

Roy Cloud After School Enrichment Program Policy and Permission Slip

Welcome to the Roy Cloud after-school enrichment classes. We are pleased to offer many different programs, sponsored by the PTO. Our goal is to facilitate the Roy Cloud Community to allow their children to participate in afterschool activities on campus. All of our afterschool program providers are independent companies/agencies who each maintain their own enrollment policies and processes (read Important Disclaimers below). There is no central reservation system for afterschool programs.

To maintain a consistent, safe and predictable learning environment throughout the school year, we ask that you review and agree to the following policy that has been adopted by the PTO.

1. **Permission Slip and Waiver (“Waiver”):** Every parent or caregiver must sign the Waiver (on the next page, below the dotted line) for all student attendees. This Waiver must also indicate how each student will be returning home. Any persons not enrolled in the program are not allowed to attend the programs.
2. **Attendance:** Since safety is a primary concern for us at Roy Cloud School, all students will be expected to attend in their assigned room. Please wait outside of the classroom quietly until the teacher has asked the student to go into the classroom. No early dismissals will be allowed except with parent permission. Students are not allowed to loiter on campus outside of the assigned class.
3. **Absence:** If your child will be absent on a contracted day, you must inform the hosting program/company. Classes will be delayed if the program instructor is tracking down students.
4. **Drop-in:** If you would like to have your child attend on a “drop in” basis class (for example, the hip-hop class), we must have a current permission slip on file.
5. **Behavior:** Quiet, courteous, and respectful behavior is expected at all times. This is a learning environment. Please be supportive of your fellow classmates.
6. **Be Prepared.** You may also want to bring a snack, eat outside of the classroom before entering into the afterschool classroom.
7. **NO** toys and electronic devices are allowed.
8. **Responsibilities.** It is the parent(s)’ responsibility to direct their child and make sure they get to the correct location, especially on the first day of class. Roy Cloud PTO, teachers and the vendors are not responsible for delivering the student from their school classroom to the after school classroom.

If the student is unable to follow any of the above and/or behaves inappropriately, a warning will be given. In the case of a second infraction, parents will be notified. Failure to comply with the above stated policies could result in a permanent release from the affected after school class.

Roy Cloud After School Programs Permission Slip and Waiver

(You must return the signed Waiver prior to attendance of the first class for the After School Program
in each applicable academic year)

Liability Waiver: I/We understand that my child/ren's participation in the after school program sponsored by the PTO ("After School Program") is voluntary and that my child/ren and I/we are free to choose not to participate. I/we consent to my child/ren's participation in the After School Program in which I/we have enrolled through the PTO or the independent program provider. I understand that Roy Cloud Elementary School, the Roy Cloud PTO, and each of their employees, officers, members and agents ("RC Members") will not be liable for any personal injuries (including, without limitation, death) and/or property damage as a result of my child's participation in any such After School Program.

I/We, on behalf of myself and my minor child, agree to release, hold harmless and indemnify the RC Members from any loss, cost, damage and/or expense of any nature, including all attorneys' fees and costs which I or my child may have resulting, either directly or indirectly, from my child's participation in any After School Program.

I/We give permission for our child/ren to participate in the After School Programs and do forever release The RC Members from any and all actions, all known and unknown personal injuries or property damage of said child/ren arising out of said activities, and also all claims or right of action for damages which said child/ren has or hereafter may acquire. I also have made arrangements to secure timely pick up of my child at the conclusion of each After School Program.

I (parent/caregiver), _____ give my son/daughter, _____ permission to attend _____ for 2012/2013 school year.

Please check one:

_____ My child will be picked-up at the classroom door by parent/caregiver.

_____ My child has my permission to leave the Roy Cloud campus after the after school enrichment class, including walking to either school parking lot to be picked up.

In the event of an emergency, I hereby certify that I am the parent/lawful guardian of _____, and grant to RC Members full authority to take whatever action they may consider appropriate under the circumstances involved regarding the health and safety of my child/ren and authorize them to obtain emergency medical or dental services for my child, if necessary, at my expense.

I have read and understand the above stated policies:

Signature of Student: _____ date _____ Signature of Parent: _____ date _____

Parent Phone Number(s): _____ Emergency Phone Number (s): _____

Parent Email: _____