



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
BONCODIN HALL, GEN.SOLANO ST., SAN MIGUEL, MANILA

OCT 06 2017

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CBAA 23 OCT 2017 11:13

**CHAIRMAN MANUEL D.J. SIAYNGCO**

Department of Finance  
Central Board of Assessment Appeals (CBAA)  
7/F EDPC Bldg., BSP Complex, Roxas Blvd., Manila

Dear Chairman Siayngco:

In compliance with the provisions under Book VI of the Executive Order No. 292 (*Administrative Code of 1987*) dated July 25, 1987, as cited in Chapter 2- Budget Policy and Approach (*Section 9- Performance and Financial Review*) and Chapter 6- Budget Accountability (*Section 56 - Semiannual Report on Accomplishments of Government Agencies*), the Department of Budget and Management (DBM) conducts semiannual (i.e., as of June and as of December) monitoring and review of agency performance, particularly agency utilization of government fund vis-à-vis plans/targets.

Relative thereto, after due coordination and conduct of consultations with your staff to clarify/secure documentary support, the DBM has completed the review of agency performance covering the physical, financial and income performance for the period, FY 2016, with the following findings/recommendations:

Based on the attached Annex A, we have the following findings:

**Financial Performance**

- Under R.A. No. 10717, FY 2016 General Appropriations Act (GAA), CBAA's total appropriation amounted to **P7.765M** consisting of Agency Specific Budget of **P7.268M** and Automatic Appropriations of **P.497M** (Retirement and Life Insurance Premiums) which were released comprehensively under GAA as Released Document (GAARD) and thru GARO No. 2016-1, respectively. Aside from its agency regular budget, additional funds were made available to the agency, i.e., **P6.946M** from the Miscellaneous Personnel Benefits Fund, **P.681M** from Pension and Gratuity Fund and **P.398M** from Automatic Appropriations for additional RLIP requirements.
- As of December 31, 2016, CBAA's adjusted total appropriations amounted to **P15.817M** of which **P15.789M** was for current appropriations and **P.27M** for Continuing Appropriations.
- Out of the **P15.817M** total available allotments, **P15.750M** has been obligated for the period January 1 to December 31, 2016, resulting to an overall absorptive capacity of **99.58%**. The Continuing Appropriation of P.27M was fully obligated in the 3rd quarter of FY 2016. Compared to the 2015 obligation rate of 99.77%, the 2016 performance was 0.19% lower.

The high obligation rate of CBAA can be attributed to the filling up of six (6) vacant positions considering that PS requirements comprise 75% of its total budget. Subsequently, this also resulted to necessitated expenses on MOOE incidental in the performance of the official functions, duties and responsibilities of the new recruits since Field Offices (Luzon, Visayas and Mindanao) became fully operational during the year.

- The disbursement rate of **100%** is an indication that the agency has maximized its available cash allocation to settle its due and demandable obligations, the bulk of which, were related to the procurement of IT Equipment.

### **Physical Performance**

- As presented above, PIs and targets for the delivery of MFOs based on the approved Performance-Informed Budget (PIB) per GAA were adopted by the agency.
- As to quantity, the increase in the total number of cases reviewed/heard from last year was attributed to the full membership of the Board and the assignment of Hearing Officers to the 3 field offices, effectively increasing the percentage of case resolutions (entire process includes hearings, ocular inspection, decisions and resolutions for settlement on real property taxes disputes).
- In terms of quality, i.e., "Percentage of cases reviewed over the last 5 years whose decisions are overturned by a Higher Court ", out of 65 cases, 4 or 6% were modified, set aside and remanded, resulting to a lower accomplishment rate of 94%.
- The agency was able to achieve the "timeliness" indicator.

### **Recommendation**

- Taking into consideration the 1 year validity of appropriations starting FY 2017, the CBAA should continue to fully utilize its released allotments.

The government appreciates the efforts of the DOF- CBAA in delivering its commitments in terms of the performance indicators reflected in Volume I of the FY 2016 General Appropriations Act.

The DBM will be pleased to provide any clarification/additional information on issues raised in this letter.

We hope the results of this review will guide you in ensuring a fruitful performance for the rest of the year/in the coming years.

Very truly yours,

  
**TINA ROSE MARIE L. CANDA**  
Undersecretary

Department of Budget and Management  
BTS



2017-S09334L

**AGENCY PERFORMANCE REVIEW (APR)**  
DEPARTMENT: Department of Finance  
AGENCY: Central Board of Assessment Appeals  
As of December 31, 2016

MFO/PAP/ Performance Indicators	FY 2016 Physical Targets/Accomplishments										New Appropriation							
	Targets					Actual						Allotments Released						
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total		1st Sem		Sub- Total	Q3	Q4	Sub- Total	Total
												Q1	Q2					

<b>Operations</b>	<b>15,817</b>	<b>9,048</b>	<b>847</b>	<b>9,895</b>	<b>5,753</b>	<b>169</b>	<b>5,922</b>	<b>15,817</b>
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## MFO 1: Adjudication Services

Current Appropriation	7,268	7,268	-	7,268	-	-	-	7,268
Continuing Appropriation	27	27	-	27	-	-	-	27
Automatic Appropriation	895	596	-	596	299	-	299	895
RLIP- regular	497	497	-	497	-	-	-	497
RLIP- differential	398	99	-	99	299	-	299	398
Special Purpose Fund	7,627	1,157	847	2,004	5,454	169	5,623	7,627
MPBF	6,946	893	729	1,622	5,324	-	5,324	6,946
PGF	681	264	118	382	130	169	299	681

## Performance Indicators

1. Number of cases reviewed	8	8	8	8	32	14	10	11	5	40
2. Percentage of cases reviewed over the last five years whose decisions are overturned by a higher court	0	0	0	0	0	0	0	6	0	6
3. Percentage of cases received for adjudication that are resolved within 30 days of receipt of complete documentation	10%	30%	30%	20%	90%	20%	30%	40%	10%	100%



**AGENCY PERFORMANCE REVIEW (APR)**  
DEPARTMENT: Department of Finance  
AGENCY: Central Board of Assessment /  
As of December 31, 2016

MFO/PAP/ Performance Indicators	FY 2016 Financial Performance (In Thousand Pesos)															Utilization Rate	
	Actual Obligation							Disbursement									
	1st Sem			2nd Sem			Total	1st Sem			2nd Sem			Total	Obligation vs Allotment	Disbursement vs Obligation	
	Q1	Q2	Sub-Total	Q3	Q4	Sub-Total		Q1	Q2	Sub-Total	Q3	Q4	Sub-Total				
Operations	3,711	4,592	8,303	3,350	4,097	7,447	15,750	3,224	4,762	7,986	3,484	4,280	7,764	15,750	99.58%	100.00%	
MFO 1: Adjudication Services																	
Current Appropriation	2,086	1,886	3,972	1,517	1,768	3,285	7,257	1,604	2,054	3,658	1,648	1,951	3,599	7,257	99.85%	100.00%	
Continuing Appropriation	-	-	-	27	-	27	27	-	-	-	27	-	27	27	100.00%	100.00%	
Automatic Appropriation	211	211	422	141	277	418	840	211	211	422	141	277	418	840	140.94%	100.00%	
RLIP- regular	112	211	323	42	77	119	442	112	211	323	42	77	119	442	88.93%	100.00%	
RLIP- differential	99		99	99	200	299	398	99		99	99	200	299	398	100.00%	100.00%	
Special Purpose Fund	1,414	2,495	3,909	1,665	2,052	3,717	7,626	1,409	2,497	3,906	1,668	2,052	3,720	7,626	99.99%	100.00%	
MPBF	1,414	2,113	3,527	1,536	1,882	3,418	6,945	1,409	2,115	3,524	1,539	1,882	3,421	6,945	99.99%	100.00%	
PGF	-	382	382	129	170	299	681	-	382	382	129	170	299	681	100.00%	100.00%	

**Performance Indicators**

1. Number of cases reviewed
2. Percentage of cases reviewed over the last five years whose decisions are overturned by a higher court
3. Percentage of cases received for adjudication that are resolved within 30 days of receipt of complete documentation