





**Skills, Knowledge, and Experience**

Fishline would like Board Members to use and share their experience and talents. Please check those talents that you could share with Fishline from your career(s), training, or other sources.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Strategic/Business Planning | <input type="checkbox"/> Not-for-profit Management | <input type="checkbox"/> Accounting           |
| <input type="checkbox"/> Legal Issues                | <input type="checkbox"/> Financial Management      | <input type="checkbox"/> Risk management      |
| <input type="checkbox"/> Facilities Management       | <input type="checkbox"/> Fund Raising              | <input type="checkbox"/> Construction/Remodel |
| <input type="checkbox"/> Computer Networking         | <input type="checkbox"/> Website Management        | <input type="checkbox"/> Social Networking    |
| <input type="checkbox"/> Volunteer Coordination      | <input type="checkbox"/> Public Speaking           | <input type="checkbox"/> Community Organizing |
| <input type="checkbox"/> Marketing and/or PR         | <input type="checkbox"/> Event Planning            | <input type="checkbox"/> Grant Writing        |

Other (please explain): \_\_\_\_\_

**Interesting Talents and Hobbies**

Please list your hobbies, skills or talents not noted elsewhere that you feel might be useful to Fishline. Examples: electrical repairs, foreign language, teaching technology use, resume writing, etc.

\_\_\_\_\_  
\_\_\_\_\_

**Community Involvement**

For what other community organizations do you regularly volunteer time or other support? Are you willing to advocate for Fishline within these organizations?

\_\_\_\_\_  
\_\_\_\_\_

Please identify other Boards on which you have served, listing organization and your position(s).

\_\_\_\_\_  
\_\_\_\_\_

**Fishline Involvement**

Please briefly describe why you are interested in becoming a Fishline board member, and in what ways you feel you could best help Fishline achieve its mission.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Each board member serves on at least one committee, in addition to assisting with at least one fundraising subcommittee. Please identify your first and second choices of committee assignments from the attached list of committees.

First Choice: \_\_\_\_\_ Second Choice \_\_\_\_\_

## **References**

Please list the name and current contact information for two people, other than current Fishline board members, who we may contact about your application.

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## **Fishline Commitment to You**

As a board, we offer formal and informal opportunities for board members to increase, and apply, their board participation abilities. Below is our commitment to board members:

- Assign a “mentor” to new Board members to help introduce each new Board member to all other current Board members, and explain some of the standard procedures and group norms.
- Provide 3<sup>rd</sup>-party training in selected topics such as risk management, meeting management, and strategic planning.
- Include Board member names in our publications and website.
- Provide timely, accurate Fishline information including monthly board agenda and meeting minutes, monthly financial statements, and board member contact information.
- Maintain insurance that protects board members against any liability asserted against or incurred by the individual in his or her capacity as a director of Fishline.

## **Your Commitment to Fishline**

Please read and check off the following statements that reflect a board member’s commitment to Fishline.

- I understand I will be expected to devote at least 8 hours per month average, over a year, for projects, meetings, and participation in other Fishline events.
- I understand I will be expected to contribute at least \$300 per year to Fishline through event fundraising, direct donation, and/or project support.
- I have read and accept the duties and responsibilities outlined on page one of this form.
- I have discussed Fishline’s fundraising programs with a current board member and am aware of the current programs.



I agree to a background check (required by the State of WA for volunteers): my birth date is:  
\_\_\_\_\_

Once elected to the board, I agree to:

- Read and abide by the Fishline Ethics Policy and all Fishline Bylaws.
- Read the Fishline Conflict of Interest Policy and sign a Conflict Disclosure declaration.
- Provide a brief bio and photo to be posted on the Fishline website.
- Participate in a volunteer orientation program at the food bank and volunteer for at least 10 hours per year at the food bank.
- Conduct myself professionally at all times and abide by Fishline's "Culture of Respect" policies.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Fishline’s “working” board is responsible for effective governance and for oversight of efforts to improve the quantity and quality of services provided. The following committees are led by a Fishline Board member and staffed with volunteers and paid service providers.

**Board Development** (Chair: Betty Herman)

Responsibilities: board recruitment, education, and adherence to principles of “good governance”

**Marketing** (Chair: Nick Johnson)

Responsibilities: brand management, social media, advertising, PR, and community engagement

**Finance and Revenue Development** (Chair: Becky Hall)

Responsibilities: Treasury functions (accounting, financial reporting, cash management) and development of strategies to increase Fishline income from all sources

**Donor Development** (Chair: Holly James)

Responsibilities: donor relations and capital campaign

**Grants** (Chair: Becky Hall)

Responsibilities: planning and execution of Fishline’s grant writing program

**Auction** (Chair: Karen Timken)

Responsibilities: planning and execution of Fishline’s annual auction

**Retail Operations** (Chair: **TBD**)

Responsibilities: planning and development of Fishline’s retail store operations

**Facilities and Construction** (Chair: Bruce McCain)

Responsibilities: construction, management, and maintenance of Fishline facilities

**Comprehensive Services Center** (Chairs: Tony Hinson, Tracy Russell)

Responsibilities: planning and implementation of Fishline’s new CSC

**Information Technology** (Chair: Michael Philbrick)

Responsibilities: selection and implementation of software applications, optimization of IT infrastructure

**Operations and Logistics** (Chair: Tom Nelson)

Responsibilities: the “business processes” of Fishline and optimizing efficiency and operational performance in all areas including food rescue, market, home store and thrift store

**Volunteer Advisory Committee** (Chair: **Vacant**)

Responsibilities: expanding volunteer engagement, increasing retention and improving the volunteer experience

**Client Advisory Committee** (Chair: **Vacant**)

Responsibilities: monitoring quality of service and developing new programs to enhance the quantity and quality of the client experience