

DRAFT INVESTMENT COMMITTEE MEETING MINUTES

ALAMEDA HEALTH SYSTEM RETIREMENT PLANS

MAY 31ST, 2018

Retirement Services

ATTENDEES:	<p>Alameda Health System (AHS): Committee Members M. D. Moye, Tracy Jensen, Tony Redmond, Doug Del Paggio, and Susana Flores (via phone). Also in attendance was Nathan Chung.</p> <p>Altman Cronin (AC): Karen Mack and Stephen Drake</p> <p>BBK Law (BBK): Jeff Chang and Susan Neethling (both via phone)</p> <p>Highmark (HM): Andrew Brown and Randy Yurchak</p> <p>Prudential (Pru): Jason Gilbert and Jeff Huester (via phone)</p> <p>US Bank: Tim Banach (via phone)</p> <p>Marsh & McLennan Agency Retirement Services (MMARS): Bill Peartree and Tracy Thomas</p>
WELCOME:	Mike did a roll call of the Investment Committee.
CHAIR'S REPORT:	N/A
ACTION:	Approval of the Minutes of the February 8 th meeting: Tony motioned and all approved.
ACTION:	Recommend Termination of the Alameda Hospital Pension (ECHO) Plan, to be approved by the Board: Stephen reviewed the process, sample timeline, and liability estimates. Tony motioned and all approved.
ACTION:	Recommend Approval of the Investment Policy Statement for the Combined Participant Directed Plans (403b, 457b, 457b CIR & Deferred Comp): Discussed 3(21) verse 3(38) advisory services. Tony motioned and all approved as is 3(21).

EXECUTIVE SUMMARY FOR COMBINED PLANS (403b, 457b, 457b CIR & Deferred Comp):

DISCUSSIONS:	<p>Bill highlighted the following:</p> <ul style="list-style-type: none"> Plan assets grew to approximately \$178 million. The plan offers 21 options, both active and passive, plus a suite of target date funds (12) in addition to the GoalMaker asset allocation program. Approximately 25% of plan assets were invested in the Guaranteed Account. One fund was removed from watch and one remained (Templeton Global Bond). Total plan costs were 0.62% verse a benchmark of 0.85%.
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PLAN SUMMARY FOR COMBINED PLANS: (403b, 457b, 457b CIR, Deferred Comp & Defined Contribution):

DISCUSSIONS:	<p>Jason highlighted the following:</p> <ul style="list-style-type: none">• Total Participants 3,036• Average Account Balance \$62,456• Average Contribution Rate 13%• Contributions \$29,849,645• Distributions \$10,233,602• GoalMaker participation rate 40%• Stable Value participation rate 87%• Roth participation rate 14%• 462 outstanding loans
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ALAMEDA HOSPITAL PENSION PLAN (ECHO):

DISCUSSIONS:	<p>Randy reviewed the plan's performance and asset allocation:</p> <ul style="list-style-type: none">• Q1 return: -0.76%• Plan assets: \$1,798,822• Replaced PIMCO Total Return with DoubleLine Core Fixed Income• Harbor International on watch• Given the approved recommended plan termination, the objective and asset allocation will be adjusted appropriately after close of Q2.
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AHS DEFINED CONTRIBUTION (HYBRID DC & DB) PLANS:

DISCUSSIONS:	<p>Randy reviewed the plan's performance and asset allocation:</p> <ul style="list-style-type: none">• DC Q1 return: -1.01%• DC Plan assets: \$13,117,304• AQR Managed Futures and Harbor International on watch• DB Q1 return: -0.78%• DB Plan assets: \$638,150• AQR Managed Futures and Harbor International on watch
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No public comments.

Meeting adjourned.

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ACTION ITEMS

A&C to estimate administrative costs of the ECHO plan termination, and update slides to reflect revised distribution date (Q319).

AHS is open to recommended annuity providers.

Nathan to circulate approved IPS for Committee signature.

Prudential to search for any public sector fee benchmarking, analyze loans and hardships by income with AHS, research spike in Stable Value utilization and provide a list of those single fund holders.

HM to modify the ECHO plan objective and asset allocation after the close of Q2.

MMARS to draft meeting minutes.