



LOGISTICS NOTE

Eleventh Edition of the African Economic Conference

FEEDING AFRICA: TOWARDS AGRO-ALLIED INDUSTRIALIZATION FOR INCLUSIVE GROWTH

Transcorp Hilton

Abuja, Nigeria

December 5-7, 2016



African Development Bank Group



Economic Commission for Africa



United Nations Development Programme

Suggested Date of Arrival: Sunday, December 4th 2016

Participants should plan to arrive in Abuja by Sunday December 4th and depart either on Wednesday, December 7th after the closing ceremony or on the following day on Thursday, December 8th 2016.

Registration

Only non-sponsored participants are required to register online at <http://www.afdb.org/en/aec-2016/registration/> and must receive an invitation letter to participate at the Conference. Participants will be required to present the invitation at registration on December 5th 2016.

Meeting Venue

The 2016 African Economic Conference will take place at:

Transcorp Hilton Abuja
P.M.B. 200, 1 Aguiyi Ironsi Street
Abuja, F.C.T., Nigeria
Tel: +234 (0)9 4613000
Fax: +234 (0)9 4613111

<http://www3.hilton.com/en/hotels/nigeria/transcorp-hilton-abuja-ABUHITW/index.html>

Meeting Languages

The working languages of the meeting are English and French and simultaneous interpretation will be available in all sessions.

Accommodation

Sponsored participants will be accommodated at the Transcorp Hilton Abuja.

The cost of all accommodation for sponsored participants will be covered by the organizers or by the DSA (daily subsistence allowance). Non-sponsored participants are to make direct bookings with their preferred hotel and will be required to guarantee their payment by credit card upon check in at the hotel. Please note that hotel reservations are subject to room availability, so early registration is encouraged. Non sponsored delegates who are not interested to stay at the suggested hotels can make their own alternative accommodation arrangements.

The rates indicated below are based on a single occupancy rate.

Hotels	Estimated average rate per night	Contact / Web site:
Transcorp Hilton Abuja	USD 200	http://www3.hilton.com/en/hotels/nigeria/transcorp-hilton-abuja-ABUHITW/index.html

		TEL: +234-708-060-3000 FAX: +234-9-904-4025
Sheraton hotel	USD 263	http://www.sheratonabuja.com/fr TEL: +234-9-461-2000
Summerset Continent Hotel		http://www.summersetcontinentalhotels.com/ TEL: +234-9-220 3402
Rockview Hotel	USD 125	http://rockviewhotels.com/ TEL: +234-9-461-2800
Bon Hotel Abuja		http://www.bonhotels.com/abuja TEL: +234-708-630-0440

Payment Options

All major credit cards are accepted at Transcorp Hilton Abuja. All invoices are calculated and charged in Nigerian Naira.

Meals

Hotel price has been secured on a bed and breakfast rate. Lunch will be supplied on each day of the conference. Mid-morning and afternoon teas will also be served daily. The cost of dinner will however be covered by DSA (daily subsistence allowance) for sponsored participants.

Passports and Visas

Conference participants must be in possession of a visa to enter Nigeria except diplomats and nationals from ECOWAS member countries and Cameroon. However, they should make sure to have enough cash at arrival to pay the USD 100 stamp.

All participants are responsible for and expected to go to the nearest embassy/consulate in their country of residence to obtain their visas prior to travel. Organizers can help facilitating visas upon arrival in case there is no embassy in their country of residence. If you need assistance with a visa, please send a copy of your passport to aec@afdb.org.

Participants will need the following before travelling to Nigeria:

- A valid and acceptable passport or travel document for your intended stay
- At least one blank page in your passport for endorsements
- A valid visa, if required
- A return or onward ticket
- Yellow fever certificates are required if your journey starts or entails passing through the yellow fever belt of Africa.

Ground Transport

Shuttles will be arranged for all sponsored participants from Abuja airport to Transcorp Hilton Abuja.

Non-sponsored delegates will be required to arrange their own transportation to and from OR Abuja airport and your hotel.

Security and Health

As Nigeria is a developing country, crime does exist, so we would advise you to take a few basic precautions. All valuables, passports, cameras, should be locked in the safe of your hotel. Valuables should be carried discreetly when walking in cities.

The Transcorp Hilton Abuja is however a highly secure environment.

All participants are required to carry with them proof that they are up-to-date on all their required vaccinations, before entering Nigeria.

Telecommunication Facilities

Free WIFI access is available at the Transcorp Hilton Abuja. Free WIFI access will also be made available to all participants attending the conference.

Participants will be responsible for the purchase of their own SIM cards from any of the mobile operators (MTN, Etisalat Nigeria, airtel, globacom).

Currency Exchange

The local currency is the Nigerian Naira: 1 USD equals 309.6 NGN. Dollar bills are accepted everywhere in Nigeria.

Some of the main banks in Nigeria are Zenith Bank, United Bank for Africa (UBA), Union Bank of Nigeria. There are many ATM's available in Abuja.

Electricity

The electricity voltage in Nigeria is 240 volts, 50 cycles. Three pronged plugs are universal, so we suggest that you bring an international adapter.

General information on Nigeria



Source: Worldatlas, Online.

The Federal Republic of Nigeria, with a population of about 167 million people and a land area of 923,768 km², is the largest economy in West Africa and the second largest in Sub-Saharan Africa.

The official language of Nigeria is English. Its currency is the Naira (NGN).

Climate

Abuja in December is generally arid. Sunscreen and a hat are recommended whenever you are outdoors during the day, particularly between 10h00 and 16h00, regardless of whether there is cloud cover or not. For weather updates closer to your travel time we suggest that you visit www.weatherforecastmap.com

Time

Nigerian Standard Time is one hour in advance of Greenwich Mean Time (GMT +1).