MASSACHUSETTS GENERAL HOSPITAL
THE INSTITUTE FOR PATIENT CARE

The Norman Knight Nursing Scholarship Program

Overview

The overall goal of the Norman Knight Nursing Scholarship Program is to assist in increasing the pipeline of nurses caring for patients at the MGH. Many of our staff express a strong interest in pursing a career in nursing. MGH recognizes that the challenges of work, home and school for applicants are many, and may create financial hardships that make pursuing a degree seem overwhelming. The Norman Knight Nursing Scholarship was established to address these hurdles and chart new possibilities for MGH employees interested in pursuing a nursing degree.

Nursing Scholarship Program

The scholarship recipients will receive $1000.00 to use to promote their educational goals toward a nursing career. Two scholarships will be awarded each year. The Norman Knight Nursing Scholarship can be combined with other scholarship funding including tuition reimbursement and employee support service grant monies to fund tuition costs. Funding is only for those in BSN, MS or MSN or nursing program granting doctorate degrees into the nursing profession. Candidates in ADN programs are not eligible for this scholarship.

Application Deadline

Please use the Scholarship common application to submit and be considered for the Fall Scholarship Award. Scholarship winners will be announced **mid summer**.

Criteria

- The scholarship is open to applicants that are employed by MGH either in a full- or part-time capacity (a minimum of 20 standard hours per week). Applicants must be employed at a minimum of 20 standard hours per week both at the time of the application and at the time the scholarship is distributed.
- The scholarship will be awarded to applicants pursuing a career in nursing in an accredited bachelor's degree nursing program, masters in nursing program, or doctorate of nursing practice program. The program does not support associate degree education.
- Participating recipients may be asked to commit to a contract with MGH, agreeing to work at the hospital for one year following graduation.

Process for Application to the Scholarship

Candidates will submit:

- ☐ Letter of endorsement from applicant's manager.
- ☐ Two letters of reference.
- ☐ A narrative that articulates their educational goals and how they intend to use the funding.
- ☐ Proof of acceptance into a degree program

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The Norman Knight Nursing Scholarship
Scholarship Application

I. Demographic and Employment Information

Please complete all sections of this application in order to be considered. Any incomplete sections will disqualify you from consideration.

Name _____
First M.I. Last

Home Address
_____
Street City/Town State Zip

Mailing Address (*if different*)
_____
Street City/Town State Zip

Home Tel. # _____ Work Tel. #_____

Email address_____ Employee I.D. # _____

Date of Hire _____Current Position _____Full Time_____Part Time_____

Name of Supervisor _____Supervisor's Work Tel.# _____

Supervisor's Department/Work Location
_____
Building/Floor Office/Suite#

Self Identification: ☐ Male ☐ Female

Have you ever been a recipient of a MGH Scholarship? ☐ No ☐ Yes (if so, year?) _____

II. Academic Information

Name of School _____ ☐ Currently Enrolled ☐ Not Currently Enrolled

Expected date of enrollment _____ Full-time _____ Part-time _____

Expected date of completion_____ Student ID #_____

☐ Bachelor's Degree ☐ Master's Degree ☐ Doctorate.

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III. Applicant Narrative

The narrative section of the application gives each applicant the unique opportunity to present themselves to the selection committee in their own words. The committee uses the narrative to determine an applicant's ability to organize their thoughts and present themselves in a clear and concise manner. Please consider that this essay will have significant weight during the selection process. It is expected that the narrative be between one and two typed, double-spaced pages in length.

- Your essay should articulate to the committee your educational goals and how you intend to use the funding.

IV. Submission of Application

Please direct questions about the application process to Julie Goldman, RN, Professional Development Manager at the Institute for Patient Care, jgoldman2@partners.org.

Scholarship applications must be submitted by **June 14, 2016** to be considered for the 2016 Fall Scholarship Award. Scholarship winners will be announced **by August 2016**.

FORWARD completed applications to:

Institute for Patient Care
c/o Julie Goldman
Founders 342B
Boston, MA 02114

Applications sent electronically cannot be processed.

My signature below indicates that the information contained in this application is truthful and accurate.

_____
Applicant's Signature

Date

We request your supervisor's signature demonstrating that he/she approves and endorses your application and can attest to the fact that you are an employee in good standing.

_____
Supervisor's Signature Date

Be sure to keep a copy of your application for your records.

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Applicant Checklist

- ☐ Completed scholarship application
- ☐ Letter of endorsement from applicant's director or manager
- ☐ Two letters of reference
- ☐ A narrative that articulates educational goals and intended use of funding
- ☐ Proof of acceptance into a degree program