

TEACHER SUMMATIVE EVALUATION FORM

TEACHER: _____ EVALUATOR: _____

POSITION: _____ DATE: _____

CRITERIA	MET	NOT MET
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PLANNING

The teacher plans effectively. _____

The teacher selects materials that correlate to instructional plans. _____

DOCUMENTATION:

CRITERIA

MET **NOT
MET**

TEACHING STRATEGIES

The teacher uses a variety of teaching strategies that are appropriate to learners, objectives, and content.

The teacher demonstrates effective teaching skills.

The teacher establishes and maintains learner involvement in the learning tasks.

The teacher is knowledgeable in content areas.

DOCUMENTATION:

CLASSROOM MANAGEMENT

The teacher develops rules, guidelines and expectations related to student behavior.

The teacher provides a positive climate conducive to learning.

DOCUMENTATION:

CRITERIA

MET **NOT
MET**

**EVALUATION AND COMMUNICATION OF
STUDENT PROGRESS**

The teacher evaluates his/her own effectiveness in terms of
Student performance.

The teacher assesses student performance.

The teacher communicates progress to students and parents.

DOCUMENTATION:

PROFESSIONAL DEVELOPMENT AND LEADERSHIP

The teacher participates in professional development.

The teacher provides leadership.

The teacher works cooperatively with peers, administrators,
And community members in planning and implementing
Curriculum/extra activities.

DOCUMENTATION:

CRITERIA

MET **NOT
MET**

PROFESSIONAL RESPONSIBILITY

The teacher demonstrates professionalism.

The teacher adheres to school policies.

DOCUMENTATION:

COMMUNICATES EFFECTIVELY

The teacher writes and speaks clearly, correctly, and effectively.

DOCUMENTATION:

ADDITIONAL COMMENTS:

SIGNATURES DO NOT INDICATE AGREEMENT, BUT THAT EVALUATION RESULTS HAVE BEEN SHARED

TEACHER: _____ EVALUATOR: _____

DATE: _____ DATE: _____

APPENDIX 6

GOAL ACCOUNTABILITY PLAN

Teacher _____ Position: _____ Evaluator: _____

Directions: The teacher and evaluator should select and mutually agree upon specific, measurable objectives, activities, timelines, and the method of assessing attainment of goals/objectives. These goals/objectives should address areas as defined by board criteria.

Goals/Objectives	Proposed Activities	Time Line	Assessment Method(s)	End-of-year Assessment

We the undersigned agree upon the Goals/Objectives, Activities, Timelines, and Assessment Method(s) listed.

We, the undersigned, have discussed the Assessment described.

Teacher: _____ Date: _____

Teacher: _____ Date: _____

Evaluator: _____ Date: _____

Evaluator: _____ Date: _____