



2019 Volunteer Grant Program Application

Festival Dates and Operating Hours: Thursday, September 26, 5-10PM, Friday, September 27, 2PM-12AM, Saturday, September 28, 12PM-12AM, & Sunday, September 29, 12PM-5PM

Festival Location: Main Street, Manteno

Festival Website: www.mantenochamber.com

Mail forms to Manteno Chamber, Attn: Oktoberfest Grant PO Box 577 Manteno, IL 60950. Shifts are assigned on a first-come, first-served basis, so please submit at your earliest convenience.

Applicants must provide all requested information. To participate in the program and qualify for a cash grant, your nonprofit organization must be located in Manteno or primarily serve the Manteno community.

Applicants may select a maximum of 2 shifts to fill, provided that the shifts are still available when the committee receives this form. Applications received by **September 9, 2019** will be processed and shifts assigned in order of receipt by the Oktoberfest Committee. For all forms received after September 9, 2019, a second round of processing will occur on September 16, 2019 and all remaining shifts will be assigned on that date.

ORGANIZATION CONTACT INFORMATION (Please type or print legibly)

Organization _____

Official Contact (President, Chairman, Executive Director, etc) _____

Address _____ City _____

Phone _____ Website _____

Email Address (required) _____

Grant check made payable to (if different from above) _____

VOLUNTEER COORDINATOR CONTACT INFORMATION

Contact Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Website _____

Email Address (required) _____

ABOUT THE ORGANIZATION

What year was the organization founded? _____

Has your organization participated in volunteering for Oktoberfest in previous years? ☐ Yes ☐ No

Specifically describe how the organization intends to utilize the cash grant:

HOW THE ORGANIZATION CAN PARTICIPATE

What is the estimated number of adult volunteers (over 21) that your organization can commit? _____

What is the estimated number of youth volunteers (under 21) that your organization can commit? _____

Of the twelve (12) available shifts, please choose which time slot(s) are preferred and can be filled (a maximum of four (4) shifts are allowed per organization).

2019 OKTOBERFEST VOLUNTEER GRANT PROGRAM APPLICATION

If we are in need of more volunteers in the 2nd round, we will reach out to assign more shifts. If working the beer tent, participants must be at least 21 years of age.

SHIFT INFORMATION

Thursday, Sept 26

☐ Thursday Early

☐ Thursday Mid

☐ Thursday Late

SETUP
SETUP
WELCOME TENT
CUSTODIAL/General
CUSTODIAL/Beer Tent

(1) 10am-12pm
(2) 10am-12pm

(2) 5pm-7:30pm
(2) 5pm-7:30pm

(4) 7:30pm-10:00pm

Friday, Sept 27

☐ Friday Early

☐ Friday Mid

☐ Friday Late

SETUP
CUSTODIAL/General
WELCOME TENT
CUSTODIAL/General
CUSTODIAL/General
CUSTODIAL/Beer Tent
CUSTODIAL/Beer Tent

(5) 5am-7am

(2) 1:30pm-3:30pm
(2) 2:00pm-5:00pm
(4) 2:30pm-5:00pm
(4) 5pm-7:30pm

(6) 7:30pm-9:30pm
(6) 9:30pm-11:30pm

Saturday, Sept 28

☐ Saturday Early

☐ Saturday Mid

☐ Saturday Late

SETUP
WELCOME TENT
CUSTODIAL/General
CUSTODIAL/General
PARADE
CUSTODIAL/General
CUSTODIAL/Beer Tent
CUSTODIAL/Beer Tent
CUSTODIAL/Beer Tent

(11) 5am-7am

(2) 12pm-2:20pm
(2) 12pm-2:30pm
(2) 2:30pm-5pm
(25) 4:30pm-7pm
(2) 5pm-7:30pm

(8-10) 7:30pm-9:30pm
(8-10) 9:30pm-11pm
(4) 10:30pm-12:30am

Sunday, Sept 29

☐ Sunday Early

☐ Sunday Mid

☐ Sunday Late

SETUP
PARADE CLEANUP
WELCOME TENT
CUSTODIAL/General
CUSTODIAL/General
CUSTODIAL-Tear down

(18) 5am-7am
(19) 9am-11am

(2) 12pm-2:20pm
(2) 12pm-2:30pm
(2) 2:30-5pm

(20 kids & 8 adults) 4:30-6:30pm

In the event that your preferred shift selections(s) is already taken, please rank the following shift choices from most (1) to least (8) favorable, or leave blank any shifts you do not want.

____ Thursday Early Shift

____ Thursday Mid Shift

____ Thursday Late Shift

____ Friday Early Shift

____ Friday Mid Shift

____ Friday Late Shift

____ Saturday Early Shift

____ Saturday Mid Shift

____ Saturday Late Shift

____ Sunday Early Shift

____ Sunday Mid Shift

____ Sunday Late Shift

Completed by (printed name) _____ Date _____

Signature _____