

Project:

Release Audit Checklist

Date: 13/06/2006

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Date:

Release #

Requirements

Yes

No

NA

1. All stories have status "verified"

2. All tasks have status "verified"

3. Pre-release testing have been conducted (and found issues documented)

4. Release testing have been conducted (and found issues documented)

5. Documents are up to date (review)

6. Metrics are up to date (bug-list, LOCs...)

7. Version control repository is up to date (all relevant changes have been checked in)

Comments:

Check one:

☐ Results reviewed satisfy the requirements and are accepted.

☐ Results reviewed are accepted with changes (See deficiency summary lists, page 2).

☐ Results reviewed do not satisfy requirements (See deficiency summary lists, page 2).

Approved by: _____

Date: _____

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Deficiency Summary List		
Requirement #	Description	Corrective Action