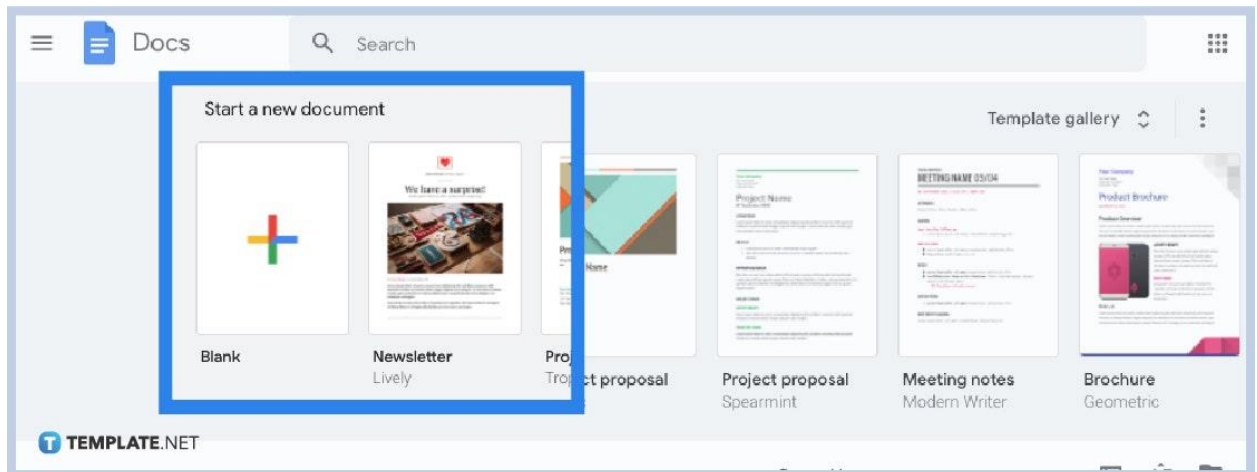


Don't lose track of how many pages you have already made in Google Docs or which page number you currently are. Simply follow this article on how to add page numbers in Google Docs effortlessly.

- **Step 1: Access Google Docs**

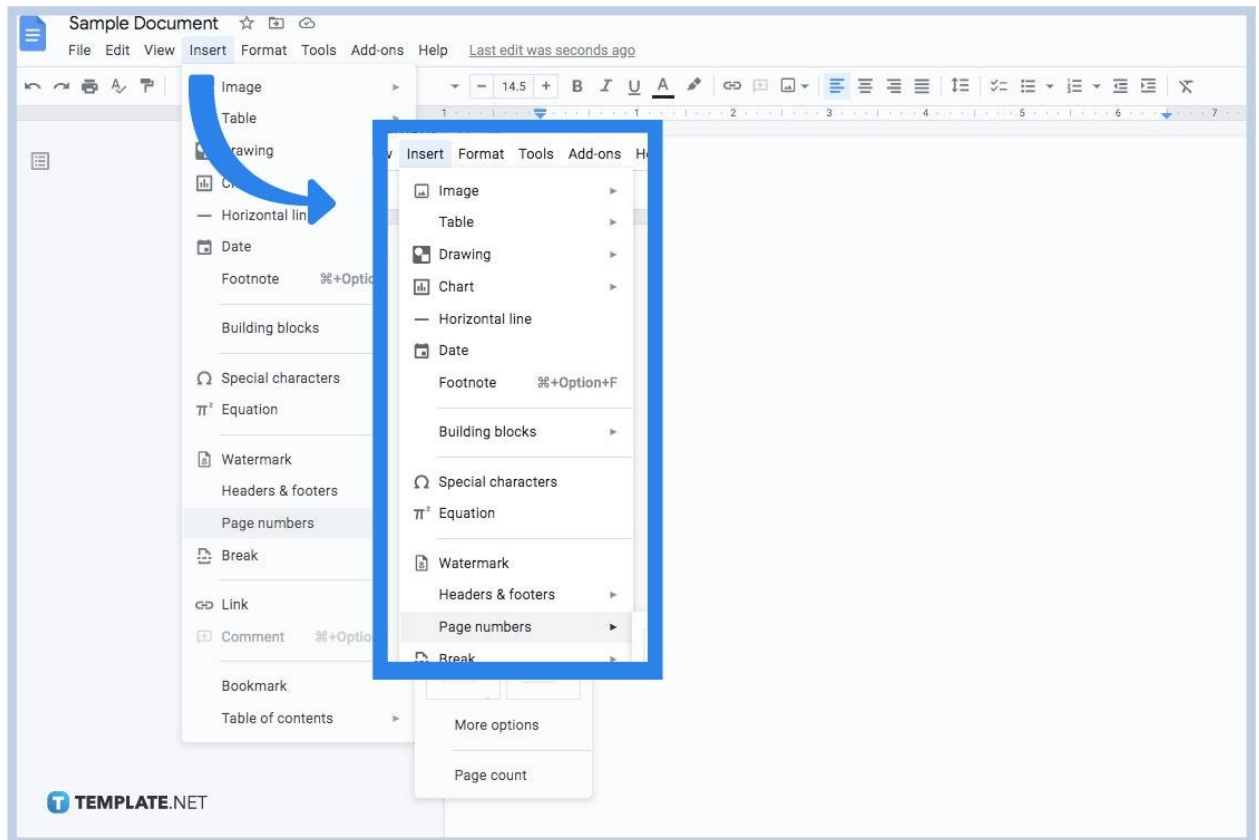


Numbered multi-page documents are certainly possible on Google Docs. But first things first, head to docs.google.com and sign in to your account. Non-members have to sign up first until all of [Google Docs](#) features and other Google content will be available. When you are already on the page, create a blank document by clicking the "+" sign or open an existing document to get started on adding page numbers.



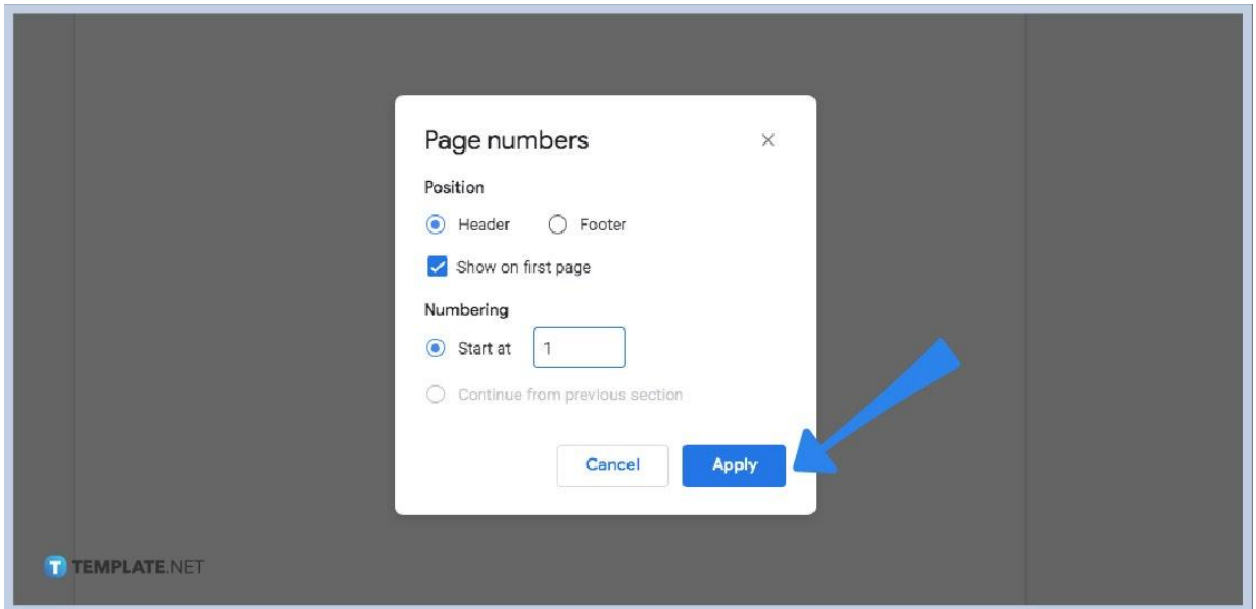
Remember, you cannot access Google Docs without a Google account.

- **Step 2: Insert a Page Number**



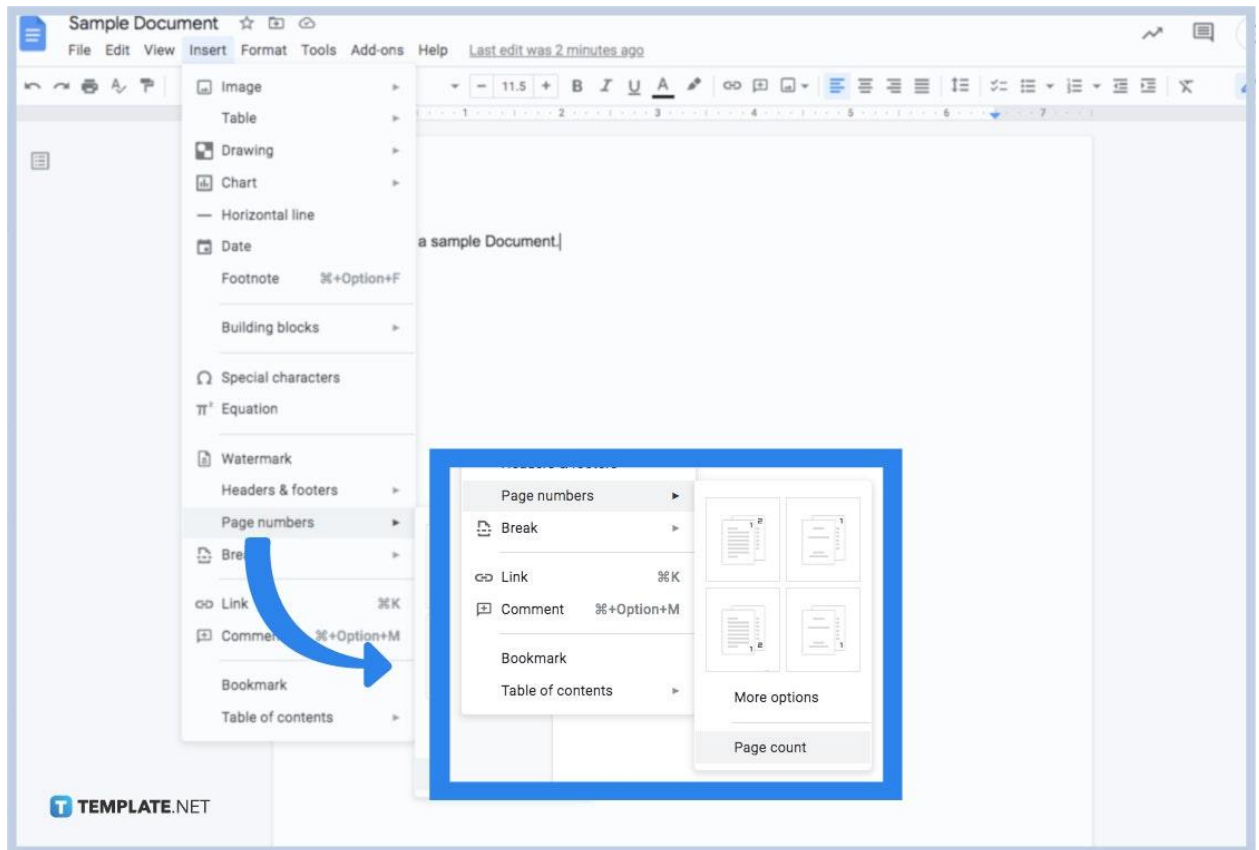
When you open a document or [create a Google Docs](#), head to the top part of your screen and click "Insert" from the menu. Then, scroll down and hit "Page numbers," which is found just below headers and footers. After that, you get to see four basic options of how the numbering of pages should look like. You can put page numbers on the top right side or maybe on the bottom right. Also, you may opt to hide the number on the first page, meaning you move a page number or page one on the next document already.

- **Step 3: Number All Pages in Automatically**



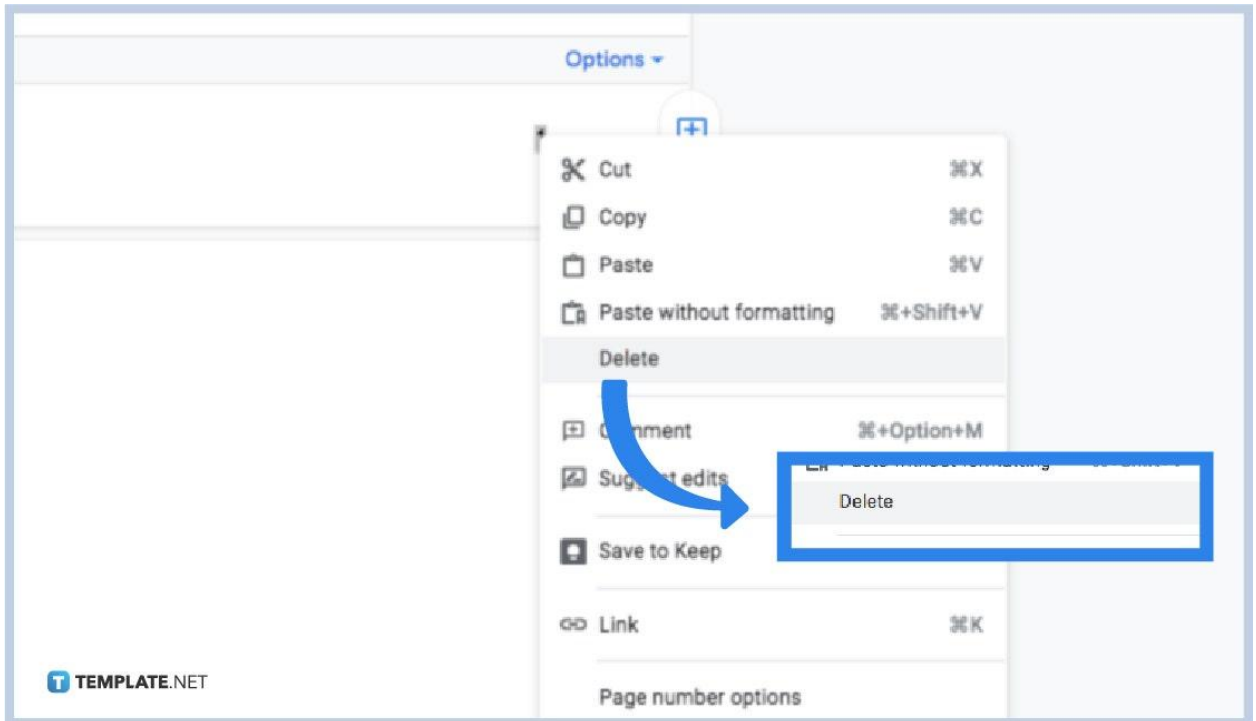
To number all pages automatically, click "More options" from the "Page numbers" category. It will lead you to a popup window where you can choose to either position page numbers on the header or footer. Just mark your preferred option. Then, put a checkmark on "Show on first page" if you prefer the page number to start numbering on the very first [document](#). If no, then do not mark it. You can also automatically number according to where the numbering should start. You can do that by typing the page number after "Start at." The default number is 1. When you reach a final decision, click "Apply."

- **Step 4: Display the Specific Page Count**



Insert a page count if you want to specify a document's number of pages. Remember that the page count can be changed whenever you add or delete something from your document. So to display the page count, click "Insert" from the upper menu and tap "Page numbers." Then, hit "Page count." The specific number of pages will appear on your document shortly.

- **Step 5: Delete Page Numbers if Necessary**



Now that you know how to add page numbers, how about in terms of deleting them? You need to learn this step in case showing page numbers is unnecessary anymore. And it is easy by just highlighting any page number from your document. Then, press "Delete" on your keyboard. Or, you highlight a page number, right-click on your mouse, then press "Delete." Now your knowledge of page numbers will be balanced since you both know how to add and delete them anytime.

Why are page numbers important?

Page numbers make it easier for referencing or citation purposes. Since pages will be numbered in a document, finding specific elements from that document will be easier with a page number in mind. It will be very helpful for documents that have a thousand pages, for example, since you need not struggle to find chapters or parts with numbered pages used for tracking.

What are the four options of the page number alignment on the toolbar menu?

The four basic options of the page number alignment you can choose from the menu are left, center, right, and justify.

How do I change the page number font in Google Docs?

Change the page number font by clicking and dragging the cursor on one of the page numbers with the font you dislike and apply the proper font according to your font list. But if you want new documents to follow a specific font for page numbers, change the default font "Normal" into your preferred font style.

How do you align page numbers in a table of contents in Google Docs?

Open a document in Google Docs or [use Google Docs on mobile](#) and move your cursor to where you wish the table of contents should appear. Then, select "Insert" followed by "Table of contents." Then, choose the numbered option and you will see the table of contents. Next, find a specific element in your document and highlight its title. Select the ruler until you can click "Normal text." You will be able to choose your preferred heading afterward.

How do you insert page numbers and Roman numerals in Google Docs?

Click and highlight a page number then tap "Insert." Next, go to "Page number" and select "Format page numbers." A popup window will appear and you can select "Roman numbers" from the "Number format" tool.