



OFFICE OF THE
STATE AUDITOR

Questionnaire

As of October 2018

Fraud Risk Assessment

INSTRUCTIONS:

- Using the *Fraud Risk Assessment Implementation Guide*, determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on questions 1-8 below.
- Total the points of each question marked "Yes" on the "Total Points Earned" line below.
- Using the points earned, circle the risk level on the "Risk Level" line below.

Total Points Earned: _____ Risk Level:

Very Low	Low	Moderate	High	Very High
> 144	110-144	80-109	65-79	< 65

	Yes	Pts
1. Does the entity have a formal internal audit function?		50
2. Does the entity have a fraud hotline?		35
3. Does the entity have a formal audit committee?		20
4. Does the entity have a licensed CPA as part of its management team?		20
a. If no, do any members of the management team have a bachelor's degree in accounting?		10
5. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?		15
6. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?		10
7. Have all of the board members completed the State Auditor online training at least once in the last four years?		5
8. Does the entity have written policies in the following areas:		
a. Reporting fraud and abuse?		4
b. Conflict of interest?		4
c. Ethical behavior?		3
d. Travel?		3
e. Credit/Purchasing cards (where applicable)?		2
f. Cash receipting and deposits?		1
g. Procurement?		1
h. Personal use of entity assets?		1
i. IT and computer security?		1

Completed By: _____ Completion Date: _____