Michigan Department of Natural Resources - Forest Resources Division

TIMBER SALE CONTRACT - FIELD INSPECTION REPORT

See page 4 for instructions.

Contractor	Contract Name	Contract Number

PRE-SALE MEETING

Date	☐ On site ☐ Telephone ☐ Office	Attendees
☐ Verification of Qualified Logging Professional (QLP). Verification of annual QLP continuing education: Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐		Qualified Logging Professionals

Check if during sale any of the below is not acceptable *(if multiple problems occur, list separately):*	DATE(S) PROBLEM DISCOVERED AND PAYMENT UNIT(S)	DATE(S) CORRECTED	PERFORMANCE NOTES
☐ Stump Heights			
☐ Utilization			
☐ Hanging Trees			
☐ Protection of Reproduction			
☐ Protection of Standing Trees and Snags			
☐ All Designated Trees Cut			
☐ Undesignated Trees Cut			
☐ Slash Disposal			
☐ Forest Product Piling			
☐ Road Construction			
☐ Road Maintenance			
☐ Location of Skid Trails and Roads			
☐ Removal of Cut Products			
☐ Landings			
☐ Safety			
☐ Right-of-Ways (Safety, Permission)			
☐ BMP Applications (Incl: On-site Oil Spill Kit)			
☐ Cleanup of Area (Debris, Oil Spills, etc.)			
☐ Wildlife Consideration			
☐ Endangered Species/Historical Sites			
☐ Aesthetic Consideration			
☐ Protection of Recreational Trails/Facilities			
☐ Soil Protection (Rutting, Erosion, Compaction)			
☐ Cutting without Making Payment			
☐ Biomass Harvesting			
☐ Other Contract Specifications			

Final Inspection Date: ☐ Sale: ☐ Payment Unit Number:	Final Inspection By:

Overall Comments / Evaluation: ☐ Sale ☐ Payment Unit Number ____ of ____.

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Date Payment Units Completed (mm/yy):

1.	4.	7.	10.	13.	16.	19.	22.
2.	5.	8.	11.	14.	17.	20.	23.
3.	6.	9.	12.	15.	18.	21.	24.

DATE	PAYMENT UNIT	INSPECTOR	INSPECTION NOTES AND REMARKS

Michigan Department of Natural Resources - Forest Resources Division

TIMBER SALE CONTRACT - FIELD INSPECTION REPORT REMARKS

Contractor	Contract Name	Contract Number

DATE	PAYMENT UNIT	INSPECTOR	INSPECTION NOTES AND REMARKS

INSTRUCTIONS FOR FORM R4050, TIMBER SALE CONTRACT - FIELD INSPECTION REPORT

1. The only difference between R4050 and R4050E is that R4050 is for printing and completing by hand, whereas R4050E is to be filled out electronically. Both forms consist of four pages including the instructions.
2. Fill out the top of page 1 of form R4050 and ensure that full names are used for the meeting attendees and the qualified logging professional. The section addressing the qualified logging professional training verification and continuing education must be completed and maintained annually for the duration of the contract.
3. Form R4050 may be used in a couple of ways. A single form R4050 (minimum of the first two pages) can be used to record all timber sale inspections on a contract (page 3 is to be duplicated as required). Alternatively, a separate form can be used for each payment unit.
4. Page 1 of form R4050 includes a checklist and items must only be checked if performance is unacceptable. If an item is checked, additional information on date of discovery and date of corrective action should be added in columns to the right of the checklist item. Detailed explanations or observations can be recorded in the inspection notes and remarks section on pages 2 and 3 as appropriate.
5. When the sale or the payment unit (depending upon which way the form is being used) closes, make sure to enter the final inspection date in the space provided and to check the appropriate box on page 1.
6. The bottom of page 1 on R4050 is intended for overall comments/evaluation. If a single form is used for all inspections, this will be a final optional statement on contractor performance on the contract. If a separate form is used for each payment unit, the comments or evaluation would apply toward that payment unit. A final summary version of page 1 needs to be developed for the Timber Completion Report (TCR), if the second option is selected.
7. It is envisioned that only the completed page 1 of R4050 be attached to the TCR. Information recorded on pages 2 and 3 (or additional page 3s) of R4050 will not be attached to the TCR, but will be filed in the timber sale records in the compartment file(s).