

[SAMPLE LETTER OF AUTHORIZATION ON YOUR LETTERHEAD]

Date:

OOCL Logistics (Canada) Ltd.  
185 The West Mall, Suite 900  
Toronto, Ontario, M9C 5L5  
Attention:

This letter will confirm Authorization for OOCL Logistics (Canada) Ltd. to act as my Freight Forwarder for export shipments from Canada. They will perform the services of booking, preparation of filing of the export declaration, preparation of the Bill of Lading and provide overall coordination between sales and my company, as the buyer. I agree to pay OOCL Logistics Cad 250.00 for each export shipment.

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_