



**PATIENT COMPLAINT FORM**

Date: \_\_\_\_\_

Name of Complainant: \_\_\_\_\_

Address: \_\_\_\_\_  
street city state zip

Home/Cell Telephone: ( ) \_\_\_\_\_ Work Telephone: ( ) \_\_\_\_\_

Your e-mail address: \_\_\_\_\_

Complaint against: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

Nature of complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) on which optometric services were performed: \_\_\_\_\_

Nature of optometric services performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long did the eye examination last? \_\_\_\_\_

Eyeglasses or contact lens examination? \_\_\_\_\_

If specific promises of treatment were made, please specify: \_\_\_\_\_

\_\_\_\_\_

If specific promises were made or implied, which were not fulfilled, please specify:

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Were you informed by the examining optometrist that optometric treatment might not be successful?

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Amount paid: Examination \$\_\_\_\_\_ Glasses/contact lenses \$\_\_\_\_\_

Were there any witnesses to the optometric services performed or promises of treatment made?  
\_\_\_\_\_ if so, please indicate:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
street city state zip

If your complaint involves prescribed eyeglasses or contact lenses:

In what way(s) are the lenses unsatisfactory? \_\_\_\_\_

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If the problem is vision:

Do you have difficulty seeing distance? (Greater than 10 feet) \_\_\_\_\_

Do you have difficulty with near vision? (Difficulty reading, close work, etc.) \_\_\_\_\_

Are the eyeglasses uncomfortable? \_\_\_\_\_

Does the lens "pull" your eyes or cause eye strain? \_\_\_\_\_

Do the frames fit? \_\_\_\_\_

Did the optometrist who examined your eyes also furnish the lenses? \_\_\_\_\_

(If the answer is no, please provide a copy of the optometrist's prescription.)

Name of person or firm providing eyeglasses/contact lenses:

\_\_\_\_\_

Address: \_\_\_\_\_  
street city state zip

Telephone: ( ) \_\_\_\_\_

Brand name of contact lens, if available:

\_\_\_\_\_

Type of contact lens; daily wear, disposable, hard, etc.: \_\_\_\_\_

Type of eyeglasses; single vision, bifocal, trifocal, progressive:

\_\_\_\_\_

Did the problem involve the diagnosis, treatment of any disease, injury, or other abnormal condition of the eye?

\_\_\_\_\_

What was the diagnosis of the optometrist? \_\_\_\_\_

Did the optometrist prescribe any medication; oral, drops, or ointment? \_\_\_\_\_

Did you consult another eye doctor for a second opinion? \_\_\_\_\_ If so, what date?

\_\_\_\_\_

If so, please indicate:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
street city state zip

Telephone: ( ) \_\_\_\_\_

Findings from the second eye doctor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Medical: General state of health: Good \_\_\_\_ Fair \_\_\_\_ Poor \_\_\_\_

Are you aware of any medical problem which may affect your eyes?

\_\_\_\_\_

\_\_\_\_\_

Are you taking any prescribed medication on a regular basis? \_\_\_\_\_  
(If yes, please list all medications and condition being taken for below.)

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Working through the Ohio Vision Professionals Board, what do you think would be a fair solution to your complaint?

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Please Note:

If the Ohio Vision Professionals Board should find grounds for an administrative hearing, it will be necessary for you to appear as a witness under subpoena.

Please attempt to keep the communication lines open with the optometrist involved in your complaint. At any stage of the complaint investigation should you resolve the problem, please notify us, so that appropriate action may be taken.

Information on this form will be released to the optometrists against whom you have made the complaint. It will be fully reviewed by a board member to see if any Ohio optometry laws or administrative rules have been violated. Once this procedure has taken place, you will be informed, in writing, of the disposition of your complaint.

Please complete those sections that apply to your complaint and sign the enclosed Release of Optometric/Medical Records form and return them together to:

Ohio Vision Professionals Board  
77 S. High St., 16th Floor  
Columbus, Ohio 43215-6108  
Office: (614) 466-9709  
Fax: (614) 995-5392

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(Signature of person filing complaint)

(You may use separate sheets of paper for any additional comments you may wish to make.)

## RELEASE OF OPTOMETRIC/MEDICAL RECORDS

I hereby authorize and request any optometrist and/or personal physician of \_\_\_\_\_ (print your name here) to release to the Ohio Vision Professionals Board any information, files, or medical records requested by the Ohio Vision Professionals Board in connection with my physical health, optometric examination, or other health problems.

I further authorize the Ohio Vision Professionals Board to release to other organizations, groups or individuals involved in the litigation or investigation of my complaint any information which is material to the complaint investigation or material to my health or visual care.

A copy of this authorization will have all the force and effect of the original.

### ***Must be Signed and Notarized***

\_\_\_\_\_  
Complainant's Signature  
(Must be signed in the presence of a notary)

\_\_\_\_\_  
Date

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Signature of Notary Public

**NOTARY SEAL**

\_\_\_\_\_  
My Commission Expires

FORM VPB 12918 Revised 1-29-18



Ohio Vision  
Professionals Board

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STATE OF

COUNTY OF

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\_\_\_\_\_  
Signature of Affiant

Subscribed and sworn to me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Official Administering Oath

SEAL

\_\_\_\_\_  
Date Commission Expires\_

***Must be Signed and Notarized***