down box should appear from which you can select between the two sizes previously mentioned.

Questionnaire Sizes for MS Word



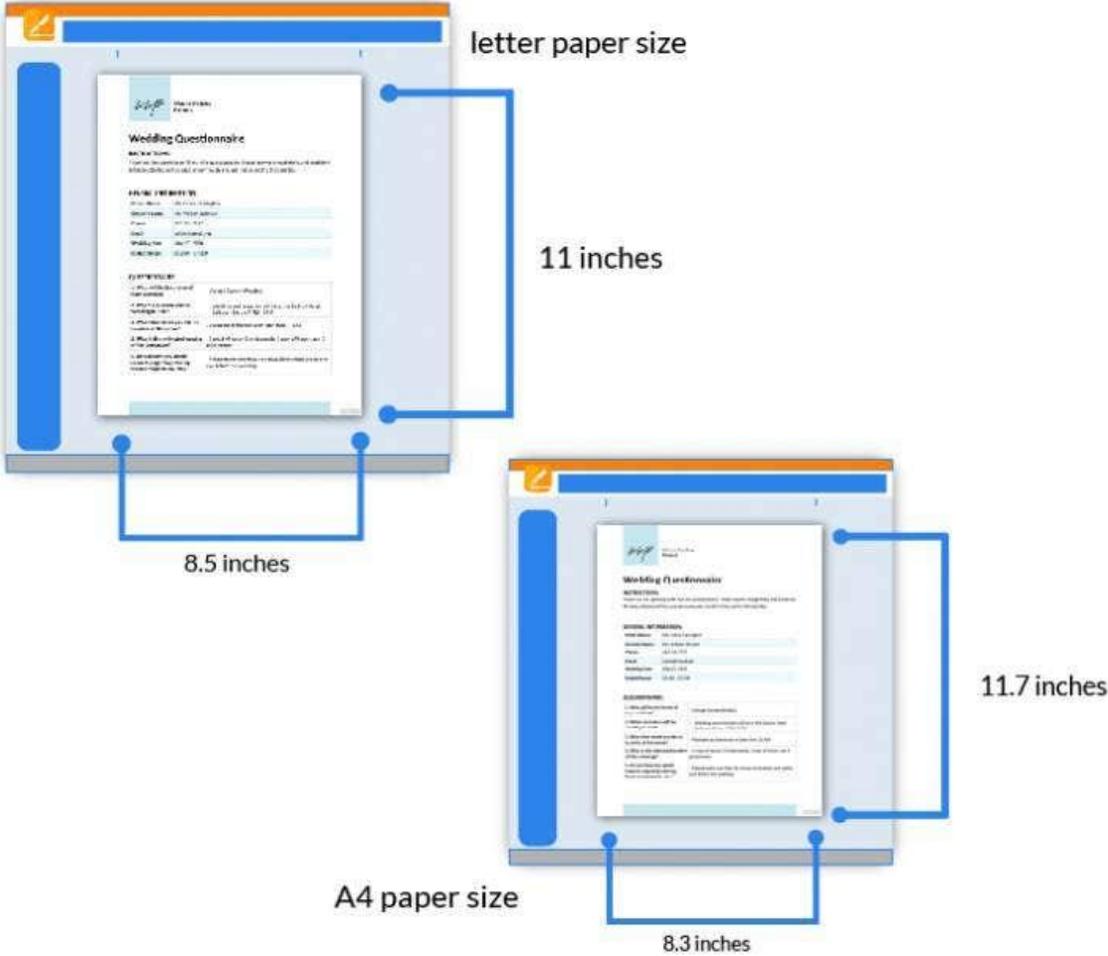
27.94 cm
and 29.7 cm

21.59 mm and the A4 size 21.0 cm

Questionnaire Sizes for Apple Pages

Apple Pages is the main word processing program used in the Apple ecosystem, and similar to MS Word, there are a variety of documents that can be created here, and that includes a questionnaire (satisfaction questionnaire, vendor questionnaire, and so on). As for the sizes, similar to the ones used for Word, there are only two that you need to be worried about, and they are the Letter (8.5 by 11 inches) and the A4 (8.3 by 11.7 inches). To ensure that you're following either of these two, simply go to the Document button in the toolbar, then click the Document tab in the sidebar, and from there, click the pop-up menu in the sidebar that shows the paper sizes then choose between the two options mentioned previously.

Questionnaire Sizes for Apple Pages



Questionnaire Sizes for Google Docs

Google Docs is another option that you can choose should you want to make documents such as questionnaires without having the need to install a dedicated program since it can be done through a web browser. Similar to MS Word and Apple Pages, the only sizes that you need to worry about when creating this document are the Letter (which measures 21.59 by 27.94 cm) and the A4 size (which measures 21.0 by 29.7 cm). In order to select between the two sizes that are mentioned, simply go to the “File” tab, click on “Page Setup”, change the “Apply” setting to “whole document”, and from there, simply select between the paper size options in the corresponding drop-down menu.

Questionnaire Sizes for Google Docs



27.94 cm

Letter 21.59 cm



29.7 cm

A4 size 21.0 cm

Questionnaire Sizes FAQs

How do you lay out a questionnaire in Word?

To layout a questionnaire in Word, ensure that the Developer tab is visible by going to File > Options > Customize Ribbon > Developer, then go to File, select New, and search Forms in the search field, and then insert a text control from the Developer tab, add a date picker from the same tab, and insert a checkbox.

What is the size of a feedback questionnaire?

The size that can be used when creating a feedback questionnaire is the A4 size, which measures 8.3 by 11.7 inches.

What is the pixel size of a questionnaire?

The pixel size of a questionnaire can be 816 by 1056 px or it can also be 797 by 1123 px in a 96ppi resolution document.

How do you find the length of a questionnaire?

To find the length of a questionnaire, there are four factors that need to be considered, and these are the participation rate, the drop-off rate, the data quality, and the costs.

How many participants should be in a questionnaire?

The minimum sample size of the participants that should be in a questionnaire should be 100 to get any meaningful result.

What is the size of survey in inches?

Surveys can use two different sizes, and these are the Letter (8.5 by 11 inches) and A4 (8.3 by 11.7 inches).

What is a questionnaire scale?

A questionnaire scale is an orderly arrangement of different response questions that are found in the questionnaire.

What are the dimensions of the questionnaire?

The dimensions of a questionnaire will depend on the size that's being used since the letter size has a dimension of 8.5 inches in width by 11 inches in height and the A4 size has a dimension of 8.3 inches in width and 11.7 inches in height.

What should be the size of a questionnaire?

The size of a questionnaire can be Letter Size or A4 size.

How short or long should a questionnaire be for any research?

The ideal questionnaire length for any research should take 10-15 minutes for self-administered surveys (such as an online survey), 20-30 minutes for semi-structured telephone interviews (which can be related to customer service), and 30-60 minutes for an in-depth face-to-face interview.

What is the size of a survey questionnaire?

The size of a survey questionnaire can be in Letter Size or A4.

How should the number of questions be arranged in a questionnaire?

To properly arrange the different number of questions in a questionnaire, start off with straightforward questions, randomize them to reduce question order bias, and leave the more sensitive questions until the last.

What is the perfect resolution of a questionnaire?

The ideal pixel resolution for a questionnaire should be 300 pixels per inch.

What is the font size of a questionnaire?

The ideal font size of a questionnaire is 14pt.

How to change the size of a questionnaire?

To change the size of a questionnaire, go to the page setup tab of your word processing app, and from there, you should see a drop-down menu in which you can select the size you want for your document.