

PETITION TO TAKE A CLASS FOR PASS/NO PASS

This petition is valid only if filed in the Office of Admissions and Records by the established deadlines listed below:

By Friday of the fourth week of the semester for semester-length classes; OR
By Tuesday of the second week of class for all other classes.

Courses with the pass/no pass grade option will be indicated on the student's permanent record as "P" with units earned and no grade points or "NP" with no units earned and no grade points. Units attempted for which "NP" is recorded shall be considered in probation and dismissal procedures. The student is required to take all tests, complete all assignments, and shall be subject to withdrawal and attendance regulations.

Student I.D. Number _____ Phone # _____ Date _____

Student's Name _____ Semester: _____
(Please Print) First Last

Course* _____
Class Ticket Number Course and Number Number of Units

*Must be on the approved list for Pass/No Pass in the current College Catalog.

STUDENTS ARE STRONGLY ADVISED TO SEE A COUNSELOR TO ASK HOW PASS/NO PASS MAY AFFECT THEIR ACADEMIC PLANS.

BE ADVISED:

- Each university/college has its own policy regarding courses taken PASS/NO PASS and it is the student's responsibility to verify the PASS/NO PASS policy of the transfer institution.
- Transfer institutions generally require letter grades (A, B, C, D, F) in MAJOR and PREREQUISITE courses.
- Pass/No Pass grades may not be accepted for GRADUATE PROFESSIONAL PROGRAMS.
- No grade is calculated into the GPA; however, a "P" may be interpreted as a "C" and a "NP" may be interpreted as a "Fail" by some transfer or graduate institutions.
- Many universities prefer that English composition and college level Math requirements be taken on graded basis.

I understand that once this petition is filed, I will not be permitted to change my enrollment in the course to receive a letter grade of A to F. P/NP symbol may not be petitioned later to be changed to a letter grade.

Student's Signature

Date

**** Admissions and Records Use Only****

___ Approved ___ Denied

Comments: _____

Processed by: _____ Date: _____

PASS/NO PASS COURSES (P/NP)

There are two categories of Pass/No Pass courses.

The first category consists of courses which must be taken on a P/NP basis only. Courses in this category include:

Accounting 121, 155, 156
Art 158, 288
CABOT 93, 206, 208, 209
Chemistry 298
English 120, 182, 183, 189, 191
Internship 50 - ADST, ACCT, BIOL, BUSAD, CABOT, CS/IS, Dance, Physical Education
Mathematics 155, 190, 255, 301, 341
Nursing Science 201, 202, 203, 204, 216, 219, 255
Nutrition 201
Physical Education 134
Real Estate 165
Social Science 146
Student Development 100, 101, 103, 125, 127, 128, 129, 141, 143

The second category consists of courses which may be selected at the student's option. The student must complete the Petition for Pass/No Pass and have it on file in the Office of Admissions and Records by Friday of the fourth week for a semester-length class or by Tuesday of the second week for all other classes.

Students electing to take classes on a P/NP basis participate in the class as a regular student. If the grade awarded by the instructor is "C" or higher, the course grade is recorded as "P". If the instructor-assigned grade is "D" or "F," the course grade is recorded as "NP".

Units earned on a P/NP basis will not be used to calculate GPA's. However, units attempted for which "NP" is recorded shall be considered in progress probation and dismissal procedures. For questions regarding P/NP, please see an Academic Counselor. Once a petition is filed to take a class as P/NP, no student shall be permitted to change his/her enrollment to receive a letter grade of A to F.

Courses which may be selected by petition for Pass/No Pass:

Accounting 110, 120, 130, 150, 157, 160, 165, 170, 175, 180, 201, 202, 210, 220, 225, 230, 235	Humanities 105, 110, 111, 115, 117, 120, 125, 130, 135
Administration of Justice (all)	Italian 101, 102, 103, 104
Alcohol/Drug Studies 101, 103, 110	Japanese (all)
American Sign Language 101, 102, 103, 104, 105, 202	Journalism 110
Anthropology 101, 102, 103, 104, 105, 111, 114	Kinesiology 50
Architecture (all except 106, 141)	Korean (all)
Armenian 101, 102, 115, 116, 125, 126, 127	Library 100, 190, 191
Art (all except 158, 257, 288)	Linguistics 101
Aviation and Transportation 112, 113	Math 15, 30, 30+, 90, 90+, 101, 118, 119, 120, 130, 131, 141, 144, 145, 146, 219, 220, 220S, 245, 246
Biology 131	Media Arts 101, 103, 111, 112, 117, 202, 207, 290
Business Administration (all)	Medical Office Administration 101, 187
Chemistry 110	Music (all)
Child Development (all except 158, 175, 176)	Nutrition (all except 201)
Chinese (all)	Philosophy (all)
CABOT (all except 50, 90, 92, 93, 94, 206, 208, 209, 260)	Photography (all)
Compute Science/Information Systems (all except 50)	P.E. 101, 102, 130, 131, 132, 135, 140, 141, 150, 151, 152, 180, 181, 182, 202, 203, 204, 210, 211, 215 - 221, 238, 239, 240, 261, 262, 263, 274, 275, 276, 295 (except 134)
Culinary Arts (all)	Physical Science 131
Dance (all except 50, 158)	Physics 110
Economics 101, 102	Political Science 102, 106, 108, 110, 111, 112
English 103, 105, 106, 109 - 112, 114 - 117, 122, 123, 125, 127, 128	Psychology (all)
ESL 115, 116, 123, 125, 133, 135, 137, 141, 145, 151, 155	Real Estate (all except 162, 163, 164 and 165)
Ethnic Studies 101, 102, 110, 111, 124, 125, 132, 164	Social Science 120, 127, 130, 134, 145
Fire Technology (all)	Sociology (all)
French 101, 102, 103, 104	Spanish 101, 102, 103, 104, 115
Geography 101, 103, 106, 107, 110, 111, 155, 160	Speech Communication 104, 105, 108
Geology 101, 105, 111, 112	Student Development 145
Health 101, 102, 104, 106	Theatre Arts 100, 101, 102, 103, 104, 107, 109, 110, 111, 121, 122, 123, 129, 134, 140
History 101, 102, 106, 111, 111H, 113, 115, 118H, 119 - 122, 131, 132, 133, 133H, 136, 152	
Hotel Restaurant Management (all except 256)	