



creating community, seeing lives transformed by Jesus.

Annual Reports 2016

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MINISTER'S REPORT

'My dear brothers and sisters, stand firm. Let nothing move you. Always give yourselves fully to the work of the Lord, because you know that your labour in the Lord is not in vain.' 1 Cor 15:58.

As I sit to write this report, I am once again reminded of the immeasurable gift that each person is to the life and purpose of Chapel Hill Uniting Church (CHUC). What continues to amaze me is the way God brings together a wide range of people and, because of Christ's love for us, calls us to be his church together. Make no mistake about it, you are at CHUC for a reason. I am also amazed at the way so many of you serve. Sometimes our service is seen, sometimes it is not seen; sometimes it is appreciated, sometimes it is not; sometimes what we do produces what is seen to be amazing results, and sometimes not. What I do know is, that you do not labour in vain when you do what you do for Jesus...so be encouraged!

We are an Acts 2 church, with an Acts 1:8 mandate, with a Matthew 28 commission and a Romans 12:2 response. We express this by saying we are all about 'Creating Community and Seeing Lives Transformed by Jesus'. Undergirding this vision are seven core values of our church. These are statements that describe the type of church we believe we are and the type of church God is calling us to be. They are descriptive, as well as aspirational statements. These values are:

- Courageous Faith
- Intentional Outreach
- Genuine Relationships
- Scriptural Discernment
- Generous Lives
- Passionate Worship and
- Empowering Leadership.

These values form a reference point for us specifically as people at CHUC. In many ways, we should expect that by embracing and living these values we will see the vision of creating community and seeing lives transformed by Jesus continue to grow.

At our Vision Service in 2017 I unpacked 5 areas that we will be giving some focus to which will enable us to grow deeper in Christ, broader in connection, and higher numerically. These areas are:

- Life Groups.
- Young Adults.
- Leadership.
- Local and Overseas mission.
- Property.

Each of these areas plays a critical part in CHUC's purpose. Each of these areas will impact our church positively and will require faith and courage. I know that you will join me on the journey of making these things a priority. Of course each of these need to lead toward the 'main game' of seeing people come into a life-transforming relationship with Jesus.

Continued over

MINISTER'S REPORT Cont

As you will read in the following reports, there is much to celebrate. We celebrate those people who joined us at CHUC in 2016; we celebrate the way that young people have been stepping up to lead and serve in fresh ways, we celebrate the way people found new hope and freedom as they surrendered more fully to Jesus; we celebrate financial generosity that allowed us to upgrade a number of building issues; we celebrate the public affirmation of a number of people with their faith in Jesus; we celebrate that we are a multi-generational church and will continue to become even more multi-generational.

Of course there were some things that were not causes for celebration. We lost a number of saints in 2016, and even though we know they are at peace in with Christ, the pain remains. The loss of Sam Brewer as our Youth and Families Pastor in April came as a shock to all of us. Sam had served with us for 6 months and decided this was not the right place for him. It was a long journey for the rest of 2016 trying to find the next right answer, and we are thankful for Brett Scherer being called to CHUC. I would like to personally thank all those who served and provided leadership in 2016 in the area of Youth and Young Families.

Paradoxically, there is also the celebration and pain of change due to growth. Of course we are thankful that new people call CHUC home, but we recognize that as new people join our church and as we try to reach younger generations things do change – and this can be a challenge for us all. The way we do ministries can be different, the way we engage in worship can be different, and the way sometimes things just 'feel' can be different. Yet we know that we as individuals and as a church are called to be transformed and continue to look for what Jesus is doing in this day and age. I am so thankful that at Chapel Hill we have so many encouraging, giving, generous 'not as young' people who want to see the Church and the next generation succeed. Without your loving graciousness and guidance in so many areas (worship, property, finances etc), much of the growth we are seeing would not have happened. I am also thankful that whilst we call CHUC 'our' church, we know that we are a part of the whole and that Jesus will continue to build, shape and grow us, the Church.

While I am aware that many people have been thanked by the different ministry coordinators, I too would like to say thank you to all those who provide service in *and* beyond CHUC. I have become aware of not only those people who serve in the ministries on Sundays, but also of those many people who care, working quietly out of the limelight and go the extra mile. I am incredibly thankful (and impressed!) with these people.

I would like to take this opportunity to thank those who carry the burden of leadership, especially Church Council. Leadership is incredibly important to the church and at times it is a complex task managing people's expectations whilst trying to follow God's leading. Can I encourage you to encourage those in leadership (Hebrews 13:17) and work closely with them.

On a personal note, I give thanks to God for his presence in my life. I count it a privilege to be called to be the Minister in this place. I thank you for your love, your support, your grace (because I need it!), your gentle correction and your encouragement of me; firstly as a person and brother in Christ and also as your Minister. May God accomplish His will through each of us, His church, in 2017 and beyond.

Yep...In Christ the best is yet to come!

Be blessed,

Glen.

CHURCH COUNCIL REPORT

The role of the Church Council in its many expressions can be summed up, in the words of the Regulations, as “building up the Congregation in faith and love, sustaining members in hope, and leading the Congregation to a fuller participation in Christ’s mission in the world ... sharing with the Minister in mission and in the pastoral care and spiritual oversight of the Congregation”.

Working as a Team. It has been a privilege for the members of the Church Council to work with Glen, and for part of 2016 with Sam Brewer, our Youth and Young Families Pastor, in this way, mutually supporting one another in our various specific responsibilities as we seek to fulfil our Chapel Hill mission statement *Creating Community, seeing lives transformed by Jesus*, and as we look for ways to live out the seven values that undergird that mission statement. We thank Glen for the leadership gifts and vision he has brought to his role.

We were sad to farewell Sam after he had been with us for only 6-7 months, but we appreciated that he was honest with us in indicating that he did not feel he and Chapel Hill were a good ‘fit’. The search for another Youth and Young Families Pastor has continued, with several people being interviewed at different times, but at the time of writing this report no replacement for Sam has been found. Please continue to pray that God will lead us to the right person for this role. Our youth and children’s ministry is very important to us at Chapel Hill; we want to do all we can to help our young people come to faith in Jesus Christ and learn to live as his disciples.

A Special Event. On 31 July 2016, the Church Council and members of the congregation were pleased to participate in a special worship service during which Glen was ordained as a Minister of the Word in the Uniting Church, becoming Rev Glen and entering into a new relationship not only with the UCA but with the church universal, the one holy catholic and apostolic church. Ordination is for life and carries with it the serious responsibility of safeguarding the true gospel and the faith of the church handed down from the time of the apostles.

Meetings of the Church Council. The Church Council met ten times in 2016 in regular monthly meetings, which always begin with a time of prayer for the life of the church, and held one special meeting in November to discuss what our response should be to the proposed recommendation of the Brisbane City Council’s Heritage Advisory Committee to heritage list our historic chapel and cemetery. More about that later!

Membership of the Church Council. During 2016, our numbers on the Council were reduced by three, through Sam’s resignation, Fiona Christ’s decision, after much prayer and soul-searching, to step down from her role at the May meeting, and the conclusion of Barbara Simons’ term at the September meeting. We thanked Fiona and Barbara for the contribution they each made to the life and work of the Church Council while elders. There were no nominations for new elders at the annual elections.

Officers of the Church Council. An election of officers of the Council in January brought no changes. Jenny Brecknell was re-elected as Chairperson, and Susan Joblin and Karyn Lord as co-secretaries. Des Robinson continued in his role as Treasurer and co-opted member of the Council.

Ministry Groups. The Church Council organises its life and ministry through whole-of-Council meetings which deal with broader issues such as visioning, policy-making, budgetary matters and so on, and several Ministry Groups which exercise delegated authority in specified areas, reporting to the Council for the purposes of accountability. All members of the Church Council are expected to be involved in the work of at least one Ministry Group. Ministry Groups are at the coal-face of the work of the Council; their reports follow this.

CHURCH COUNCIL REPORT Cont

Roles of Church Council Members in 2016 were as follows:

Ministers: Rev Glen Schweitzer; Pastor Sam Brewer (till April)

Chairperson: Jenny Brecknell

Secretaries: Susan Joblin (agenda and minutes); Karyn Lord (correspondence)

Treasurer: Des Robinson

Administration MG: Susan Joblin (Coordinator); Des Robinson

Discipleship MG: Karyn Lord; Jenny Brecknell

Mission & Outreach: Trevor Collie (Coordinator from February); John Lucas

Pastoral Care MG: Astrid Hill (Coordinator); Barbara Simons (till September)

Worship MG: Glen Schweitzer (Coordinator)

Youth and Young Families MG: Stuart Christ, Fiona Christ (till May)

Please note:

Glen is a member of every Ministry Group, Coordinator of the Worship MG, and currently Acting Coordinator of Discipleship MG and the Youth and Young Families MG.

Members of the congregation are also welcome to become members of Ministry Groups. If interested, please have a chat with the Coordinator in your area of interest.

Confirmed Membership of the Congregation. At the end of 2016 there were 110 Confirmed Members and 2 Members-in-Association on Chapel Hill's Roll of Confirmed Members. Twelve names were added to the Roll in 2016: six by transfer from other congregations (Peter and Wendy Scott, Byron and Margie Dixon, Stephen and Heather Watson); five through confirmation (Emily Costin, Ben, Sam and Bethany Lord, Robbie Dixon); and one by reinstatement after being mistakenly removed (Nell Cox). Two names were removed from the Roll after appropriate consultation (Louise Benjamin, Kirri Griffiths), and also sadly the names of two members who passed away (Bill Van Der Est, Gordon Shepherdly). There were no transfers out of Chapel Hill.

Some Other Matters:

Early in the year, Church Council read and discussed the book *Who Moved My Cheese*, sharing both their positive and their negative reactions to it. It was a good opportunity to talk about the nature and process of change, various ways in which people react to change and how change can be managed.

The Council agreed that when there are not enough elders present at a worship service to assist with communion, Glen should feel free to invite other confirmed members of the congregation to help distribute the elements.

The Church Council recommended to the Presbytery that Glen, and Doug and Jenny Brecknell be appointed as members of the 32nd Synod in May, and all three were accepted. At that Synod three members of our congregation were recognised in different ways: Rev Heather den Houting was elected General Secretary of the Synod (= CEO); a minute of appreciation for Des Robinson acknowledged his 25 years' service on the Board of the Presbyterian and Methodist Schools Association, including nine as Chair; and a memorial Minute for our former minister, Rev David Wiltshire, was presented during the Celebration of Ministries.

In August, Jenny Brecknell, Susan Joblin and Karyn Lord attended a special information evening organised and run by the Presbytery for Church Council chairs and secretaries, to assist them to fulfil their roles effectively.

CHURCH COUNCIL REPORT Cont

The Council decided that we would participate in the National Church Life Survey this year, and members of the congregation completed surveys in October.

Heritage Listing. During October, the Church Council received a letter and heritage citation from the Brisbane City Council (BCC) detailing the progress of the application, submitted by a member of the general public late in 2014, to heritage list our historic chapel and cemetery. Following a lengthy period of research, the Heritage Advisory Council of the BCC is proposing to recommend to the BCC that heritage listing go ahead. The Church Council was invited to make a submission to the BCC and met to discuss what our response should be. Subsequently Glen, Jenny Brecknell and Bob Taylor met with Stephen Peake, the Synod's Manager, Property Resources, to discuss our submission, and after circulating 2-3 drafts by email, we forwarded a two-page submission to the BCC. The submission was signed off by the Synod Property Trust, which owns the property.

It will be some time before we know the outcome of the application. The process from here is not simple. Consideration of the application to heritage list is part of a much wider City Plan Amendment. Submissions will be considered, the Heritage Advisory Council will forward its recommendations to the BCC, the BCC will make decisions, and then the Queensland Government will review the proposed City Plan amendments prior to adoption and gazettal in mid-late 2017.

Compliance: Work Health Safety (WHS). We continue to implement practices to improve compliance with the Queensland Government's *Work Health Safety Act 2011*. The Act defines not-for-profit organisations with paid staff (eg, the church) as "persons conducting a business or undertaking" and their volunteers (you and me) as "workers"; and it requires that we have good risk management processes in place. Early in the year we formally re-affirmed our adoption of the Synod's WHS policy document, reviewed our list of groups and activities approved by the Church Council, and asked the relevant leaders to update their risk assessments. The Admin Ministry Group continues to work on Fire Safety, an Emergency Response Plan and issues raised by Peter Rose, the Synod's Senior Risk Consultant, following his audit of our properties in October 2015.

Compliance: Safe Ministry with Children (SMC). During May 2016, the Synod launched a new child safety program, *Safe Ministry with Children*, which the Church Council formally adopted in June, using wording supplied by the Synod. This replaces the *Child Safe Church* program we previously used and is better adapted to our Uniting Church structures, policies and practices. It gives Church Council a greater level of responsibility; everything to do with ministry to children and young people must be approved and minuted by the Church Council and records must be readily available to the Synod if the Synod is asked to provide information to the Royal Commission about the church's practices. Doug Brecknell has developed a database program that enables us to keep records up-to-date and to produce all kinds of 'reports' on request. Implementation of the SMC program has been a huge task and there is still more work to be done, but we are well on the way, and we now have 42 people fully screened and appointed to work with children. Thank you to everyone whose co-operation has helped to ensure that we can provide safe places, safe people and safe programs for our very precious young people.

Conclusion. It's been another very full and challenging year for the Council, but we are in good spirits and looking forward to what God has for us in 2017. We thank God for his goodness and faithfulness and you for your prayers, and we ask that you continue to uphold us before God as we seek to discern his will for us here at Chapel Hill and to make wise decisions.

Jenny Brecknell Chairperson, Church Council 25 January 2017

ADMINISTRATION MINISTRY GROUP REPORT

Membership: Susan Joblin (coordinator) Bob Taylor (secretary), Des Robinson (treasurer), Glen Schweitzer, Ken Whyte, (Keith Gaskell, Kevin Blindell).

Administration Ministry Group met monthly throughout 2016, dealing with matters of finance and property, workplace health and safety, safety compliance issues relating to all three properties – Main Church property (9 Chapel Hill Road), Chapel House (11 Chapel Hill Road) and The Manse (25 Creekside Street Kenmore Hills)

Main Church Property and Buildings

The tasks the Admin Group have completed this year at the main Church property were the removal of the old piano from the Chapel, much needed upgrade to the sign at the entrance to the property, and replacing the floor covering in the downstairs kitchen of the Worship Centre.

We were grateful for a donation which covered the bulk of the cost to have Solar Panels installed on the Worship Centre which will save on our electricity costs.

The following projects were started but will not be completed until the end of January.

Air-conditioning the upstairs room of the Worship Centre, dry cleaning the upstairs Worship Centre carpet and resurfacing the car park.

The complexes were also tenanted during the year by: MMMM, Multiple Birth Playgroup, Tonia Pickering, Graham Healy, Sheryl Watkins (Irish Dancing), VIEW Choir and FUEL Church for band practice.

Chapel House

Jobs were completed at Chapel House. These included upgrading the fridge, upgrading the photocopier from a black and white copier to leasing a colour copier, installation of new hardwired smoke alarms, resurfacing the top steps from the car park to the house.

Chapel House was tenanted by Clayton Cosier Painters and Ericka's Beauty on the Park, and the boardroom was used by Anne O'Grady (an accountant) on a part time tenancy. The other room is reserved for the Youth and Young Families Pastor.

The Manse

At the Manse some of the less routine activities were upgrading the drainage near the rear entrance and the pool shed was improved by lining the internal walls and ceiling, and installing a fan. As part of our risk management a pool certification was obtained after maintenance was completed to make it compliant.

Health and Safety

The Admin team have the responsibility to control risk management and safety of the properties. The team have been compiling an emergency procedures manual with help from Gerry Vanderstoep and David Foo, refreshing the first aid kits (which are located in the foyer, downstairs kitchen of the Worship Centre and one in Chapel House), and making sure that the guidelines for risk management are adhered to (eg ensuring clearance of fire exits, decluttering areas so tripping hazards are avoided). As part of this, yellow edge strips were painted on the internal steps of the Worship Centre to comply with these regulations.

Communication and Information Management

As far as Communication and information management goes we thank Doug Brecknell for maintaining and updating the church's databases and website, and preparing the new prayer directory which was issued toward the end of the year. Doug also created and maintains a new database for the 'Safe Ministry with Children' and provides reports as the occasion arises.

Continued over

ADMINISTRATION MINISTRY GROUP REPORT cont

The welcome packs which our new or interested friends receive contain information about CHUC and a CD with a vision sermon on it. A new Christmas banner for the fence was designed and purchased and displayed on the fence for Christmas. I would also like to thank Jenny Brecknell for her diligence in compiling our "Connections" magazine.

Finances

We also have responsibility for the financial oversight and administration, including the 2017 budget. Thank you Des for your leadership and advice as treasurer.

Rosters

Church cleaning and mowing rosters were managed during the year. A special thank you to the people who offered to be part of a roster. A small team also cares for the main garden areas which are much appreciated and admired by everyone. These groups help to keep the property clean and attractive, and help to reduce the costs to CHUC. Your assistance is greatly appreciated.

Other

We received the resignation from the group of both Kevin Blindell (midway through the year) and Keith Gaskell, in December. We thank them both for their dedication and hard work over many, many years and release them from their responsibilities of being on the team.

2017

Looking forward to 2017 plans are underway to repaint the downstairs hall, and undertake a fire drill, which is required under WH&S policy, at the end of a church service in January. A subgroup of this group has been established to look into CHUC's physical needs now and into the future.

To help us maintain the property please contact me or a member of the Admin group to make known any maintenance items, risk management or hazards you see, so that we can formulate a plan to rectify them.

Finally, I would like to thank the team and all those who come alongside us to help out from time to time.

Susan Joblin

Co-ordinator

DISCIPLESHIP MINISTRY GROUP REPORT

2016 was the first year this new group began to operate after a restructure of responsibilities after the Youth and Families Pastor started in late 2015. The main responsibilities are Faith Life Groups, prayer, Christian education in the wider church and the library. Much of the work was maintenance and planning for 2017. The group consisted of Jennifer Parker, Karyn Lord, Jenny Brecknell and Glen Schweitzer.

Life Groups

CHUC is committed to creating community and seeing lives transformed by Jesus. Currently, Faith Life Groups and Community Life Groups are two major avenues for this to be worked out. Faith Life Groups (FLG) are, in many ways, based around the ideas found in Acts 2:42-26. We engage with the Apostle's teaching (Scripture), prayer, fellowship, food and service. The point of these groups, however, is not just to be a nice Christian community, but to build each other up so we might go and make discipleship through sharing our faith in word and deed.

In 2016 there were 10 Faith Life Groups that catered across the ages. A Leaders night was held specifically for Life Group leaders to assist them in their leadership as well as helping the discipleship team understand the needs of the groups.

The hope is to grow the number of groups and people in groups in 2017.

FLGs were involved in a whole of church study from the book of James named 'Faith – Just Do It!' The idea was to dig deeper into the sermon from the Sunday. We are hoping to do more of these studies in 2017.

A huge thank you to all those who lead FLGs!

Prayer

Whole of Church prayer nights were introduced in 2016. These nights are an opportunity to come aside together and spend time seeking, searching, listening and interceding for CHUC and our purpose of 'creating community and seeing lives transformed by Jesus'. The two held in 2016 were incredibly encouraging with one of the themes coming through being 'I am making all things new'. Prayer nights are planned for each term in 2017.

The prayer chain continued being the gift it is with over 30 people registered to pray for requests that come from our congregation. The prayer chain is available every day of the year!

Initial meeting was also held with regard to a Healing Prayer Group. Denise Moore and Margaret Crossan began discussions about how we can support people through the power of personal prayer especially for physical issues. 2017 will see this group launched.

Library

Following a survey of the usage of the library and the amount of work required to keep it in good order, the decision was taken to close the library. Over the years some people used the wide range of resources and were encouraged in their Christian life. Many of the children, encouraged by their parents, have borrowed regularly and others have spent time after the church service browsing in the library area. With the technological advances of the 21st century there are many new ways of searching for information and reading for enjoyment. We thank all those who served and contributed to the library over the years.

Continued over

DISCIPLESHIP MINISTRY GROUP REPORT Cont

Christian Education

As Christians we are constantly learning, and in many ways Christian Education is an individuals responsibility. However, the Discipleship Ministry Group is trying to pursue different avenues with Christian Education to add value to CHUC. The production of a whole of church study on James is one such way. This involved Life Groups working through some questions and comments raised from the sermon preached on Sunday. This enabled our Sunday worship and Faith Life Groups to be more integrated. Feedback from most groups was positive and the decision was made to have at least another whole of church study in 2017.

Trinity College Queensland plans to have more courses accessible to all people in 2017. The Discipleship Ministry Group will be encouraging people to attend these (perhaps as a Life Group), as well as a range of other courses being offered by other church and para-church organisations. (Iginite Children's Ministry Expo, Willow Creek Global Leadership Summit by way of example). There has also been discussion about marriage and parenting courses for both CHUC and the community, but these are yet to be explored.

Glen Schweitzer
Co-ordinator

MISSION & OUTREACH MINISTRY GROUP REPORT

Aspects:

Local / national / international

Community oriented (involving local community)

Involving families

Committee members: John and Helen Lucas, Dorothy Miller, Glen Schweitzer, Ruth and Trevor Collie

January, February: Event Planning

April and May: Event - Marriage or Pre-marriage Course (local –community oriented)

Comment: Started with 6 couples (non-CHUC), led by John and Helen Lucas and being supported by several members of the church community. Again considered overall successful and significant as an outreach to the wider community.

July: Event - Project Love and Care (local)

Comment: Raising the profile of this mission/ministry and directly targeting particular needs for young people undergoing out of home care (foster care).

October: Event - Frontier Services (Bush Dance, BBQ and more)
(national - family involvement, community oriented)

Comment: This event served two purposes—raising funds and awareness for Frontier Services and CHUC community building (intentional outreach)
A lot of work went into activities behind the scenes with many people being involved. Led by Ruth Collie taking on a lot of the load but many other people stepped in to help. A review meeting on 24 November addressed the comments/feedback given.

Frontier Services have received the donation (\$1776.50) with thanks.

Furthermore, our (CHUC's) gratitude goes to the Lord Mayor's Suburban Initiative Fund, which gave CHUC a grant totaling \$1650. This enabled CHUC to buy items such as a banner, new BBQ, Marquee, lights, decorations and eskies for this and future events.

November: Event - Samaritans Purse (International—family involvement)
(M&O notice board moved and revamped)

Comment: Well supported with the passion of Denise Moore and others, close to 90 boxes collected

Event - Hampers for prisoners and prisoners' families
(local—family involvement)

Comment: Drop in collection boxes at foyer and reminders on the M&O notice board and printed notices targeting direct goods worked well.

December: Event - Christmas Bowl Appeal (international)

Comment: Christmas Bowl was initially planned but at this point the decision is not to promote this project as a M&O initiative this year. Notwithstanding, offering envelopes were made available on the M&O notice board. Also, offering envelopes for Uniting World appeal.

Event - Kenmore Churches Christmas Lunch
(local –community oriented, interdenominational)

Comment: Support for churches together was a focus for this month

Trevor Collie Mission and Outreach Group Coordinator

PASTORAL CARE MINISTRY GROUP REPORT

Members of the Pastoral Care team are: Annette Black (Congregational member), Astrid Hill (Church Council), Helen Lucas (Congregational member) and Barbara Simons (Church Council to July then Congregational member).

Pastoral Care Ministry Group is responsible for many and varied activities. We would ask for your continued prayer as we all work together towards caring for and sharing with each other in so many different ways.

Pastoral Carers:

We give thanks to Life Group Leaders and Carers for their assistance in helping to care for members of our congregation either individually or through Life Groups. This ministry is much appreciated. We pray that all members will find a safe and encouraging environment at Chapel Hill as we worship together. Special thanks are extended to Ruth Collie, Alison Emery and Libby Craig who continue to help Helen Lucas with oversight of pastoral care at the 9.00am church service.

Welcomers and Morning tea:

People are welcomed as they arrive at church and morning tea is provided for the 9.00am service. Thanks to all the people who arrive early, bring food and serve in the kitchen. Special thanks to Denise Moore and Marie Woodford for each organising one of these rosters.

Church lunches:

- 14th August A Soup Lunch was held after the 9.00am service
- 13th November Lunch held at church after 9.00am service

We hope to continue these lunches in 2017 as they are a good way to meet new people and fellowship with each other.

Emergency Meals:

Most people in need of emergency meals have been looked after by a pastoral carer or their life group. If you would like emergency meals please contact Astrid on 3334 6467.

Card Ministry:

A total of 31 cards were sent to various members of the congregation for a variety of reasons in 2016. This total includes Easter and Christmas cards sent to four people on the Confirmed List of Members Roll who no longer attend church. We trust that all of the recipients found them meaningful. Thank you to Marie Woodford for continuing her ministry in this area of Pastoral Care.

Baptismal Roll – Card Ministry:

Dorothy Miller who has sent birthday cards to baptismal children on their birthdays is stepping down from this role. We thank her for many years of faithful service in this area and wish her well as she continues to serve in other ways.

Prayer Chain:

The Prayer Chain has, as usual, been very active this year, with members ready and willing to respond to specific requests at any time. We thank them for their faithfulness. Three new members have been added to the list of intercessors this year. Thanks also to Bessie Helton and Jenny Brecknell who receive the requests and process them. Please feel free to contact them at any time with your prayer requests.

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PASTORAL CARE MINISTRY GROUP REPORT Cont

Fundraising Committee:

Due to the amount of work needed to hold the three garage sales this year and the lack of interest in holding an art show it was decided to disband the Fundraising Committee and just concentrate in future on the garage sales. Special thanks to May Kwan and Ken Whyte for the work they put in to this committee.

Garage Sales:

- 19th March Election Day Garage Sale held raising \$6,000.00
- 2nd July Election Day Garage Sale held raising \$4,500.00
- 22nd October ABC Garage Sale Trail held at Church raising \$4,000.00

Thanks to Barbara and Annette for all the work they put in to sorting, preparing, cleaning, pricing and storing all the items donated. Thanks also to those who helped move boxes and set up the stalls. These were mammoth tasks requiring help both before and on the day of the Garage Sale. To the many other people who assisted in making these events such a success please accept our sincere appreciation.

Hymn Singing:

Hymn Singing is held on the third Sunday afternoon of each month (except December and January). A dozen or so keen singers gather to sing the beautiful hymns of our Christian faith. These hymns are drawn from *The Australian Hymn Book*, *Methodist Hymn Book*, *Together in Song* and *Alexanders*. All the favourites are chosen, and sung with gusto, to earn the afternoon tea which follows! A number of people joined this group in 2016 and new hymn-lovers are of course always welcome.

Morning and Afternoon Teas:

- 15th March An Afternoon Tea was held at the Pig' n' Whistle.
- 30th April An Afternoon Tea was held at K & K cafe
- 9th August A Morning Tea was held at Simon's Gallery
- 2nd November Afternoon Tea held at Piggy Back Café, Jindalee

Thanks to Libby Craig and Sue Datson for organising these very enjoyable get-togethers. They have all been well supported by both church members, and their friends. They are a great way to get to know each other and transport can be arranged if needed.

Mother's and Father's Day:

The children beautifully decorated some note books and these were handed out on 8th May to all the ladies. On the 4th September all the men were presented with a small gift, handmade by the children, and a chocolate. This special act by the children was much appreciated by all.

Badges:

If you would like a Uniting Church name badge please contact Astrid Hill (3334 6467). There are both magnetic and pin fasteners available. Fourteen people ordered badges this year.

Women's Fellowship

2016 has been a happy and productive year for our Women's Fellowship. We have cared for each other, laughed together often and enjoyed interesting speakers and activities.

Continued over

PASTORAL CARE MINISTRY GROUP REPORT Cont

Our meeting in January was a "Social Get Together", once again at Astrid's home, when we shared and relaxed together. Thank you Astrid for a time much enjoyed!

February is always a busy time as we discuss and decide upon an interesting program for the year. We also find people to represent us at the "World Day of Prayer" service. This year it was held at Kenmore Uniting Church. We still had time to share things starting with the letter 'C' - very "Creative" indeed!

March meeting was very close to Easter so we shared a very meaningful time of reflections and inspirations through Easter hymns and readings.

April - What an interesting life our Jan has led! In April we loved hearing about her many adventures.

We gave thanks for our many blessings at our Thanksgiving Luncheon in May. All our blessings were taken to the cross in the church where we quietly prayed over them and gave thanks, with praise.

June - Our "View Choir" loved singing for us and we loved enjoying a nice morning tea with them and hearing their latest songs. June was the chosen time to "meet and enjoy" again.

July - Brookfield Museum morning teas are really beautiful - so much home cooking, so wonderfully presented! We pooled cars and enjoyed a very special morning at morning tea, the museum and later (much later!) at the little cemetery where we remembered some of our much loved past members who are at rest there.

Our ecumenical days are getting bigger and better each year. In August we had a lovely morning of fellowship with our friends from four other churches and really enjoyed the heartfelt presentation by Di Jeffs from Tear Australia. From our stall and donations we were able to support Tear with a cheque for \$520.00 - people are so generous!

Spring arrived and with it the glorious flowers and fruits. We arrived at September meeting with buckets of plants and cuttings to share. We enjoyed sharing and learning a little more about each other.

Our AGM was held in October when as well as electing our committee for 2017 we decided to whom we would send our donations.

November—Our year ended with a very enjoyable Christmas party luncheon.

Thank you Lord for all our great times together—our numbers are now 30 and our group is such a happy fellowship.—we really give thanks and praise for all your blessings".

A special thanks to Margaret King our Secretary, Carolyn Hall our Treasurer, Marg Crossan and Val Roberts our Vice Presidents and Astrid Hill and Yen Kelly for running our amazing "Bring and Buy" stall each meeting.

Thank you all!
Dorothy Miller - President

Continued over

PASTORAL CARE MINISTRY GROUP REPORT Cont

Thursday Men's Fellowship

The Men's Fellowship met during the year on the third Thursday morning of each month, except for the months of January and December, generally in Chapel House. Each meeting included a segment where concerns or interests were shared [including "Grumpy Older Men"], a devotional period and a much appreciated "Joke of the Month" from Kevin Blindell. Devotions were led by a different member each month and we all appreciated the time taken in preparation and leading of the devotions. We enjoyed singing a favourite hymn at each meeting.

Each meeting, we shared morning tea/coffee and thanks must be given to Richard Hall, Duncan McPhee and others who set up for this each month and to members who provided the plentiful food.

We enjoyed presentations on a variety of topics by members and other interesting speakers. Members of our church who gave presentations were Glen Schweitzer (Authenticity of the Bible), David Foo (Brisbane Water Recycling Project), John Healy & John de Jersey (Vitamin D and Osteoporosis – the silent disease), Ken Whyte (Homeless people in Townsville) and Geoff Middleton (Amazing America).

Other speakers included Dr Hilton Deeth (Some interesting facts about milk), Judy Magub of the Kenmore and District Historical Society, Dr Aaron Ghiloni of Trinity College (The Qur'an, the Gospel, and the Torah: Do their differences matter?) and Arthur Needham (Indian currency and culture etc).

We also visited Gordon Kelly and his Tactile Workshop at Albion for a coffee and a very informative time learning how they are helping youth to train for future employment.

Attendance at meetings ranged from 15 to 23 members.

The year ended in November with morning tea at the Sherwood Arboretum together with lady companions.

I would like to express my appreciation to John de Jersey, my co-convenor, who ably kept the ship on course during my frequent absences and Bob Taylor in both our absences.

Bill Robinson, Convenor

Keep on loving each other as brothers and sisters. Do not forget to entertain strangers, for by doing so some people have entertained angels without knowing it". Hebrews 13: 1-2

Astrid Hill - Pastoral Care Ministry Group Coordinator

WORSHIP MINISTRY GROUP REPORT

Worship and Creative Arts

The Worship and Creative Arts (WACA) team was brought together to enhance or 'add value' to the worship experiences at CHUC's services. The team is aware we all have various ways we worship and connect with God, but being a part of a community means tapping into different gifts and talents and (hopefully) helping people sense God's presence, call, challenge and message of grace. The team works together to further the worship experience of all people, whether long term worshipers or those visiting for special occasions such as Christmas, Easter, Mother's or Father's Day. In 2016 the WACA team consisted of Vikki Schweitzer (drama), Jan Whyte, Anne Varnes, Deb Costin (Visuals and children) Doug Brecknell (sound and tech), Alex Hemming, Linda Jerrard (Music) and Glen Schweitzer. I would also like to thank those who bring us flowers (Sue Datsun and her team), Bible readings, morning teas (Denise Moore and her teams), welcomers and offering assistants and many other things that make our worship experiences meaningful.

Throughout the year we explored together some of 'I AM' statements of Jesus, the 'one another' responsibilities of a Christian community, opened up the idea of the Kingdom of God more fully, looked at Justice, Spiritual Gifts, unpacked the book of James as well as many other things. I remind you that can access our sermons on the website under the resources tab.

Following are reports on some of the areas that WACA holds responsibility for.

Music team

The music team continued to grow and develop during 2016. At the end of the year, there were 15 regular musicians for the 9am service with a further 5 people assisting with the sound system and multimedia. Our 7.30am service had three regular people involved by playing the organ and 2 people assisting with the sound system.

There is much to be thankful for in the music team at Chapel Hill. In 2016, the 9am services were blessed to have Alex Hemming share her passion for music in worship as a music team leader, prior to her relocating from Brisbane at the end of the year. We also give thanks that new songs were learnt and embraced by our congregation, that many of our new or younger musicians continued to develop their skills and their experience of playing in front of our congregation, and that our faithful organists shared their music gifts with the 7.30am congregation.

Sadly, 2016 was the last year Chapel Hill would hear music from a master of the organ, Gordon Shepherdly. A much-loved member of our church community, Gordon passed away to be at peace with Jesus in July. He played the organ at Chapel Hill for over 36 years.

As well as blessings, there are challenges for our music ministry to continue to build and grow. One significant challenge is to grow new team leaders with the passion and skills to lead music at Chapel Hill. While we are well served by some experienced leaders and musicians, it is important that new leaders step up to enrich our experience of music and worship, and ensure that our music team is sustainable into the future. This is a priority for the year ahead. Another challenge is to continue to introduce new music that will enrich the church's experience of worship, that is both contemporary and engaging for the diverse congregations at Chapel Hill.

There are some people in our team who deserve a big round of thanks from the church. The first is to recognise the efforts of Jim Demack in leading music at the church for well over 10 years, who stepped back from leading in 2016 – thank you Jim!! Second, we thank Linda Jerrard for her leadership and for managing our music roster. A big thank-you to Doug Brecknell, for the many hours he donates to managing our music software and database, and his work

WORSHIP MINISTRY GROUP REPORT Cont

(along with the others in the team) on the sound system – we could not function without this!!.
Lastly, the music team give thanks for the encouragement and prayer of the congregation (including Glen) in our music. We will continue to strive to give honour and glory to God through 2017.

Nick

Drama

The drama team has enjoyed contributing to the worship life of CHUC in 2016. Highlights included Mother's Day- Family Feud, the end of year KOS production of Wombat Divine (where Stephanie Hagans took a lead role!), Dramatic reading for Easter and Pentecost, and contributing to the James series when we learnt about how our words can build up or pull down.

It is incredibly satisfying to see a broader range of people getting involved with drama – especially our youth and children. Creativity is a reflection of the heart of God and enabling people to release this is not just a blessing to us, but a responsibility we have.

A special mention to our newest team member, Granny Annie. She is always a bit of a surprise and helps both young and old to connect with imperatives of our faith.

Vikki

Visuals

Deb Costin and Anne Varnes have joined me to form a new Visual Arts Team, responsible for creating visuals for worship at CHUC. The team has a fourth member, Ken, who has designed and constructed light boxes, hung fabric and other visuals and a lot, lot more besides. Without him, we couldn't do what we do, and we truly appreciate his practical expertise.

Our task as a team is to give Glen's messages a visual dimension, for the sake of those who need colour and images and other visual stimuli to help them take in information more effectively.

The visuals we create are intended to speak to you through your eyes and enhance worship for you. As we work together as a team, our goal is to do that even more effectively into the future. Your feedback along the way is always appreciated.

Jan Whyte.

Technology

Without our tech teams we would still be in the 1970's with OHT being turned upside down and with sound that was not quite right. Week in and out at worship, funerals and other events, this behind the scenes team work tirelessly to help produce something helpful for worship.

A big 'thank you' to the audio visual (AV) team for their skill and willingness to be on deck so regularly (Jennifer, Annie, May at 7:30 am, and Ross, Neale, Michael B and Doug at 9am). Special thanks to Ross for his skills in diagnosing sound problems and helping to fix them.

Continued over

WORSHIP MINISTRY GROUP REPORT Cont

In response to congregation feedback, the display of song/hymn lyrics has been adjusted to keep the text to the top two-thirds of the screen to maximize visibility.

We will need to look at our sound system in 2017 to ensure we are keeping current and meeting the needs of our future sound and visual needs.

Glen Schweitzer - Coordinator

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT

A large part of our church community are those under the age of 18. In fact, around a quarter of all people committed to CHUC are in this age group. It is a blessing to have this many young! Following are some of the activities offered in 2016. A huge thank you to all those who helped out in these ministries – you are valued!

KOS 2016

2016 was a year of Teamwork.

Communication

- **KOS Breakfasts:** Three breakfasts were held in 2016. This is an intentional way to communicate with parents, teachers, helpers and youth helpers.
- **Youth Helper Training Day:** Organised by Karyn and Sam
- **Email:** Most common form of communication, especially for rosters etc.
- **One to one - face to face:** Always a winner!

KOS leadership Team

Met at least once per term

- ⇒ **Aim:** The KOS leadership team was developed in 2015 to help diversify the roles and responsibilities of everything KOS.
- ⇒ **Purpose:** The purpose of this group is to support each area of leadership in KOS. To reflect on the previous term and to plan for the term to come.
- ⇒ **Outcome:** It proved to be a blessing and fruitful step with KOS. Allowing each area of responsibility to share each other's joys and burdens, and therefore to be able to support and encourage.

KOS Team for 2016:

Y&YF Pastor: Sam Brewer T1&2, Glen Schweitzer T3&4

KOS Co-ord: Fiona Christ

Curriculum & Roster Co-ord: Fiona Christ

Youth Helper Program: Karyn Lord T1&2, Fiona Christ T3&4

Communion Sunday Co-ord: Vikki Schweitzer

Administration Co-ord: Alison Emery

Housekeeping Co-ord: Denise Abreu

Senior Co-ord: Stu Christ T3&4

On Team: Catherine Demack

Thank you everyone for your commitment to KOS.

Curriculum

2016 saw us using the same CEP curriculum that we have been using since 2007. It proves to be very user friendly and very solid in its teaching.

AIM: For children to grow in their walk with God/ in relationships with each other.

Group breakdowns for 2016:

Kindy -2: CEP program – bible based stories with craft and workbooks

Grade 3-5: CEP program – bible based stories with craft and workbooks.

Grades Kindy-5 also shared in singing beforehand.

Grades 6-7 – Foundations of Christianity work sheets (in term 3 joined Grades 8-9)

Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

Grades 8-9 – “ Growing Young Disciples” series. This is a bible study book format. The children also care, pray and share together.

Grade 10+ - Participated in the Whole Church Bible Studies and in a Discipleship Training book. This group also share, pray and care for one another.

KOS Roster

The Roster continues to be done per term. 2016 experienced a healthy availability of senior teachers, and reasonable availability for the Junior KOS groups.

We are always looking for interested people to help share in the vital ministry. Particularly with kindy -5 age group. Please see the KOS co-ordinator if you are interested.

Thank you to all the teachers who served in 2016, your dedication to the children here at Chapel Hill is a blessing to KOS.

Program Structure

Aim: All children to have an opportunity to grow in their personal relationship with God and to know what it means to serve and worship their God and to experience meaningful relationships with peers.

Program structure planning is done with a lot of prayer, talking to teachers, youth and parents and the KOS team meetings to ensure that the youth helper program, lessons, and church time are purposeful and meaningful.

During term 3 we conducted a trial which looked at KOS lessons, youth helper service and worship time. At the end of Term 3 we conducted a Survey Monkey. Together with all of this information we, the KOS Team, discussed the trial and the survey to help us move forward into Term 4. The program settled into a nice rhythm, allowing sufficient time for groups, service and worship.

Youth Helper Program

- ⇒ **Aim:** To provide an opportunity for the youth – grades 7 and up to serve in the wider church community.
- ⇒ **Purpose:** To help youth explore their gifts, to feel identity within the wider community
- ⇒ **Outcome:** The youth helper program continues to go well, with youth participating in many areas of the church community, ie. Worship/sound, Morning Tea, KOS, Welcoming, Bible readings and Collection.

The youth helper program runs on the 1st and 3rd Sundays.

In July Karyn finished co-ordinating the YHP. For the last 6 months Fiona co-ordinated the roster and program.

Thankyou Karyn for your hard and dedicated efforts in birthing the Youth Helper Program.

It is a blessing to see youth and the older members working alongside each other.

Communion Sundays

Communion Sundays continued to be run by Vikki Schweitzer, with Dorothy as her helper.

Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

Once again the Communion Sunday went from strength to strength. With a clear purpose to experience "Intentional Outreach" the group of Grades 3-6 did many Community events, such as RSPCA cupcake day, Mother's Day, Father's Day and raising money through selling Christmas cards to buy a Goat or two!!

Well done guys. And thankyou Vikki and Dorothy.

The older children in grades 7 and up remain in church and participate with the wider church family.

Administration

Alison Emery continued her role with Admin. with her focus on receiving indemnity forms from each family.

I would like to thank Alison for driving this.

We also have a system in place looking at Safe Ministry with Children requirements for teachers/ helpers.

I would encourage everyone to have an open mind with what is required of us with Safe Ministry with Children.

Housekeeping

Denise and Dorothy looked after housekeeping for 2016. Denise did an awesome job of welcoming groups each term and Dorothy kept the gift box for children well stocked and sorted out the costume cupboard. Thanks Ladies.

Youth and Young Families Pastor

Sam started the year with us and finished in Term 3. I thoroughly enjoyed and welcomed his interaction and support with KOS. He was very supportive to me personally with my passion with KOS.

End of year celebration

We ended the year with another fantastic KOS celebration. Stephanie Hagans, under the guidance of Vikki directed the children in a play based around the Story "Wombat Divine" The KOS team did a great job. Well done Steph and Vikki.

We also celebrated with a KOS cake with a photo of the KOS crew. Thanks Kate.

This year for gifts the children gave rather than receiving a gift. Gifts were chosen through Uniting World, a video was presented to the congregation to share this experience with them. The grade 12 students once again received a gift and a card from KOS, blessing them into adult worship etc.

Wrap up

I thank God for our children here at CHUC, I have chosen not to look at numbers for the end of year report for 2016, but at what we have offered the youth: an environment to grow as a disciple of Christ, to learn, to serve and to worship together.

We have a program that has for two years running now catered for crèche to grade 12 with children in each and every grade. Young Adults who are exiting out of the KOS program are grounded in their faith with God, service in the church/ wider community and committed to

Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

furthering their bible study time through a young adult group. Praise God.
I thank God for the opportunity to be able to serve in KOS and
you the congregation for praying for us.
Blessings
Fiona Christ

CHY 2016

Growing Purpose

In 2016 the focus of CHY remained on intentional outreach and building community. The community comes from doing fun activities together, leading together and sharing supper together. We have a short devotion, but the Word is shared best by our actions, our love for each other and of course in those chats over supper or around the campfire. We regularly have youth attend who don't come to CHUC and regularly have youth come who don't attend any other church. Seeing friendships grow and having the opportunity to share the gospel openly is a huge blessing.



In 2016 we have also worked actively to build our young leaders. In 2016 our young leaders built their own programs, met as a leadership team, prayed together and ran many of the evenings. Deb, Shirley, Steve, Alex, Fraser, Stu were the approved leaders for CHY with Sarah K, Sarah C, Em, Sam L, Dan C, Steph and Chrissy all running events and with Robbie and Byron helping out at the campout.

We have celebrated seeing some members of the group affirm their baptisms in 2016 and rejoiced to see others come to our church services. God is Good!!!



Program

I have listed the 2016 program below

CHY Program Term 1 2016

29th Jan - CHY (Friday night 6-8pm) Photo Scavenger Hunt
31st Jan - Boost "New Beginnings" Moggill Uniting (Sun night 6pm)
12th Feb - CHY (Friday night 6-8pm) Water Games
21st Feb - CWaD (Sunday night 5-7pm)
26th Feb - CHY (Friday night 6-8pm) Games Rotations
11th March - CHY (Friday night 6-8pm) Indoor Rock Climbing
20th March - CWaD (Sunday night 5-7)

CHY – TERM TWO

17th April CwaD
22nd April CHY – Movie Night
6th May CHY – Science/Games Night
15th May CwaD
20th May CHY – How to Host a Mystery
29th May Boost
3rd June CHY – Story Bridge/Southbank
17th June CHY – Campfire BREAKUP
19th June CwaD



Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

Term 3

17th of July CWaD
22nd of July CHY "The Big Chill" – chilling at church SC
31st of July BOOST
5th of Aug CHY Olympics FH
19th of Aug CHY Minute to Win It!! SH
21st of Aug CWaD
2nd of Sept CHY Movie Night SL/DC
16th of Sept CHY Squash AB/DC

Term 4

7th of Oct CHY Improv – theatre sport.. DC/EC
16th of Oct CWaD
21st of Oct CHY Story Bridge Walk SC
29th of October Bush Dance
30th of Oct BOOST
4th of Nov CHY Alex's Special Dance Party AH
18th of Nov CHY Messy Games AH
20th of Nov CWaD
2nd of Dec CHY Break-up Campout... SC



Challenges

2016 was an awesome year for CHY but we did see a few challenges. The key challenge was transport to offsite activities. We are very keen that CHY be open to anyone who would like to attend and try to limit barriers to attendance. Safe Ministry with Children restrictions have made transporting the whole CHY group to activities virtually impossible. We continue to try to make sure that transport is not an issue that would prevent anyone from attending. We have borrowed busses from both Kenmore Baptist and from St Lucia Uniting (what a blessing) to fill this need we have also started events at the end location effectively meaning that those who can drive find their own way to some of these events. To get a picture of why this is so hard to organize:

- each vehicle must have two leaders or a leader and a parent.
- each driver vehicle combination must be approved by church council.
- By Thursday on the week of the activity we will know only approximate attendance
- It is not only when everyone turns up on the evening that we know who will be there.
- Not knowing attendance makes it more difficult even when we ask for RSVP
Our attendance can vary from about 15 to 35+
- With the busses we often only know on the Thursday if we can have the bus for sure.

If you know of other organisations who have busses that they would be willing to lend or if you are an approved leader at Chapel Hill and you are willing to be on call to drive or sit in a car (2 leaders needed), please let me know. I encourage you to pray around this. I also encourage you to pray for the youth by name. Also get to know them as individuals, talk with them, I'm sure you will be encouraged and blessed.

Stuart Christ

Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

Playgroup

Playgroup has been running for many years at Chapel Hill UC. It connects strongly with parents from the wider community and is an opportunity to offer a space where parents can share life's joys and struggles. It is a privilege to have this as a ministry of our church.

2016 was a year of transitions for playgroup. With Elizabeth Patten hanging up the playgroup boots, I (Alison Smith) have taken on leading this ministry.

There has been a large variation of numbers over the last 6 months with a maximum at one time of 21 parents/guardians and 27 children.

Some of the 4 years olds that attended last year are no longer coming due to their beginning school or kindy. Though we have lost some families because of their changing commitments we have seen 7 new families joining.

Last year the playgroup ran as a pay as you go system. This year we are trialing a per term payment. This will hopefully encourage families to come more regularly and become more willing to assist with the general running of playgroup such as set up, providing morning tea and packing up. This system will also allow us to keep track of our accounts and help to coordinate the craft activities.

I have really begun to focus on craft and sensory activities for playgroup. These range from making moonsand and sensory bottles to making pool noodle sail boats. A highlight of last year was the visiting mobile baby animal farm and this year we plan to do that again as well as hopefully getting a face painter and a balloon artist.

I have noted that a large number of our families have recently moved to the area from either interstate or overseas and as such many of them are lacking the usual support systems of families and friends which is why this outreach of Chapel Uniting Church is so important for the local community.

The last half of 2016 and the first term of 2017 have seen a number of changes for the Wednesday morning CHUC playgroup. In the last term of 2016 there were only 2 "Grandma" helpers who were regular attendees. Luckily there were a few volunteers who were available on a temporary basis to step in. In 2017 we have had 3 more helpers to join the roster. Hopefully this number will increase as more of the congregation complete their Safe Ministry with Children training.

Alison Smith

Safe Ministry with Children (SMC)

"Then Jesus took a little child and put it among them; and taking it in his arms, he said to them, Whoever welcomes one such child in my name welcomes me, and whoever welcomes me welcomes not me but the one who sent me."—Mark 9:36-37

Continued over

YOUTH AND YOUNG FAMILIES MINISTRY GROUP REPORT Cont

At CHUC we are committed to ensuring that all children experience the love and community they are entitled to as human beings and as our children.

The Safe Ministry with Children policy has been developed to enable us to build practices in our lives that will enhance our capacity to show all people, especially children and youth, this love in concrete ways. CHUC now has over 40 people fully screened to work with children. It would be fantastic if we could have 60 by the end of 2017.

All activities related to those under the age of 18 are carefully explored, ensuring ratio of leaders and risk assessments are adequate.

In particular, Anne Varnes and Jenny Brecknell have worked hard to help us be the best we can be in this area.

Glen Schweitzer
Co-ordinator

TREASURER'S REPORT

Financial Report for 2016

P&L and Balance Sheet

The year for 2016 management accounts recorded an operating profit of \$55,407. This result is \$28,427 favourable to the budgeted profit of \$26,980. The main variances that give rise to this result are:

Receipts:

- Offerings are down 4.7 percent on budget. \$ (8,400)
This may be reflective of the other asks being made of the Congregation. Offerings were budgeted to increase by 5.9 % on the 2015 collections.
- Donations for a youth worker were down 52.8 percent on budget. This is in part reflective of over budgeting the amount and the loss of our youth worker during the year. There were some large annual payments made to this fund which were expected would be paid on the anniversary of when the first payments were made in April 2015. \$ (29,042)
- A donation from the Brisbane City Council of \$1,650 to conduct a bush dance was received. This offsets an expenditure recorded below. \$ 1,650
- Donation towards the solar power project was received \$ 5,000
- Donations received towards the air conditioning \$ 2,300
- Interest received was up on budget due to funds not applied to youth worker and major repairs not done. \$ 1,008
- Fund raising receipts were higher than budget with an additional sale event being held in the year \$ 5,417
- Rental receipts were slightly below budget \$ (152)
- Discipleship receipts were under budget as the family camp was not held. \$ (2,300)

Payments:

- The Youth Worker expenses were under budget due to the non replacement of Sam Brewer who resigned in the year. \$ 48,691
- Mission & Service fund includes a donation to Frontier Services being proceeds from conducting a bush dance. This is slightly higher than the funds received from the Brisbane City Council to conduct the event. \$ 1,783

TREASURER'S REPORT Cont

- Office expenses were over budget by 64 percent. \$(11,720)
This was mainly due to the deposit of \$5,000 for the Solar power project and \$5,454 paid for the air conditioning Project being recorded under minor equipment. These items should be capitalized as part of buildings because they are a fixture.
- Overall property expenses were under budget by 17 percent \$ 7,863
The main reason is that overall maintenance is down by \$14,599 with a number of projects yet to occur. These are now budgeted in 2017.
- Youth & Young Families is favourable to budget as minimum expenditures were incurred \$ 3,740

An amount of \$10,000 needs to be transferred to Capital Maintenance Reserve as per Admin decision.

The Balance Sheet shows no unusual movements.

The UCIS loan balance at 31 December 2016 was \$23,196. The quarterly payment in December had not been processed by UCIS. The balance would have been \$19,352. At the 31 December 2016 the funds in the Mutual Support Scheme were \$73,157.

Des Robinson - Treasurer

21st January 2017

PROFIT AND LOSS STATEMENT

Chapel Hill Uniting Church Profit & Loss Statement YTD December 2016

	2016	2015
RECEIPTS		
Offerings	171,795	174,153
Donations for Youth Worker	25,958	108,484
General Donations	200	183
Capital Maintenance Donations	8,950	0
Interest Received	4,448	3,196
Fund Raising Activities	14,417	8,164
Property Receipts	30,398	28,785
Mission & Outreach	2,134	2,890
Discipleship Receipts	0	600
Sale of Assets	50	0
Pastoral Receipts	180	221
Total Receipts	<u>258,530</u>	<u>326,676</u>
PAYMENTS		
Ministers Stipend & Allowances	76,583	74,359
Youth Worker	21,006	15,019
Supply Ministry	570	0
Mission & Services	26,541	21,538
Interest Paid	1,407	2,731
Administration Payments	29,938	15,451
Property Payments	38,287	73,474
Discipleship Payments	844	2,923
Youth & Young Families	560	0
Mission & Outreach	5,851	3,645
Pastoral Payments	323	288
Development Payments	0	487
Worship & Prayer	1,213	3,367
Total Other Payments	0	385
Total Payments	<u>203,123</u>	<u>213,667</u>
NET OPERATING SURPLUS	55,407	113,009
Less Distri to Capital Mtce Reserve	10,000	0
NET PROFIT	<u>45,407</u>	<u>113,009</u>

BALANCE SHEET

Chapel Hill Uniting Church Balance Sheet as at 31st Dec 2016

	YEAR 2016	YEAR 2015
Current Assets		
Cash at Bank	291,416	246,668
Trade Debtors	560	280
Total Current Assets	291,976	246,948
Fixed Assets		
Church Land & Buildings		
Land - Church	2,300,000	2,300,000
Building - Church	971,432	971,432
Building - Chapel	155,705	155,705
Contents - Church	75,110	75,110
Contents - Chapel	4,762	4,762
Total CHURCH	3,507,009	3,507,009
Chapel House Land & Buildings		
Land - Chapel House	355,000	355,000
Building - Chapel House	408,177	408,177
Contents - Chapel House	31,331	31,331
Total CHAPEL HOUSE	794,508	794,508
Manse Land & Buildings		
Land - Manse	305,000	305,000
Building - Manse	374,528	374,528
Contents - Manse	18,270	18,270
Total MANSE	697,798	697,798
Total Fixed Assets	4,999,315	4,999,315
Total Assets	5,291,291	5,246,263
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected on Service/Rent	818	1,255
GST Paid on Purchases	(\$2,799)	(\$5,198)
Total GST LIABILITIES	(\$1,980)	(\$3,941)
UCIS LOAN		
MSS Loan - 450412 L70	23,197	38,438
Airconditioning Project	2,900	-
Total Liabilities	24,116	34,497
Net Assets	5,267,174	5,211,766
Congregational Equity		
Asset Revaluation Reserve	1,605,170	1,605,170
Capital Maintenance Reserve	20,000	-
Retained Funds	3,596,597	3,493,587
Current Year Earnings	45,407	113,009
Total Equity	5,267,174	5,211,766

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act (QLD) 1981. The management committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporations Act (QLD) 1981 and the following Australian Accounting Standards:

AASB1031: Materiality

AAS 110: Events After the Balance Sheet Date

The financial report has been prepared on an accrual basis. It is based on historical costs and does not take into account changing money values, or except where specifically state, current valuation of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of these financial statements.

a) Income Tax

The activities of the entity are exempt from taxation under Sec 50-5 of the Income Tax Assessment Act 1997.

b) Revenue and the related assets are recognised when received rather than when earned and expenses (including capital expenditure) are recognised when paid rather than when the obligation is incurred.

c) Land, building and contents are carried at CHUC Council's valuation. Land values for Chapel house and the Manse house are based on values assessed by the Queensland State Government under the Valuation of Land Act 1994. Buildings and contents values are based on the Council's assessment of insurable value. The land and buildings are held in trust by the Uniting Church in Australia Property Trust (QLD) on behalf of the Chapel Hill Uniting Church.

STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2016

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial statements as set out on pages 1 to 7:

1. Presents a true and fair view of the financial position of as at 31 December 2016 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President : Jenny Brecknell
Treasurer: Des Robinson

AUDITOR'S REPORT



Level 9, Toowong Tower
9 Sherwood Road Toowong Qld 4066
PO Box 817 Toowong Qld 4066
Phone: 07 3512 8822
Fax: 07 3512 8833

Auditor's Report to the Members of Chapel Hill Uniting Church

Scope

We have audited the attached special purpose financial report of Chapel Hill Uniting Church for the year ended 31 December 2016. The Committee is responsible for the preparation and presentation of the financial report and the information contained therein, and have determined that the basis of accounting used is appropriate to the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on them to the members. No opinion is expressed as to whether the basis of accounting used is appropriate to the needs of the members.

The special purpose financial report has been prepared for distribution to the members of the Association for the purpose of fulfilling the Committee's accountability requirements. We disclaim any assumption of responsibility for any reliance on this report or on the Financial Report to which it relates, to any person other than the members, or of any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the Financial Report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the Financial Report is presented fairly in accordance with the requirements of the Associations Incorporation Act.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

As is common for organisations of this type, it is not practicable for the Association to maintain an effective system of internal control over Tithes and Offerings until their initial entry in the accounting records. Accordingly, our audit in relation to fund raising was limited to the entries recorded.

Qualified Audit Opinion

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report of Chapel Hill Uniting Church presents fairly the financial position at 31 December 2016 and the financial performance of the Association for the year then ended in accordance with the basis of accounting described in Note 1 to the financial statements.

KBP Audit Services

RAJ PRABHU
CPA, Registered Company Auditor.

Date: 18 April 2017

Liability Limited by a scheme approved under professional standards legislation

Raj Prabhu Pty Ltd
ABN 52 130 663 373
Is a CPA Practice



WOMEN'S FELLOWSHIP REPORT

Financial Summary

Statement of receipts and payments for the year ended 31 December 2016

Receipts	\$
Catering	100
Diaries	25
Membership subscriptions	240
Stalls and donations	1020
Tour - Brookfield museum	<u>195</u>
Total receipts	<u>1580</u>

Less Payments	
Affiliation fee Synod - 2015 & 2016	70
Bank charge	2
Catering Expenses bush dance	31
Diaries & postage	25
Donations and support <i>note 1</i>	1021
Gifts - minister	100
Greeting cards	38
Tour - Brookfield museum	<u>210</u>
Total payments	<u>1497</u>
Surplus for year	83
Add members' fund at 1 January 2016	<u>114</u>
Members' fund at 31 December 2016	<u>197</u>

Represented by:-

Cash at bank 31 December 2016	<u>197</u>
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Note 1:- Donations and support

Frontier services	100
Mercy ships	100
Mission Australia	100
Synod for drought project	100
Tactile learning centre	100
Tear Fund	<u>521</u>
	<u>1021</u>

Auditors report to the members of the Chapel Hill Uniting church Women's Fellowship
 I have conducted an audit of the financial records of the Chapel Hill Uniting Church women's' fellowship for the year ended 31 December 2016.
 In my opinion, the financial records have been appropriately maintained for the purposes of the fellowship and the statement of receipts and payments detailed above fairly discloses the financial transactions of the fellowship for the reporting period.

Alan J Chapman F.C.A. Chartered Accountant 17/01/2017
 (signed copy held in the CHUC Office)