

## 50+ Letterhead Ideas & Examples 2022

For many years, people have been using letterhead for their documents. Not only does it serve as the medium of communication, but it also serves as a tangible representation of a company. That is why most companies strive to create an appealing and well-designed [letterhead template](#), as it can enhance the company's legitimacy while also demonstrating professionalism.

### **To create a Letterhead of your very own, follow the following steps:**

- Browse through several Letterhead designs for inspiration and ideas for your own certificate.
- Customize Online or Download in your preferred File format and Print As Required.

Now, if you're one of those who want to discover various designs and ideas available then, this is for you. Whatever your needs and wants, you can check out these 50 plus letterhead ideas and inspiration.

# 1. Simplicity Is Beauty

Nothing could go wrong if you choose to be simple. Simplicity can bring out the elegance and neatness of your letterhead. So don't be afraid to use it. Take the '[Business Solution Consultant Letterhead](#)' template as an example.



**KYLE MOORE**  
*Business Solutions Consultant*

78 Grant St., Los Angeles, CA 61283  
222 555 7777  
kylemoore@hypemail.com

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## 2. Choose Formal

Being formal isn't wrong. In fact, it is the standard, especially if you want to impress your clients and customers. You can take the '[Formal Letterhead](#)' template as your reference.



23 Talisman St., Los Angeles, CA 45012  
222 555 7777  
contact@lyonholdings.com



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### 3. Simple and Cool Margins

Having a simple yet stylish margin can sum up the look of your letterhead. So don't be afraid to put or use it. However, make sure that it suits well with your design to ensure you won't overwhelm it. You can use our 'Vacation [Rental Letterhead](#)' or the 'Modern Letterhead' templates if you prefer the designs.



## 4. Select the Right Font

It is critical to use and choose the right font for your letterhead. Not only that, but you should also ensure that it suits well with your brand to picture out your company's credibility. You can take our 'Sample [Club Letterhead](#)' template as an example.



**LOVE DRUNK CLUB**

All Night Party

90 Minogue St., Las Vegas, NE 24321

222 555 7777

lovedrunkclub@jetmail.com



TEMPLATE.NET

## 5. Use the Right Words

Using the right words or slogans can build up your brand's credibility. The more it fits well with your brand, the more it can drive traffic to your company. Take a look at how the 'University [Hospital Letterhead](#)' makes it possible.



**SEYMOUR UNIVERSITY HOSPITAL**

Preparing You to Become a Great Doctor

45 Hydra St., Denver, CO 20345

222 555 7777

seymourunivhosp@hypemail.com

## 6. Focus on Your Product/Service

When creating a letterhead for your company, you should focus on your product or service. Don't include something unnecessary. Be precise and show off what you've got. Take a look at how the 'Garry's Garage Letterhead' makes it possible.

### GARRY'S GARAGE

Find What You Need for Your Car and Garage



2976 Memory Ln., Union, IL 60180 | 222 555 7777 | garrys-garage@zmail.com

TEMPLATE.NET

## 7. Keep It Fancy

Nothing's wrong with keeping your letterhead fancy and elegant as long as it fits well with your brand and you're using it the right way. Take a look at how the '[Vintage Clothing Letterhead](#)' template shows off its elegance.





## 8. The Size Matters

When producing letterhead, font size and design size are important considerations. Because it is solely for the header, be sure that it does not overlap. Take the 'Sample [Graduation Letterhead](#)' template as an example.



3274 Davisson St., Hendersonville, NC 28792

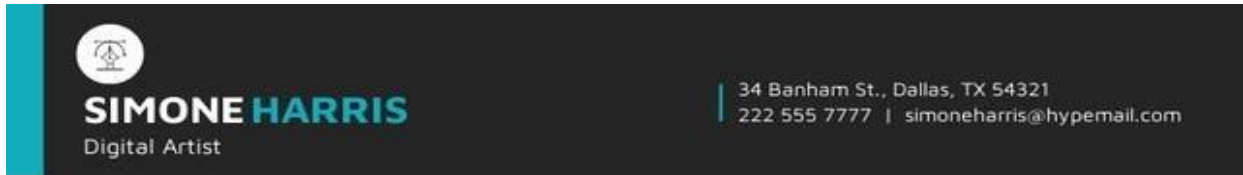
222 555 7777

hopecrestcollege@hypemail.com

TEMPLATE.NET

## 9. Arrange It Well

Arrange all of the contexts effectively to achieve a refined and formal style for your letterhead. Even if there is a lot of content, you can make a good letterhead if you arrange it well. You can take the 'Vintage [Artist Letterhead](#)' template as an example.



## 10. Choose the Right Design

It is critical to select the appropriate design for your letterhead. Not only because it affects your brand, but it is also because it will come off as unappealing if your styles are too senseless. Take a look at how the '[Lawn Care and Mowing Letterhead](#)' template works well with its designs.



## 11. Choose the Right Icons and Graphics

Nothing could go wrong with using icons and graphics as long as you're using them the right way. Take a look at how the 'Industrial Letterhead' and the other template make good use of the graphics and icons.

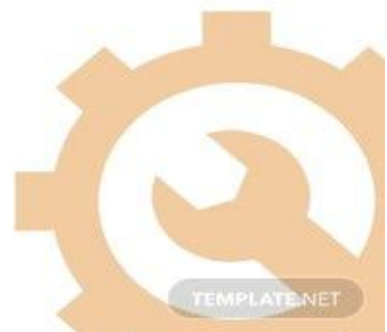


**CONVEL INDUSTRIES**  
The Biggest Midwestern Corporation

3334 Edington Drv., Alpharetta GA 30201

222 555 7777

convelindustries@hypemail.com



## 12. Plain Ain't Boring

Nothing can go wrong with plain designs. Plain doesn't always mean boring, but it can bring out the sophistication of the style. You can use the '[Charity Golf Letterhead](#)' or the other template as an example.

**GOLFERS FOR CHARITY**

Golfing for A Good Cause

1460 Beeghley St., Union IL 60180  
222 555 7777  
golfersforcharity@zmail.com

## 13. Colored Background

If nothing could go wrong with a plain background, nothing can also go wrong with colored backgrounds. However, you need to ensure that it suits your brand and you're using it the right way to avoid overpowering the style. You can take the 'Pediatrician [Child Care Letterhead](#)' or the other template below as an example.

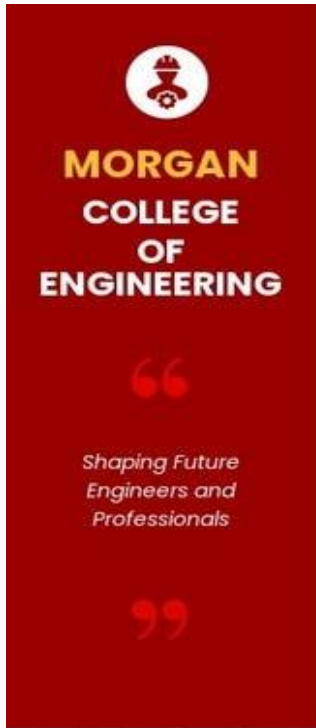


57 Brisom St., Phoenix, AZ 57962  
222 555 7777  
drjanewallis@vibemail.com

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## 14. Pick the Right Color

Choosing the right color can be essential, especially if you opt to make your letterhead look formal and presentable. Look at how the 'Engineering [College Letterhead](#)' template uses the right color for their heading.



979 Libby St., Lomita CA 90717  
222 555 7777 |  
morgancollege@zmail.com

TEMPLATE.NET

## 15. Play With Color

Nothing could go wrong with playing colors as long as you're using them the right way. Colors can add texture to your style, so don't be afraid to use them. Take the '[Soccer Letterhead](#)' template as an example.





## 16. Combine Colors

People love combining colors. However, when creating letterhead, ensure that you're combining the right colors. Make sure it complements with each other to avoid overwhelming the design. Take the 'Education [School Letterhead](#)' template as an example.



## 17. Oh Wow, Bright Colors!

Bright colors can effortlessly draw people's attention. That is why you should not be afraid to use them in your design. However, make sure it is pleasing and suits well with your brand. You can take the '[Sports Camp Letterhead](#)' template as an example.



2656 Augusta Park, Huntington, WV 25701  
222 555 7777 | [augustasportscamp@zmail.com](mailto:augustasportscamp@zmail.com)

TEMPLATE.NET

## 18. Black and White Will Do

Nothing could go wrong with using black and white colors. Utilizing them can be more formal than using other colors in specific situations. It can demonstrate both your simplicity and professionalism. You can take the '[Small Business Letterhead](#)' template as an example.



**PACE BOUTIQUE**  
Quality and Comfort for Less

1112 Carriage Ln., Scranton, PA 18503  
222 555 7777  
bwspencer@paceboutique.com

TEMPLATE.NET

## 19. Play With Shapes

Shapes can help you create exceptional styles and designs. So don't be afraid to use them on your letterhead. But make sure you're using them the right way to avoid unpleasant outcomes. Take a look at how the 'Physical [Therapist Letterhead](#)' template makes it possible.

### **MERIVIL CLINIC**

Providing the Best Physical Therapy Services in the City



414 Tea Berry Ln., Wausau, WI 54403  
222 555 7777  
merivilclinic@zmail.com

TEMPLATE.NET

## 20. Use Lines

Nothing could go wrong with using lines. It can even convey movement and add texture to your design. So don't be afraid to use it. Look at how the '[Jewelry Store Letterhead](#)' template uses the right lines.



**JEWELLYN GEMS**  
*Sparkling Gems To Go With Your Style*

2561 Buena Vista Ave., Charleston, WV 25392  
222 555 7777  
[jewellyngems@gmail.com](mailto:jewellyngems@gmail.com)

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## 21. Asymmetrical Lines Can Help

Using asymmetrical lines in styling a letterhead isn't wrong. It has the potential to bring out the best in a design if used correctly. Take a look at how the 'Sample [Email Letterhead](#)' and the other template make it possible.



4338 Lawman Ave., Arlington, VA 22201  
222 555 7777  
alicia-harmon@hypemail.com

## 22. Oh! That's Symmetry!

Symmetry can bring out the balance of your design. So using it can help you create a pleasant and amazing outcome for your letterhead. You can take the 'Sample [Cleaning Services Letterhead](#)' template as an example.

**Dust Wizards Inc.**

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1795 Johnny Lane  
New Berlin, WI 53151

222 555 7777  
dustwizards.com

TEMPLATE.NET

## 23. Be Creative

Don't be afraid to show your creativity when making a letterhead for your brand. However, you need to ensure that it suits well with your branding since it can fully affect your brand. You can use the ['Bakeries Letterhead'](#) template as your reference.



22 Bono St., Los Angeles, CA 12534 | 222 555 7777 | freshbakers@hypemail.com



## 24. Show Your Passion

Showing your passion or adding your flavors to your letterhead isn't wrong. However, make sure it blends well with your branding to avoid ruining the design. You can take the '[Creative Small Business Letterhead](#)' template as an example.

THE ART  
OF JAKE



3690 Kelly Drive  
Summersville,  
West Virginia 26651

608-682-1684  
theartofjake@gmail.com  
theartofjake.com



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## 25. Be Professional

Being professional all the time, especially in creating letterheads, has a lot of benefits. Not only does it bring out the credibility of your brands, but it could also surely entice clients and customers to see what you've got. You can take the 'Architectural Design Letterhead' template as an example.



**Building Your Ideas**

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77 Braxton St., Las Vegas, NE 98765  
222 555 7777  
avalonad@hypemail.com



## 26. Be Feminine

Nothing could go wrong with being feminine in your designs. However, you need to ensure that it goes well with the brand and the theme. Because if not, it will turn out unpleasant. Look at how the 'Boutique Letterhead' and the other template make it attainable.

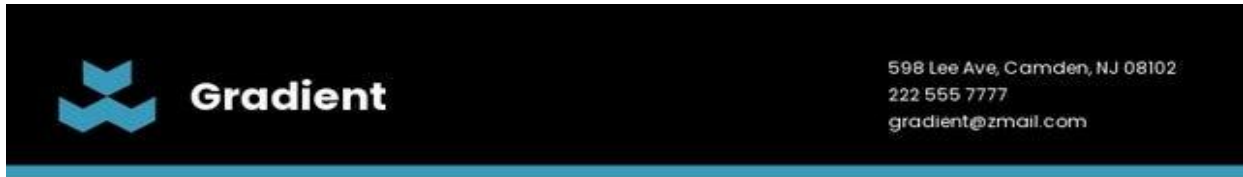


3 Street, City, State 45678  
123 4567 890 | info@clio.com

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## 27. Be Masculine

Being masculine could demonstrate the stability and confidence of your designs. So don't be afraid to use such factors. Take a look at how the 'Computer [Software Company Letterhead](#)' template incorporates mainly themes and colors.



## 28. Follow Your Theme

When creating a letterhead, make sure that you are following your company or brand's theme. Don't use unnecessary designs because it can ruin everything and affects the trustworthiness of your brand. Look at how the 'Farm Letterhead' template uses and incorporates its theme.



**SOUTH HIGH  
ORGANIC FARM**

**"FUTURE  
OF AGRICULTURE"**

633 Indiana Avenue  
Mililani, Hawaii 96789

304-880-6769  
southhighorganic@gmail.com  
southhighorganic.com  
facebook.com/southhighorganic  
twitter.com/southhighorganic

## 29. Don't Overwhelm Everything

When creating letterhead, be it for personal or business purposes, make sure not to overwhelm it. It is because using a lot of styles and designs could lead to unpleasant and offensive outcomes. Also, it can affect the brand's reliability. Look at how stylish yet simple the '[Real Estate Letterhead](#)' template is.

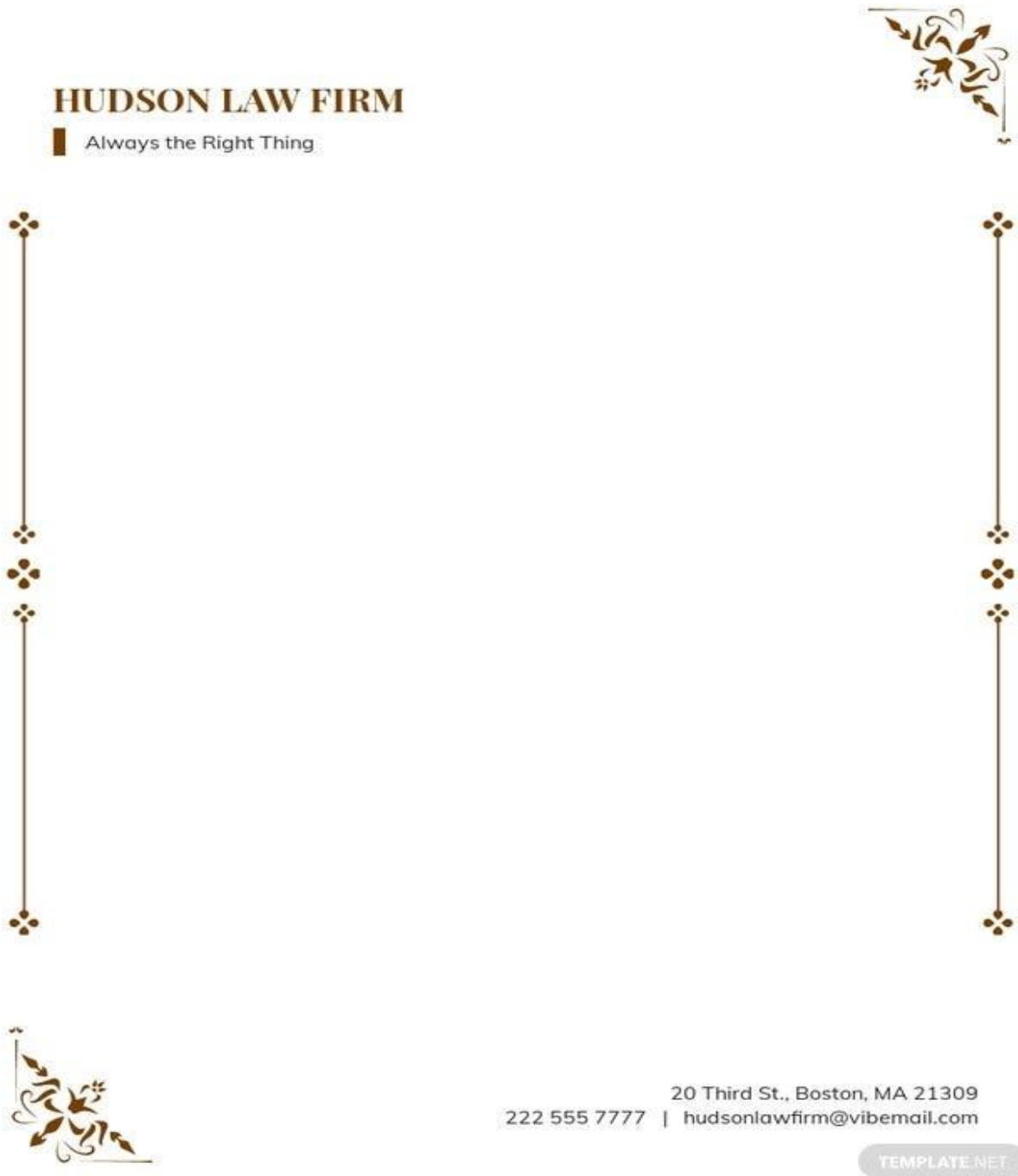


+1404-282-1470576  
Post Farm Road, Atlanta, GA 30309  
support@haley ltd.com

TEMPLATE.NET

## 30. Go Retro

Classical designs aren't out of style. It always stood out even up to this day. So don't be afraid to make use of it. Look at how the 'Vintage [Law Firm Letterhead](#)' template brings out a nostalgic feeling.



## 31. Make Justice for Justice

When making a letterhead for law firms, make sure you're giving justice to its designs. Don't go overboard and only use styles that are applicable and relevant. Take a look at how the '[Lawyer Letterhead](#)' template makes it possible.



**Atty. Rick Sherman**  
ATTORNEY AT LAW

☎ 608-682-1684  
1762 Primrose Lane  
Madison, Wisconsin 53703

rickshermanofficial@gmail.com  
rickshermanofficial.com

TEMPLATE.NET



## 32. Be Sporty On Sports

Nothing could go wrong with using sporty designs, especially if you're making letterhead for sports. Take a look at how the '[Football Club Letterhead](#)' template goes well with a sporty look.



3058 Walt Nuzum Farm Rd., Rochester, NY 14608

222 555 7777

waltnuzumfootballclub@zmail.com

TEMPLATE.NET

## 33. Passion for Fashion

If you're making a letterhead for a fashion brand, ensure that your designs suit well with the theme and branding. Show your passion for fashion and unleash your creativity. Look at how the ['Women's Clothing Store Letterhead'](#) template shows its flavor and feeling for fashion.

**PINK WARDROBE STORE**

Wear Clothes with Pride



23 Holler St., Miami, FL 24765

222 555 7777

[pinkwardrobestore@hypemail.com](mailto:pinkwardrobestore@hypemail.com)

TEMPLATE.NET

## 34. Health is Wealth

When making letterhead for any medical brands or hospitals, make sure you're incorporating the right sorts of designs and icons to show off its credibility. Take a look at how the 'Simple [Hospital Letterhead](#)' template makes it possible.



34 Sixth St., Seattle, WA 90908  
222 555 7777  
paulsonmedicalcenter@boxmail.com

## 35. Save Your Hair from Despair

If you're making letterhead for salons, make sure it can show the reliability and trustworthiness of the salon. To do so, incorporate the appropriate theme and style, and avoid using unnecessary designs. Take the '[Hair Salons Letterhead](#)' template as an example.



**CROWN HAIR SALON**

YOUR HAIR IS YOUR CROWN



4483 Hurry St., Waynesboro, VA 22980

222 555 7777

crownhair@zmail.com

## 36. Stay Cool for School

If you're making letterhead for school purposes, you should ensure that it is professional and formal. In this way, parents and students will be able to be assured that your institution is credible and trustworthy in every aspect. Take the 'Blank [High School Letterhead](#)' template as an example.

### **CEDAR LANE HIGH**

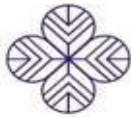
Preparing Students for Their Chosen  
Careers



4058 Cedar Ln., Boston, MA 02114  
222 555 777  
inquire@cdh.com  
cdhigh.edu

## 37. Insurance for Assurance

If you work in the insurance industry, you need to make sure you have the necessary features to make it look formal and appealing. Take the '[Insurance Services Letterhead](#)' template as an example.



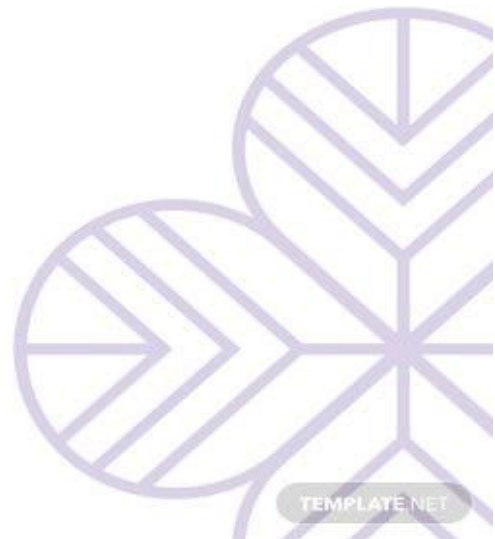
**DOVE INSURANCE SERVICE CENTER**

Where Your Insurance Questions are Answered

1891 McDonald Ave., Orlando FL 32801

222 555 7777

query@doveisc.com



TEMPLATE.NET

## 38. Heart the Art

Don't be afraid to use art in your designs. However, ensure that you're using enough and appropriate pieces of art to avoid overpowering the style. You can take the 'Art Letterhead' template as an example.



## 39. Embrace Innovation

When talking about innovation, choose a design that suits well with technology and innovation. Take a look at how the 'Free [Tech Start-Up Letterhead](#)' template looks like.





## 40. Call Out Candidates!

If you opt to call out candidates to apply to your vacant position, make sure that your letterhead looks professional and pleasing at the same time. Take a look at how the ['Employment Letterhead'](#) template makes it possible.

**STRATFORD CORPORATION**  
Bringing Change to Everyone



23 Bosnan St., Minnesota, MN 98765  
222 555 7777  
stratfordcorp@hypemail.com

## 41. Music Is Not Sick

When making letterheads for music brands, you should use the appropriate features to fit well with the subject. Take a look at how the '[Music Festival Letterhead](#)' template goes well with the design.



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222 555 7777  
melodom.com  
info@melodom.com  
159 Hedge Street, Memphis, TN 38193

## 42. Home Sweet Home

If you opt to ensure the security of any homes, you should make your letterhead credible and trustworthy. Look at how the '[Home Security Systems Letterhead](#)' template makes it possible.



1017 Oakridge Farm Ln.,  
Waukesha WI 5318  
222 555 7777  
safespacesecurity@hypemail.com

## 43. Food Is Life

When it comes to food, cleanliness is essential. So if you opt to persuade people or impress people of your food business, make sure your letterhead says the same. The perfect example of that is the ['Elegant Restaurant Letterhead'](#) template.



**FRONTROPHY DINING**

Fine Dining at Its Finest



3032 Red Dog Rd., Charlotte, NC 28202

222 555 7777

frontrophydining@hypemail.com



TEMPLATE.NET

## 44. Be Alert for the Dessert

Everybody has a sweet tooth. So if you're making letterheads for the dessert industry, make sure it can catch the attention of sweet lovers. The perfect example of that is the 'Cupcake Bakery Letterhead' template.



48 Carson St., Houston, TX 87876  
222 555 7777  
sweettreats@hypemail.com



TEMPLATE.NET

## 45. Heading for the Wedding

If you're in the industry where you make the magic happen, you should at least make a letterhead that suits your brand. Take a look at how the '[Wedding Store Supplies Letterhead](#)' template makes it possible.



## 46. Don't Forget Pets

Pets are like family. That is why pet parents only trust their furry family members to brands with a credible and reliable reputation. So make sure your letterhead looks professional and trustworthy for them to trust you. Take the 'Pet Store Letterhead' template as an example.



**RAZZO PET STORE**

Excellent Care for Your Pets



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77 Valiant St., Miami, FL 24098 | 222 555 7777

[razzopetstore@vibemail.com](mailto:razzopetstore@vibemail.com)

TEMPLATE.NET

## 47. Let's Paint It

There are many painting companies around the corner. But if you want to stand out, you should make a simple yet enticing letterhead for your brand. The perfect example of it is the '[Painting Work Letterhead](#)' template.



17 Hampton St., Los Angeles, CA 47568

222 555 7777

graypaintingwork@hypemail.com

TEMPLATE.NET



## 48. Take Care of Your Teeth

Sometimes people have a hard time trusting someone, especially if it's personal matters. That is why if you want your brand to be trustworthy enough, you should make your letterhead simple but professional. The '[Dentist Letterhead](#)' template is the perfect example.



25 Highmore St., Seattle, WA 23145  
222 555 7777  
jamesullivanddm@vibemail.com

TEMPLATE.NET

## 49. Say Cheese

Good photos come from good photographers. So if you want people to hire you as a photographer, you need a letterhead that is both formal and professional. The ['Photographer Letterhead'](#) template is the perfect example.



1748 Old Dear Ln., Marlboro NY 12542  
222 555 7777  
castlens-studios@zmail.com

## 50. Flowers Flowers Flowers!

Nothing could go wrong with using floral designs, as long as you're using them the right way. Take the 'Floral Artist Letterhead' template as an example.

**THEODORA LANE**

Professional Florist and Artist

4188 Holly St., Blue Ridge, GA 30513  
222-555-7777  
thealane@email.com



## **General FAQs**

### **Why is letterhead important?**

A letterhead is as significant in the same way that a brand represents a firm because it can make a first impression on potential customers.

### **What is the purpose of a letterhead?**

The function and purpose of a letterhead is to ensure that your brand is consistent throughout all of your business communications.

### **What should a letterhead contain?**

A letterhead usually contains the company's logo, name, address, and contact information, such as email addresses, phone or fax numbers, and the URL of the company's website.

### **Is a letterhead considered a legal document?**

Yes, a letterhead is frequently used in all official correspondences because it is considered a legal document.

### **When should I use a letterhead?**

You can use letterhead for all of the corporate and business papers and letters you'll be creating and sending.