
NAME: **Pass/No Pass Policies**

New

Revised

Deletion

TEXT (underline changes and ~~strike through~~ deletions if a revision)

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PASS/NO PASS

1. Courses in the student's major field may not be taken under the Pass/No Pass policy except **for major courses for an Associate Degrees for Transfer (ADT), courses for which Pass/No Pass is the only grading option, and units earned through Credit by Examination (CBE) or assessment.** ~~as designated in all Apprenticeship programs, Gemology, Human Development, Real Estate, Women's Studies, Work Experience, and through credit by examination or assessment.~~
2. Every university has a limitation on the number of courses/units that can be taken for Pass/No Pass and applied to graduation and may require General Education taken Pass/No Pass to be retaken for a letter grade. Universities **sometimes** prefer that students have letter grades in English, mathematics, speech, and critical thinking courses. Courses that meet major requirements must be taken for a letter grade. Also, Pass/No Pass grades could have a negative effect on scholarships and international students. In addition, students who plan to pursue graduate or professional studies later are advised to be selective in opting for courses on a Pass/No Pass basis.
3. Except as in item number one above, a maximum of 6 Pass/No Pass units may be carried during any one semester.
4. A maximum of ~~12~~ **14** Pass/No Pass units is allowed for any degree program. This does not include units taken under credit by examination or assessment, or ~~in all Apprenticeship courses, Gemology, Human Development, Real Estate, Women's Studies and Work Experience~~ **units earned in courses for which Pass/No Pass is the only grading option.**
5. Pass/No Pass petitions are available at the Admissions and Records Offices. The Pass/No Pass petition must be signed by a counselor and be submitted between the first and fifth week of the fall and spring terms (for full semester classes) or thirty percent (30%) of the class meeting dates (for short term classes), whichever is less. **Pass/No Pass status cannot be changed back to a letter grade after the deadline has passed.**
6. Pass indicates a "C" or better.

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To earn an associate degree, a student must fulfill the requirements listed under I, II and III below.

I. Unit and Residency Requirements

60 UNITS of degree applicable coursework are required, with at least a 2.0 grade point average. At least 12 of the units must be earned at Santiago Canyon College and at least 6 of those units must be in courses required for the major unless students are earning an Associate Degree for Transfer (ADT). ~~Units earned at a regionally accredited college or university on a Pass/ No Pass basis will be counted toward the degree requirements of the college, to a maximum of 15 units.~~