



Position Description- Volunteer Opportunity Grant Writer

Are you passionate about putting an end to trafficking, exploitation and violence against children and young women?

Do you have a heart to serve the most vulnerable?

Do you have an interest in cross cultural mission?

Founded in 2012, AusCam Freedom Project is a nonprofit charitable Association initially developed and set up in Australia with its main operational programs in Cambodia.

The Mission of AusCam Freedom Project is to enhance the life opportunities of impoverished and at-risk young Cambodian women 14-23 years to reduce their vulnerability to homelessness, violence, poverty, trafficking for sexual exploitation and forced labour. We are committed to cultivating the next generation of strong, independent women.

AusCam currently operates a community based home – Transitions Life Centre (TLC) for young women who have been victims of chronic abuse/neglect, violence and sexual exploitation. The TLC provides the young women with a safe house within which they can grow physically and emotionally by building secure and trusting attachments with carers and forming new relationships, both within the TLC and the wider community. Freedom is given, along with responsibility, assisting the young women in gaining a stronger sense of themselves and the world around them. There is a strong focus on education, life skills and personal development to ensure that the young women can integrate in to their community as confident, contributing members of society.

In February this year, the TLC expanded to also provide an Outreach program in response to a need among young women who have been involved in the 'street economy'. (Begging, street selling, Karaoke bars, homelessness). The program aims to support around 50 young women in 2013 from 13 – 25 years through community engagement, street outreach, social work assessments and referrals to appropriate support networks. We have also commenced a health support program with a focus on sexual and reproductive health for young women, including health support and monitoring of young pregnant/parenting women and their babies.

To support our work here in Cambodia, We are **currently seeking an experienced, part time volunteer grant writer** to join our team. You can either be based in your country of origin or join our team working in Cambodia.

Please see the attached position description and if you are interested, please forward a cover letter outlining why you feel you can contribute through this position, completion of the attached volunteer application form and a current resume to Julie Dowse, Cambodian Country Director at julie@auscamfreedomproject.org.

www.auscamfreedomproject.org

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Position/Title: Grant Writer – Foundations and Corporate Sponsorships

Goal of Position: To assist in the daily fundraising activities and organizational development, allowing for individual growth, knowledge and skill development to be attained furthering a career in the human rights field or non-profit fundraising and events management.

The responsibilities of the Grant Writer include (but are not limited to):

- Research, development, submission and tracking of foundation grant proposals
- Maintaining a calendar of funding opportunities
- Responding to enquiries regarding our current funding objectives and proposals, as well as general donor enquires and requests.

Desired Qualifications:

- Bachelor's degree in Social Services, Research, Business Administration, Mass Communication or other related field
- Minimum of 2 years grant writing or contract administration experience with a proven track record of funded proposals.
- Excellent writing and computer skills (Microsoft office-word, access, power point, excel)
- Database management skills
- Be highly organized with the ability to implement systems and follow up processes
- Is able to effectively work under pressure, use independent judgment and produce a quality work product within tight time constraints.
- Enthusiasm for learning about modern slavery and the workings of a non-profit organization

Opportunity, Choices and Freedom.....

Timeframe:

Length of time/duration: Start and end dates are flexible, however a commitment of at least 6 months is requested.

Estimated hours: Volunteer position hours are flexible and are available on a full or part-time basis; however a minimum of 10 hours per week is suggested.

Scheduling: Scheduling is flexible and may vary based on organizational events and project deadlines.

Training Required: (In Country) An initial week of training and orientation will be provided in order to acclimate volunteers to AusCam Freedom Project's mission, goals and programs, as well as cultural support to settle in to life in Cambodia.

If you are interested in coming to Cambodia, we can discuss this in more detail once you have applied for the position.

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