



UNIV 297 Summer Internship Registration Form

*Provide information for all requested fields, and submit to Stephanie Hogue in the Center for Student Engagement (Union lobby) no later than **4 pm, May 1, 2013.***

- I certify that the terms of my internship are consistent with the following prerequisite conditions; please initial to confirm:
- ____ my host is **not** a family member
 - ____ my internship does **not** duplicate a past experience (*i.e. you are not returning to a past internship host in the same capacity as previously employed*)
 - ____ my internship is full-time (~35 hrs/wk) and lasts a minimum of 6 weeks.
 - ____ **CPT/AT registration paperwork is complete** **international students only.**

Student Name	Class (please circle rising rank) Sophomore Junior Senior	Major (intended)
Student ID# (as appearing on DPU id card)	Previous UNIV 297 Intern? (circle one) Yes No If yes, how many past experiences?	U.B. Box #
Summer Mailing Address		Will you be living on campus during your internship? ____ Yes ____ No
City	State	Zip
Mobile Phone Number	DePauw Email Address @depauw.edu	

Host Supervisor Name Mr. Mrs. Ms. Dr.		Host Supervisor Title	
Organization Name		Host Supervisor Phone	Host Supervisor Fax
Address			
City		State	Zip
Host Supervisor Email		Web Address	

(over)



In a separate document, prepare a 2-3 page, detailed and thorough response to the following:

A. Please provide a description of the internship you will be undertaking, including the contact information for your host supervisor, your perceived responsibilities and assignments, and your primary objectives for this experience.

B. An internship immerses students in a professional environment with the purpose of achieving a better understanding of that profession, and gaining applicable skills. What has led you to pursue this specific opportunity? How do you foresee yourself engaging in a professional environment as an intern? What is it about this profession that most excites you?

C. Students prepare for internships through course work, research, reading, and by having conversations with fellow students, faculty advisors, career advisors, and professionals. What have you done to prepare for your internship thus far? What will you accomplish before beginning your internship to better prepare yourself?

Read and sign the following to complete your registration material:

I understand that my internship is a professional responsibility, and I commit to full participation and satisfactory completion as outlined in the posted guidelines. If, for whatever reason, I am unable to complete my internship as reported in this application, I will notify the Center for Student Engagement immediately.

I have completed and attached each of the following documents with this registration form; please indicate with **x** (*affix student last name and id# to each submitted page):

- | | |
|--|---|
| <input type="checkbox"/> Host Confirmation form | <input type="checkbox"/> Statement of Intent (see prompt, above) |
| <input type="checkbox"/> Résumé | <input type="checkbox"/> Code of Conduct (your signature is required) |
| <input type="checkbox"/> Agreement, Release & Med. Authorization form (parent's signature is required) | |

Student Signature

Date

Name of Faculty Sponsor

Signature of Faculty Sponsor

Date