

## Advice for recruitment agencies

---

**Working with recruitment agencies is part of our talent acquisition strategy. At Syngenta we partner with a few select agencies, and to foster these professional relationships we adhere to the following principles:**

- No unsolicited CVs from any recruitment agencies will be accepted by Syngenta. No fees will be paid for any speculative candidates presented to any Syngenta employee.
- Syngenta will only accept candidate CVs from agencies who are on our Preferred Supplier List and have signed Syngenta's standard permanent recruitment Supply Agreement.
- Only a member of the Syngenta Procurement Team can agree terms of business with a recruitment agency. Therefore any terms of business (T&Cs) sent to any Syngenta employee, from any recruitment agency or business, which are not first formally agreed by a member of the Syngenta Procurement Team are not agreed to and are rejected.
- Agencies who are on the Preferred Supplier List first need to be formally engaged by a member of Syngenta's Talent Acquisition Team to work on a specific requisition or vacancy before submitting any candidates.

Any unsolicited candidate CV or candidate details that are sent to any Hiring Manager, Executive, Human Resources team member or Employees of Syngenta, without the explicit permission of the Talent Acquisition Team first will be considered property of Syngenta and no fee will be paid.

To become an approved supplier please contact: [sta\\_support.europe@syngenta.com](mailto:sta_support.europe@syngenta.com)