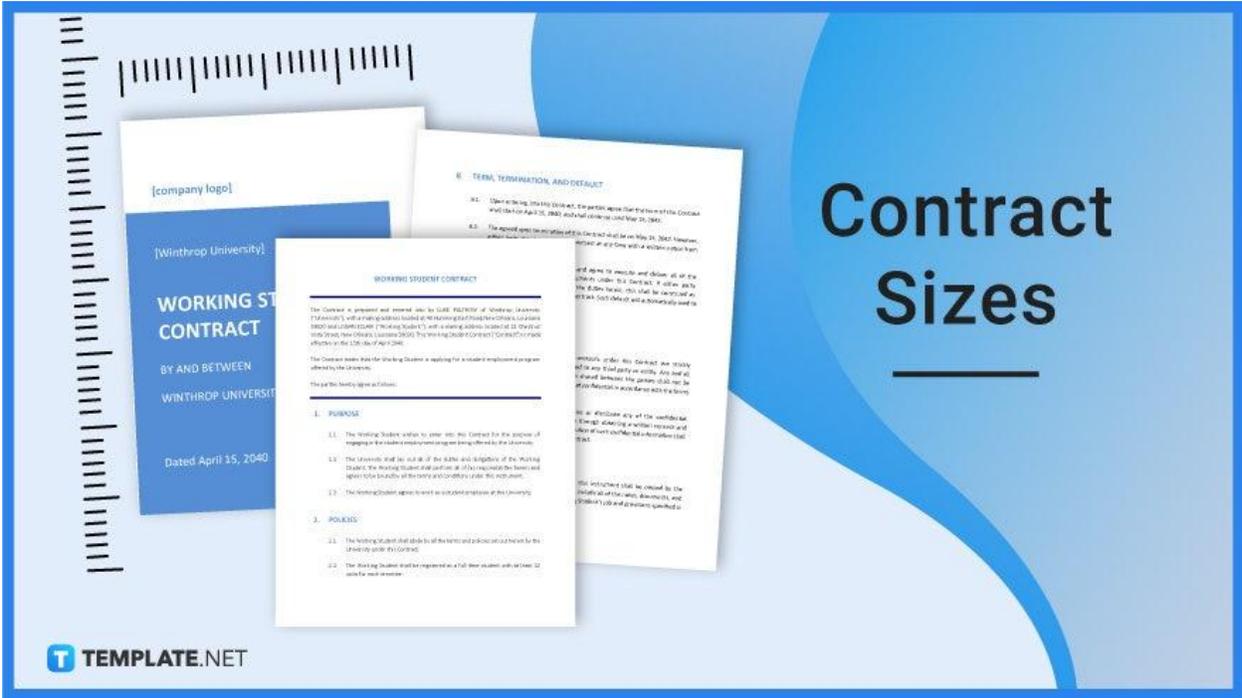


# Contract Sizes

Contracts are vital documents that enable a company or individual to negotiate the terms and conditions of performing or not performing an action. As such, these legal documents require careful consideration and review and must be in a printed form using standard contract sizes.



## Contract Sizes Standard

### US – Letter

Many industries and companies in the United States use the US letter size paper measuring 8.5 x 11 inches or 216mm x 279mm to print official documents on bond papers. Organizations use the letter size as it is the most accessible and the average paper dimension available in the market, and printer settings and properties in North America or the US have it as their default size.

### A4 Size

The A4 size paper follows the international standards according to the ISO standards with Europe and all other countries using these set of paper sizes, with the A4 paper size having

measurements of 8.27 x 11.69 inches or 210 x 297mm. People in other parts of the world, aside from North America, use the A4 size for letters or correspondence, with it being the standard paper size for printers.

## Contract Sizes for Print

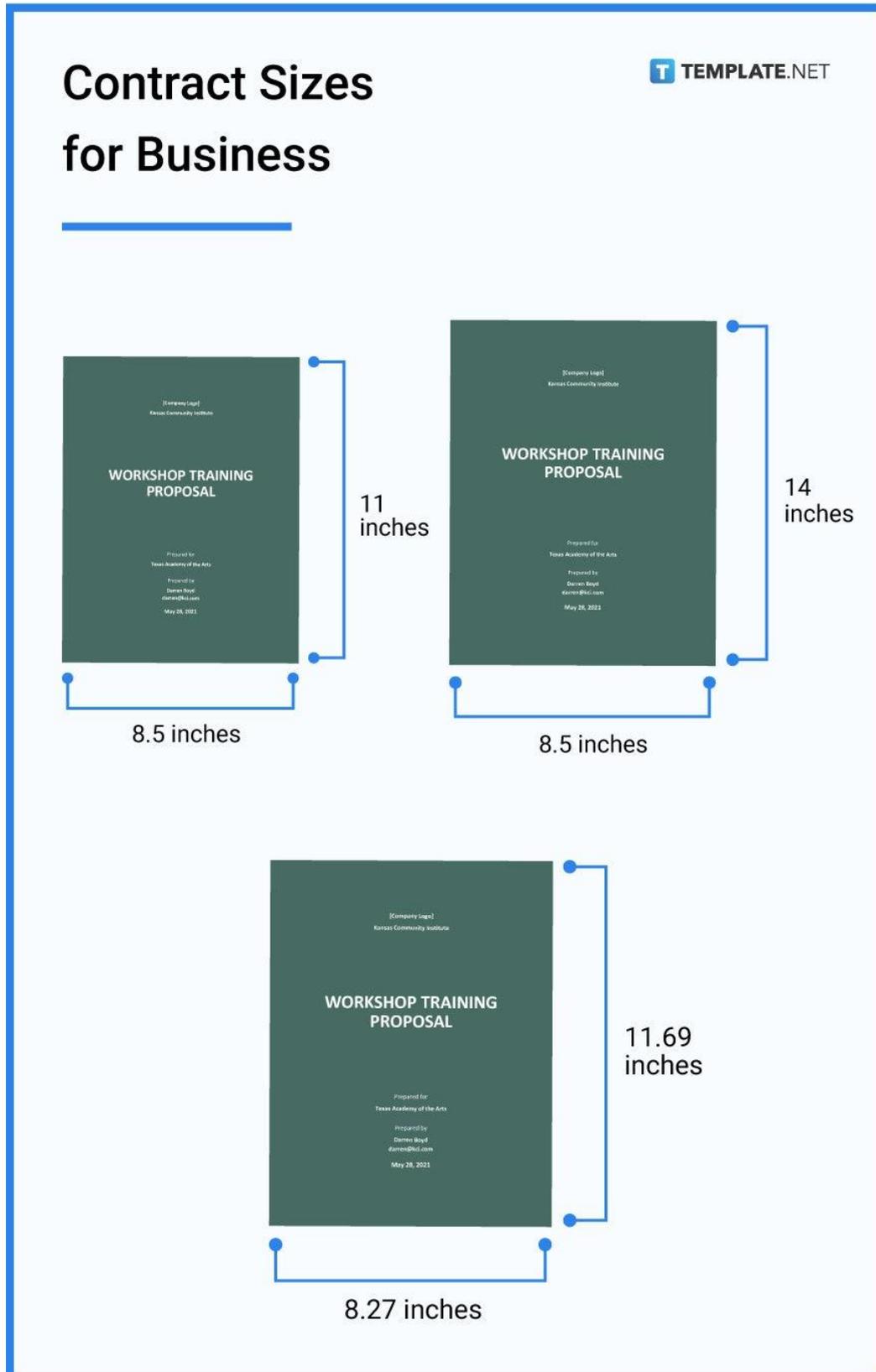
Individuals, groups, or businesses can select from using the letter, legal, or A4 size bond papers, with measurements of 8.5 x 11 inches, 8.5 x 14 inches, and 8.27 x 11.69 inches, respectively. The US legal-size paper measures a width of 8.5 inches and a length of 14 inches, 216 x 256 mm, or 22 x 36 cm, with the United States and Canada both use the US legal paper for their legal documents, with lawyers and other persons engaging in contracts and other legal documents prefer printing the document in legal size among other options, as it is more conducive to incorporating lengthy details in a contract.

PAPER SIZES	SIZE (in)
Letter	8.5" x 11"
Legal	8.5" x 14"
A4 Size	8.27" x 11.69"

## Contract Sizes for Business

Businesses deal with contracts regularly. As such, businesses must always have a minimum stock of US letter size, legal size, and A4 size bond papers ready when printing

contracts. Make sure to follow the standardized dimensions set by both parties when printing contracts to prevent future disagreements.



# Contract Sizes for MS Word

Running the Microsoft Word application, the default paper size of the documents measures 8.5 x 11 inches, equivalent to the US letter size, with the margins set for the length follows between 2.5 and 3 centimeters when printing the legal document. To reduce or expand the document size to accommodate the legal or A4 paper, readjust the paper size from the page setup menu and save the changes before printing to ensure the proper application of margins.

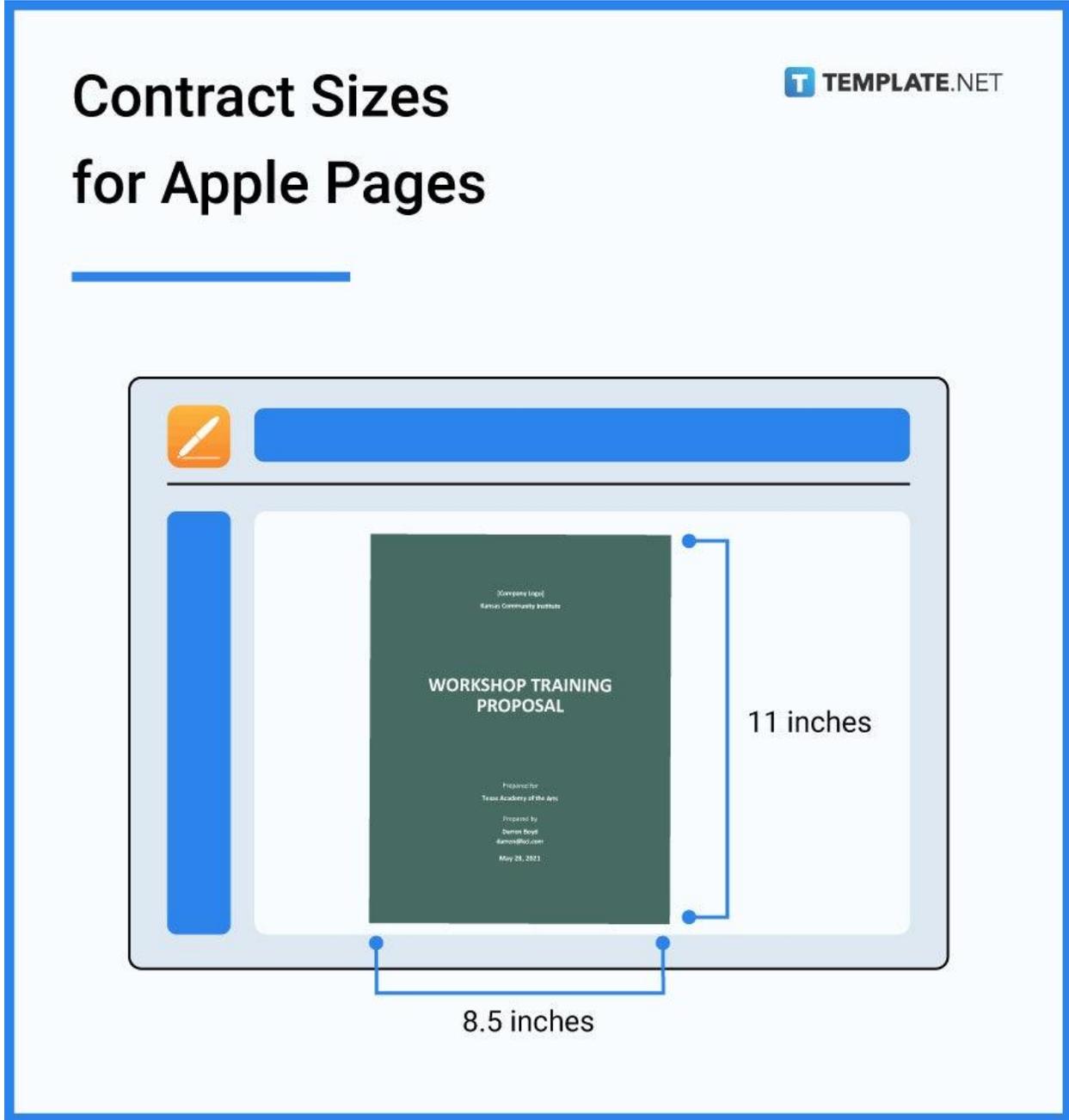
## Contract Sizes for MS Word

TEMPLATE.NET

The image shows a Microsoft Word window with a document titled 'WORKSHOP TRAINING PROPOSAL'. The document content includes: '[Company Logo]', 'Kansas Community Institute', 'WORKSHOP TRAINING PROPOSAL', 'Prepared for: Texas Academy of the Arts', 'Prepared by: Damon Reid', 'dareid@kci.com', and 'May 28, 2021'. Blue dimension lines indicate the paper size: 8.5 inches wide and 11 inches high.

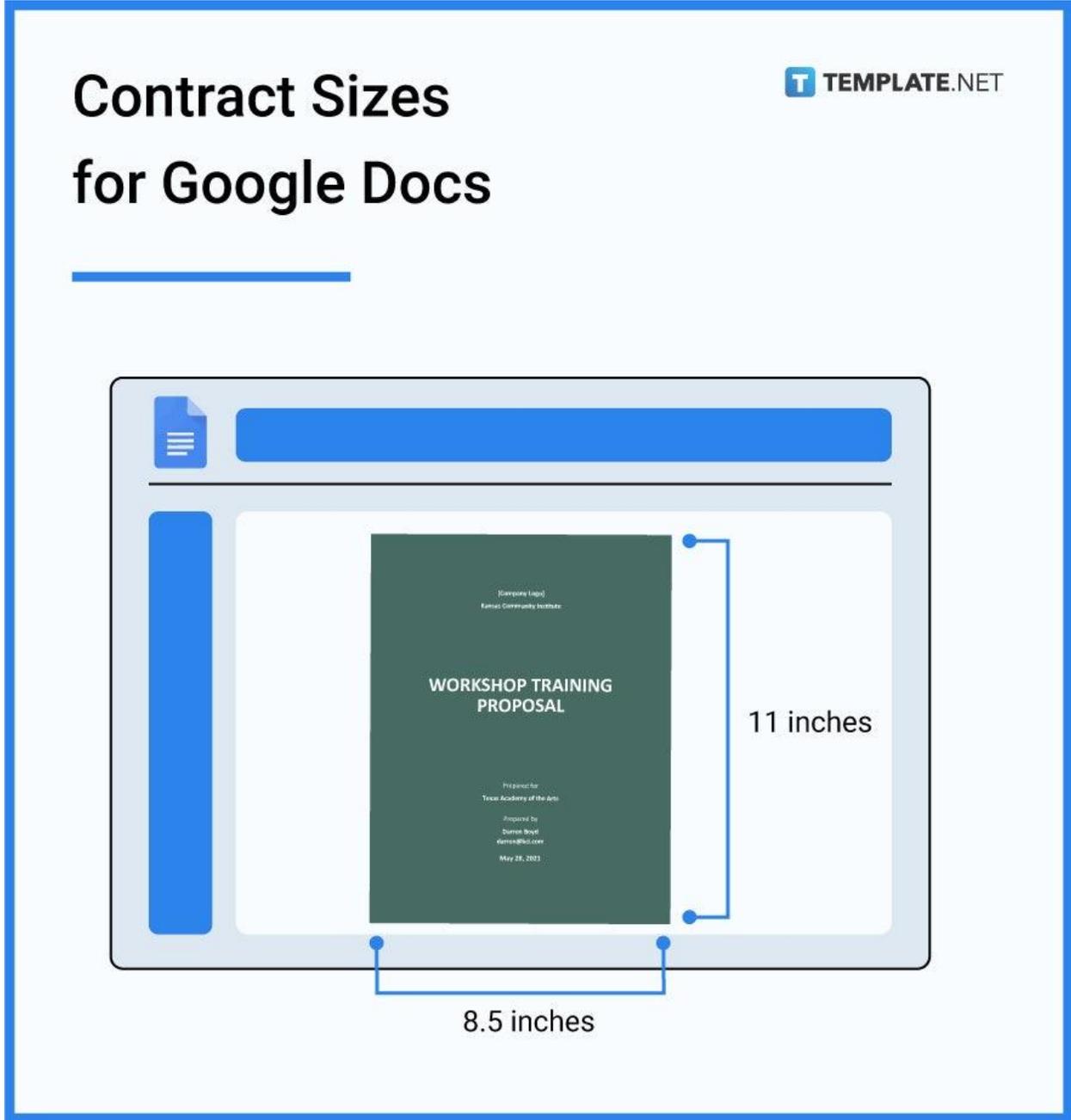
# Contract Sizes for Apple Pages

Similar to Microsoft Word, the default paper size of the document is in the US letter size, with the font body text set to 11pt Helvetica Neue. To increase or decrease the paper size for the document, adjust the paper size in the Document tab and click the pop-up menu that shows the current size of the paper to make the necessary changes.



# Contract Sizes for Google Docs

The default paper size when using Google Docs is in the US letter size with measurements of 8.5 x 11 inches. To make changes to the paper size of the document for a contract, go to the File menu, choose the Page Setup button, and select the paper size for the contract, selecting from options of a letter, tabloid, legal, folio, and A4 paper sizes, among others.



## **Contract Sizes FAQs**

### **How do you calculate for contract size?**

When calculating the notional value of futures contracts, multiply the contract size with the price per unit of a commodity representing a spot price.

### **What is a lot size or contract size?**

Lot size, or contract size, is a term that refers to the deliverable quantity of a commodity, stock, or any financial medium underlying a futures or options contract.

### **What is contract size in MT4?**

The contract size in MT4 or MetaTrader4 refers to the number of base units comprising one lot per asset in terms of deposit currency.

### **What type of paper is used for contracts?**

The type of paper that most contracts use is bond paper because it is durable and holds the ink of printers well when printing small or mini logos.

### **What is the size of a contract in inches?**

Contract size in inches is either 8.5 x 11 inches for letter-size paper, 8.5 x 14 inches for legal, and 8.27 x 11.69 inches for A4.

### **What is contract size in index futures?**

Index futures or equity index futures show investors the price movements underlying a particular index, from oil reserves, organic trade like gold and copper, or treasury bonds, equitable to a contract size.

### **How many pages should a contract be?**

There is no definite number of pages when producing contracts; however, many lawyers insist on not exceeding more than 20 pages.

## **What are the dimensions of a contract?**

There are four dimensions of contracts, namely, explicitness, mutuality, enforceability, and degree of completion.

## **How do you determine contract size?**

As research suggests, determine the contract size without using a calculator by dividing the maximum risk by the product of trade risks in ticks and tick value to get the contract size.

## **How do you scale the size of a contract?**

In the construction sector, scaling the contract size greatly depends on the amount of work that contractors put in on a specific project.