



**SPECIAL PARKING PERMIT CERTIFICATION APPLICATION**  
**FOR NON-COMMERCIAL PICK-UP TRUCKS AND VANS**

**General Information.** Section 9-64-170 of the Municipal Code of Chicago (“Code”) prohibits persons from parking a pick-up truck or van on any residential street or business street within the City, except for expeditiously loading or unloading the vehicle, unless the owner of the pick-up truck or van is eligible for, and has obtained from his or her local alderman, a special parking permit for the vehicle and has affixed that permit on the vehicle’s inside windshield directly above a valid city wheel tax license emblem (a.k.a. “city sticker”). A special parking permit enables the owner of the vehicle to park the pick-up truck or van on *residential streets only* anywhere in the City so long as the vehicle is lawfully parked at the curb in accordance with the general parking requirements of the Code.

***Commercial vehicles are NOT eligible for a special parking permit.*** Section 9-64-170(e) of the Code defines a “commercial vehicle” as “(i) any motor vehicle that is marked or emblazoned with the name of a business or is otherwise represented as being used for the transportation of property in the furtherance of any commercial or industrial enterprise, whether for hire or not for hire; or (ii) any motor vehicle driven for profit or to carry or transport property, merchandise or supplies of a commercial or industrial nature; or (iii) any “junk vehicle” [“used to collect, transport or dispose of junk”]; or (iv) any vehicle with an unenclosed cargo bed, if such unenclosed cargo bed has been modified to increase the vehicle’s capacity to transport or carry merchandise, junk, cargo or other property of any type; or (v) any vehicle with a gross weight of 8,000 or more pounds.”

**Eligibility.** Pursuant to Section 9-64-170(a)(5) and (a)(7) of the Code, all of the information below must be true and correct in order for the owner of a pick-up truck or van to be eligible to obtain a special parking permit for the vehicle.

**Certification Statement.**

I, the undersigned, hereby certify that:

1. I am a resident of the \_\_\_ Ward in the City of Chicago and I have submitted this Application to the Alderman of such Ward. \_\_\_\_\_ [Owner’s Initial]
2. I own the pick-up truck or van for which I am seeking a special parking permit. \_\_\_\_\_ [Owner’s Initial]
3. The pick-up truck or van for which I am seeking a special parking permit weighs less than 8,000 pounds. \_\_\_\_\_ [Owner’s Initial]
4. The pick-up truck or van for which I am seeking a special parking permit is NOT a commercial vehicle as defined in Section 9-64-170(e). \_\_\_\_\_ [Owner’s Initial]
5. Either (1) I have no outstanding debt to the City for parking violations [Check here \_\_\_ if this statement is true]; or (2) I have outstanding debt to the City for parking violations, but I have entered

into with the City, and am in full compliance with, an installment plan for payment of such debt [Check here \_\_\_ if this statement is true]; or (3) I have outstanding debt to the City for parking violations, but such debt has been “otherwise resolved” within the meaning of Section 2-32-094 of the Code. [Check here \_\_\_ if this statement is true]. \_\_\_ [Owner’s Initial]

6. The pick-up truck or van for which I am seeking a special parking permit bears a valid and current city sticker. \_\_\_\_\_ [Owner’s Initial]

I understand and acknowledge that, pursuant to Section 9-64-170(a)(7)(iv), my request for a special parking permit may be denied by the local alderman if the vehicle for which I am seeking a special parking permit is not in apparent compliance with Section 9-64-170 and other applicable requirements of the Chicago Municipal Code.

I understand and acknowledge that the special parking permit issued under Section 9-64-170 entitles me to park the permitted pick-up truck or van at the curb in accordance with the general parking requirements of the Code on residential streets only, and on no business street except for the limited purpose of actually and expeditiously loading or unloading the vehicle. \_\_\_\_\_ [Owner’s Initial]

I understand that making a false statement of material fact on this Application may violate federal, state and/or local law, and may subject me to a range of civil and criminal penalties, such as incarceration, fines and an award to the City of Chicago of up to three times any damages incurred, plus litigation costs, collection costs and attorney’s fees. \_\_\_\_\_ [Owner’s Initial]

I certify that all statements contained in this Certification Statement are true and correct. \_\_\_\_\_ [Owner’s Initial]

Vehicle Owner’s Name [PRINT]: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Vehicle Identification Number (VIN): \_\_\_\_\_

Vehicle License Plate Number: \_\_\_\_\_

Vehicle Year/Make/Model: \_\_\_\_\_

Vehicle City Sticker Number (VCS): \_\_\_\_\_ VCS Expiration Date: \_\_\_\_\_

Vehicle Owner’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By: _____	<input type="checkbox"/> Approved
Date: _____	<input type="checkbox"/> Denied
Reason: _____	