



Admissions and Records

2277 Napa-Vallejo Highway, Napa, Ca. 94558

707.256.7200 ♦ fax 707.256.7219

Pass/No Pass Grade Authorization

Please print clearly. All blanks must be filled-in for this form to be considered

Last First

NVC Student ID#

--	--	--	--	--	--	--

- ☐ Pass (Satisfactory)/ No Pass (Unsatisfactory) Grade Authorization
☐ Reverse Pass/No Pass to Letter Grade Authorization

Synonym #	Course Title & Number	Days/Hours	Instructor Name

I hereby authorize my grade in the course indicated above to be recorded on a Pass/No Pass basis; or, I authorize the reverse of the Pass/No Pass grade to a letter grade in the course indicated above in accordance with the policy established by the Napa Valley College District.

Date

Student Signature

Pass/ No Pass Grading Option

The total units taken for Pass/No Pass that can be used for an A.A. or A.S. Degree **shall not** exceed 12 semester units. A student may not opt for Pass/No Pass grading in courses required for their major. This decision cannot be requested or reversed after the **FIFTH WEEK** of the semester, per Title V. **This authorization form is for the purpose of changing the grading option from receiving a letter grade to a Pass/No Pass grade; OR, to reverse the grading option from receiving a letter grade to a Pass/No Pass grading option to receive a letter grade.**

***A minimum of a "C" grade is required for the student to qualify for "Pass" grade.**

Rev. 7/15



Admissions and Records

2277 Napa-Vallejo Highway,

Napa, Ca. 94558

707.256.7200 ♦ fax 707.253.3064

Pass/No Pass Grade Authorization

Please print clearly. All blanks must be filled-in for this form to be considered

Last First

NVC Student ID#

--	--	--	--	--	--	--

- ☐ Pass (Satisfactory)/ No Pass (Unsatisfactory) Grade Authorization
☐ Reverse Pass/No Pass to Letter Grade Authorization

Synonym #	Course Title & Number	Days/Hours	Instructor Name

I hereby authorize my grade in the course indicated above to be recorded on a Pass/No Pass basis; or, I authorize the reverse of the Pass/No Pass grade to a letter grade in the course indicated above in accordance with the policy established by the Napa Valley College District.

Date

Student Signature

Pass/ No Pass Grading Option

The total units taken for Pass/No Pass that can be used for an A.A. or A.S. Degree **shall not** exceed 12 semester units. A student may not opt for Pass/No Pass grading in courses required for their major. This decision cannot be requested or reversed after the **FIFTH WEEK** of the semester, per Title V. **This authorization form is for the purpose of changing the grading option from receiving a letter grade to a Pass/No Pass grade; OR, to reverse the grading option from receiving a letter grade to a Pass/No Pass grading option to receive a letter grade.**

***A minimum of a "C" grade is required for the student to qualify for "Pass" grade.**

Rev. 7/15