

How to Activate Microsoft Word in Windows

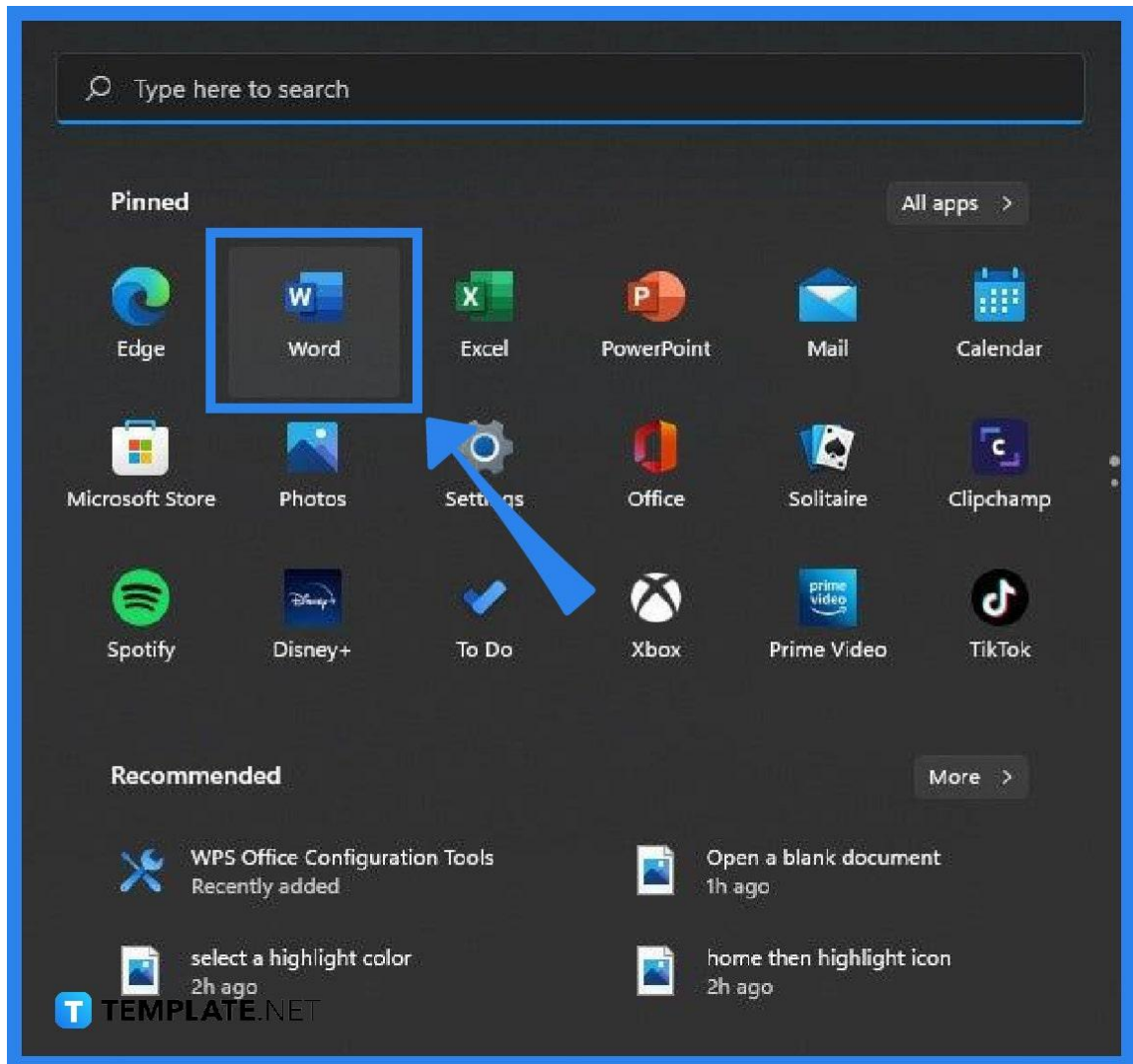
Microsoft Word is pre-installed in the majority of Windows computers. Though it's already installed, that doesn't mean it's activated by default, so explore this guide to learn how to activate Microsoft Word in Windows.



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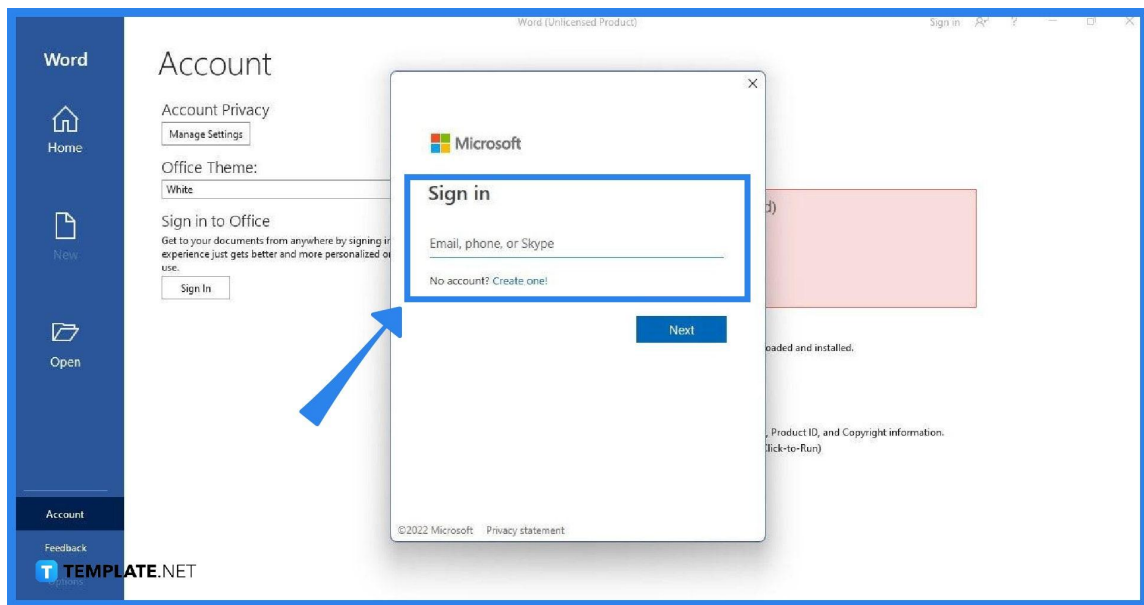
[Microsoft Word](#) is a user-friendly word processing program that's easily accessible. If this is your first time accessing or installing one, then, you need to know how to activate it in your Windows operating system to get started. Follow the steps listed below.

- **Step 1: Launch the MS Word App**



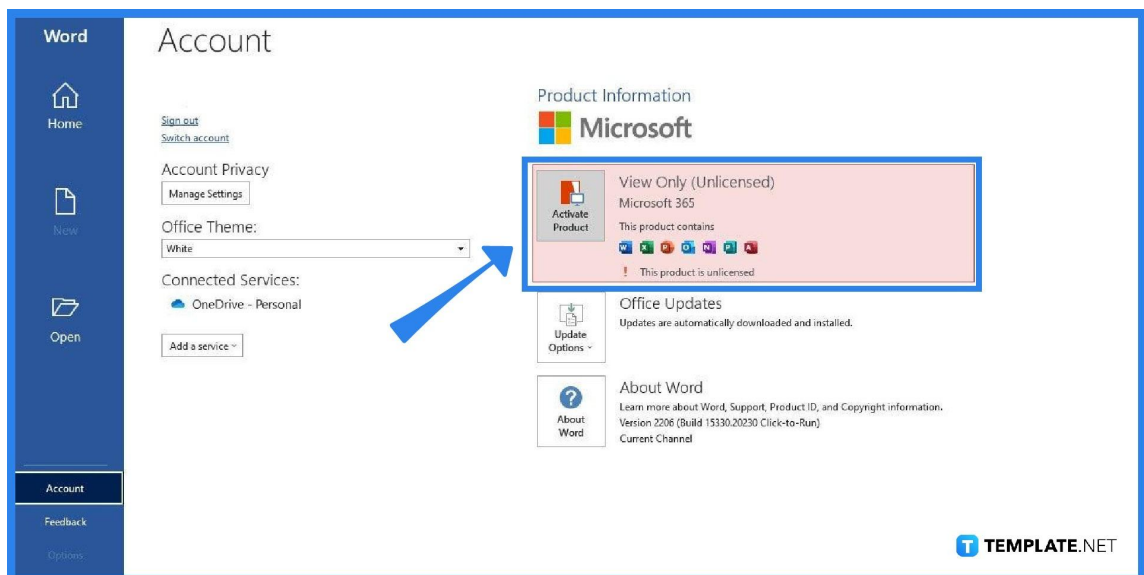
First of all, launch the Microsoft Word app on your Windows PC. If you can find it, search for it in the search box of your Windows desktop. Click the MS Word icon to launch the program.

- **Step 2: Sign In to Microsoft Word**



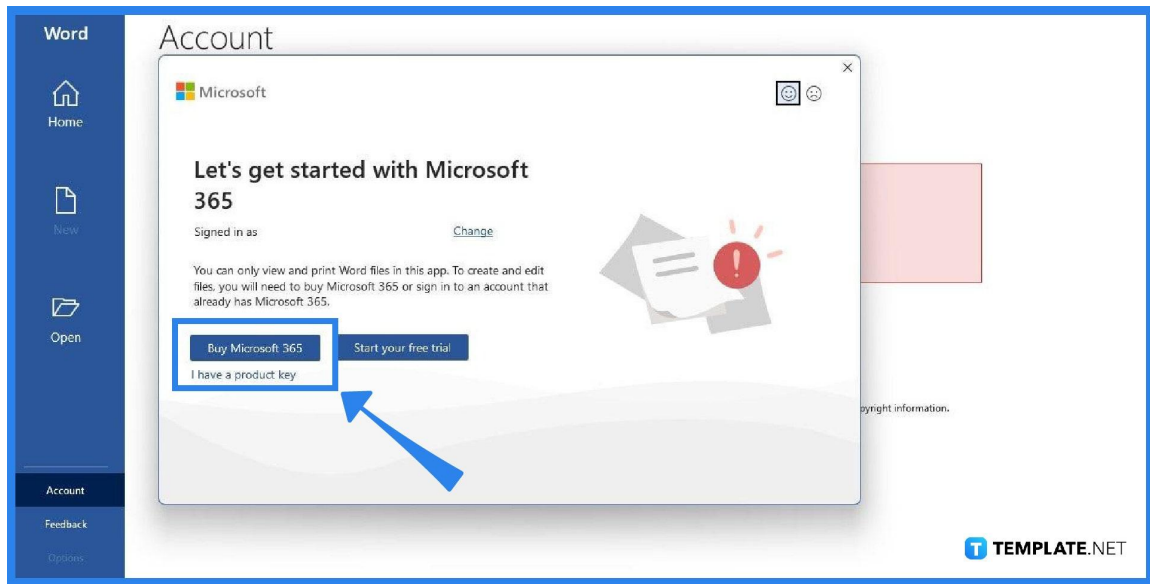
Once the MS Word app has been launched, you can [sign in to Microsoft Word](#) immediately using your Microsoft 365 account. Go to the Account page of MS Word and click the Sign In button. Then, enter your email address in the Sign In box.

- **Step 3: Select Activate Product**



After you sign in, MS Word is still not activated for you. So, click the Activate Product button under the Product Information section in the Account tab.

- **Step 4: Select Buy Microsoft 365**

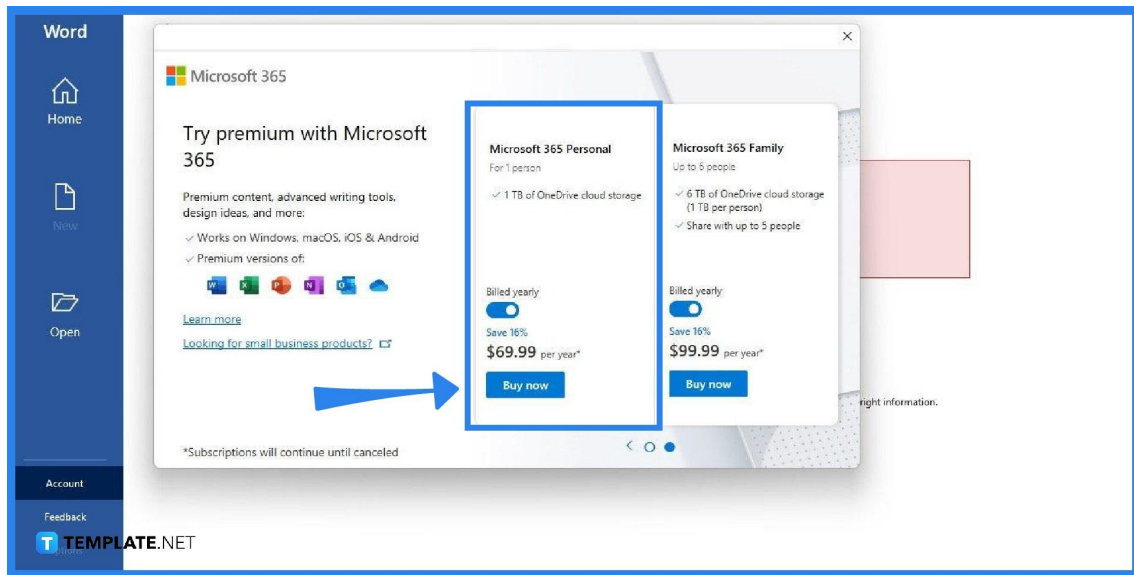


Upon clicking the Activate Product button, a panel will appear where you can purchase a Microsoft 365 subscription. In the panel, click the Buy Microsoft 365 button. You can also [get Microsoft Word for free](#) temporarily by clicking the Start Your Free Trial button.



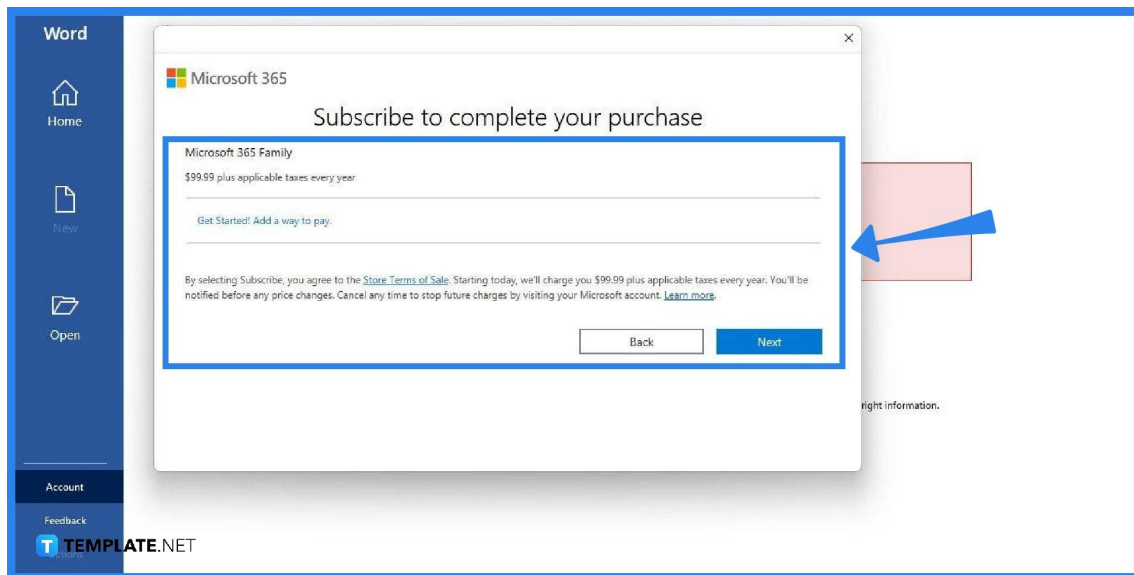
Make sure to click the "I have a product key" option if you have a Microsoft Word product key

- **Step 5: Choose a Microsoft 365 Plan**



Choose any of the available Microsoft 365 plans that suits your budget and needs. Just click the Buy Now button under your chosen Microsoft 365 plan.

- **Step 6: Set Up Payment Method to Finalize**



To finalize your purchase of Microsoft 365, you need to set up a payment method. The payment options accepted by Microsoft are debit cards, credit cards, and PayPal. Once this is done, the purchase will be settled and Microsoft Word will be activated on your Windows PC in no time. Moreover, you can also [download Microsoft Word on Mac](#) if you're a Mac user.

FAQs

Can I open documents in Microsoft Word without activating it?

Yes, you can still open and print documents in MS Word without activating it, however, you'll only have View-Only access to the product.

How long is the Microsoft 365 free trial?

The Microsoft 365 free trial is valid for 30 days, but if you're about to purchase a subscription, you should consider starting with a free trial to get premium access to Microsoft Word for a month.

Does Microsoft 365 include other Microsoft Office products?

Yes, Microsoft 365 includes MS Word and other MS Office products such as MS Excel, MS PowerPoint, MS Outlook, MS OneNote, and MS Teams.

Should I be signed in to keep MS Word active?

Yes, you need to be signed in to keep your MS Word account active, otherwise, you'll revert back to having View-Only access to the product.