

Paine Art Center and Gardens 2014 Outdoor Fair Events

VENDOR CONTRACT

Please check the event/s that you are applying for:

Saturday, May 17, 2014

- ☐ **FESTIVAL OF SPRING:** Original Art and Fine Crafts, Garden/Plant Vendors
- ☐ **Corner Flea Market:** Retail, Flea, Antiques, Farmer's Market
- ☐ **Food Court**

Sunday, July 13, 2014

- ☐ **FAIRE ON THE GREEN:** Original Art and Fine Craft, Garden/Plant Vendors
- ☐ **Corner Flea Market:** Retail, Flea, Antiques, Farmer's Market
- ☐ **Food Court**

Please complete all the information below:

Individual/s Name

Business Name

Address

City/State/Zip

Phone

Email

Vehicle Make/Model/Color

Vehicle License Plate Number

Please describe the item/s that you will be selling:

VENDOR SPACES AND PRICES

All spaces are 10'x10'. The area will be structured so each booth will have two selling aisles. The sharing of booths is not permitted. Vendors must provide their own tables, chairs, display shelves, and protection from inclement weather.

\$ 75* Art, Fine Craft, and Garden Art Vendors

\$ 75* Corner Flea Market Vendors

\$100* Plant, Garden, and Landscaping Vendors

\$100 Food Court Vendors

* The Paine would like to thank all the vendors who have previously donated items for future silent auction fundraisers for the Paine. It has been decided that the Paine will **not** be looking for donations again this year.

Please give the number of spaces and total price:

	# of Spaces	Total Price
Saturday, May 17	_____	\$ _____
Sunday, July 13	_____	\$ _____
TOTAL \$:		\$ _____

Event Seller Information: A completed Wisconsin Event Operator and Seller Information form must be included with the signed contract and payment.

Booth Assignments: The Paine will assign spaces for vendors on a first come, first serve basis using the date the contract and payment is received. **Special requests will be considered, but not guaranteed.

Please note: To maintain the quality of both events, we are requesting slides or photos from all applicants. If you have not participated in the last two years please submit one (1) photo of your booth set up and at least two (2) photos of completed work with the application for evaluation. Fees will be returned to vendors who have not been selected to participate in either event. Photographs/slides will **not** be returned and will remain on file at the Paine.

**Special requests: _____

Contract continues on the back.

VENDOR SET-UP AND TEAR-DOWN

Vendors may set up their booth on the day before the event from 4:00 to 7:00 p.m. and on the morning of the event from 5:00 a.m. to a half hour before the start of the event. Vendors must have their booths ready by 7:30 a.m. for the May event and 8:30 a.m. for the July event and must not dismantle the booth until after 4:00 p.m. of the same day. Vendors should be prepared to fully stock the booths for the entire day. No vehicles may be brought into the fair area at any time the event is open to the public or if it interferes with other occupied space. **Vendors are required to clean up and take all debris from their booth space(s) when they leave.**

LIABILITY AND INSURANCE

For your convenience, overnight security will be provided (7 p.m.- 5 a.m. the evening prior to the event). However, the vendor agrees to indemnify and hold harmless the Paine Art Center and Gardens, its employees and its officers, from claims arising out of its participation in the 2014 events, including claims caused by the negligence, errors or omissions of PACG. PACG will take all reasonable precautions to protect vendors from such loss. PACG will not be liable for injuries to, or loss or damage to the property of, the vendor, its employees, agents, guests, or attendees, arising out of the 2014 events, including but not limited to injuries, losses, or damage due to theft, vandalism, fire, smoke, water from any source, electric failure, or defects in booths, tents or other equipment.

Such indemnification shall include, but shall not be limited to, indemnification for all legal fees and costs that may be incurred by the Paine in connection with the defense of any claim brought by any third party relating to or arising from the event that is the subject of this agreement or in connection with the Paine's enforcement of this provision.

CANCELLATION

Vendor payments are non-refundable.

Should the Paine find it necessary to cancel, the Paine agrees to refund all money paid by the vendor within 30 days of such cancellation.

ADDITIONAL RULES AND PROCEDURES

Booths must be staffed by vendors at all times. No smoking is allowed on the Paine's fair grounds. The Paine reserves the right to remove any vendor or participant from the 2014 events and future sales for unacceptable behavior and/or non-compliance with the rules and procedures of the Paine's fair events. **Items sold that may cause injury to fair goers (i.e.. items with sharp or pointed edges) should be wrapped before leaving the vendor's booth.**

By signing this contract, the undersigned warrants that he or she has read its terms and agrees to be bound thereby including the fact that vendor payments are not refundable.

Signature

Printed name

Date

Paine Representative

Date

Please return the following:

- 1) completed contract (keep a copy for your records)*
- 2) slides/photos of your booth and items (if you did not participate in the last two years)*
- 3) Wisconsin Event Seller Information Form*
- 4) payment (check payable to "Paine Art Center")*

Mail to:

Doris Peitz
Business Manager
Paine Art Center and Gardens
1410 Algoma Blvd.
Oshkosh, WI 54901

REGISTRATION DEADLINES

April 1, 2014 for Saturday, May 17 event

June 1, 2014 for Sunday, July 13 event

Directions: From US Hwy 41, exit at Hwy 21 (Omro Rd./ Oshkosh Ave.). Travel east 1.4 miles. The Paine is on the left (northeast corner) at the intersection of Congress Ave. and Algoma Blvd. (Hwy 45).

Vendors are not to park vehicles or trailers in the parking lot of the Oshkosh Public Museum.

☐ **Yes! I would like to help promote the Paine's fairs**

Please send me this number of posters to hang in my community and local establishments: _____

Please send me this number of quarter-sheet flyers to distribute to potential customers: _____