

Field Experience Attendance Record

Semester _____

Complete the information part of the form. Fill in your hours after each visit. At the end of your field experience, once the teacher has signed and verified your attendance, submit this form to your instructor.

Host teachers may complete their contact information at <http://www.duq.edu/academics/schools/education/student-teaching-and-field-placement/host-teacher-information>

Field Site/School Name/District

Candidate Name

Candidate Email

Candidate Phone

Host Teacher Name

Email & Phone

Grade/Subject

Host Teacher Certification Area

Visit #	Date	Time IN	Time OUT	Total Hours

Teacher Candidate: I verify these hours are true and correct.

Host Teacher: I verify these hours are true and correct.

Signature

Date

Signature

Date