TEMPLATE AND INSTRUCTIONS
OPPORTUNITY STATEMENT

Introduction

This document contains instructions and a template for completing an **Opportunity Statement** as part of the Academic Organisational Change Implementation in the Faculty of Engineering, Computing and Mathematics.

Instructions for completion

Academic staff have the option of submitting an **Opportunity Statement** addressing factors that they believe have affected their ability to perform other than already taking into account by the Final Academic Ranking Methodology.

A template for the Opportunity Statement can be found on the next page. It is important that you use this template in submitting this information.

The statement must be no longer than 2 A4 pages in size 10 font.

If submitted before the deadline, it will be considered by the Dean, who *may* moderate your Final Ranking Score as a result of your Opportunity Statement.

Instructions for submission

To submit an **Opportunity Statement** for consideration by the Dean, it must be **received** by the deadline.

You can submit an Opportunity Statement in one of two ways:

- ***Via email*** to orgchange-ecm@uwa.edu.au;
- ***Via internal mail***, addressed as follows:

  Private and Confidential – Stuart Broadfoot
  MBDP: M017, Faculty of Engineering, Computing and Mathematics
  The University of Western Australia
  35 Stirling Highway
  CRAWLEY WA 6009

Within 2-3 days of your opportunity statement being received, you will receive a confirmation email from "Organisational Change – ECM" confirming receipt.

If you do not receive this, please email orgchange-ecm@uwa.edu.au or contact Mr Stuart Broadfoot, Manager, Strategic and Operational Planning on (08) 6488 2463.

More Information

For more information on the **Opportunity Statement**, please refer to Section 7.1.2 of *Attachment A – Final Academic Ranking Methodology*.

This is available at www.ecm.uwa.edu.au/staff/organisationalchange.

If you require assistance with this form, please contact Stuart Broadfoot at orgchange-ecm@uwa.edu.au or on (08) 6488 2463.

DEADLINE FOR RECEIVING SUBMISSION: 5pm, Friday 14 January, 2011

SUBMIT

SAVE

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Name	
Staff Number	

Opportunity Statement

Deadline for receiving submission: 5pm, Friday 14 January 2011

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Opportunity Statement Continued:

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