

QUARTERLY COMPILATION REPORT

The Southern Methodist Church

INSTRUCTIONS

- 1 Prepare each Quarterly Compilation Report using the information gathered from the various Local Church Report Forms guided by the line numbers in the brackets. THIS REPORT IS FOR CHURCH USE ONLY.
- 2 USE THIS REPORT TO FILL OUT ANNUAL CHURCH REPORT FORM (Either to mail in or fill out online at www.thesmc.org.) This form does not replace Annual Church Report form!
1st Quarter (July, August, September) prepare by October 21.
2nd Quarter (October, November, December) prepare by January 21.
3rd Quarter (January, February, March) prepare by April 21.
4th Quarter (April, May, June) prepare and submit Annual Church Report form BEFORE Annual Conference.
- 3 Report finances with the cents rounded off to the nearest dollar.
- 4 Place a zero in any space for which you have no figure.
- 5 Any questions in filling out the form please call the Southern Methodist Ministries office at (803) 536-1378.

Revised: 5/19/2016

CHRISTIAN LIFE AND WORK

		<u>First Quarter</u>	<u>Second Quarter</u>	<u>Third Quarter</u>	<u>Fourth Quarter</u>	<u>Annual Total</u>
1	Total Active & Inactive Members at Close of Previous Quarter (Item 4 of Last Quarters' Report)					
2a.	Members Gained by Confession of Faith					
2b.	Members Gained by Transfer from a Southern Methodist Church					
2c.	Members Gained by Membership from Other Denominations					
2d.	Total Members Gained in the Quarter (Add items 2a, 2b & 2c)					
3a.	Members Lost by Death					
3b.	Members Lost by Transfer to Another Southern Methodist Church					
3c.	Members Lost by Membership to Other Denominations					
3d.	Members Lost by Withdrawal					
3e.	Total Members Lost (Add Items 3a, 3b, 3c & 3d)					
4	Present Active & Inactive Membership (Item 1 plus item 2d less item 3e)					
5a.	Conversions Through Ministries within the Church Plant (Sunday School, League, etc.)					
5b.	Conversions Through Other Ministries Outside the Church Plant (Jail, Missions, etc.)					
5c.	Conversions Reported by Individuals (Visitation, Personal Witness, etc.)					
5d.	Total Conversions (Add 5a, 5b, & 5c)					
6a.	Number of Infants Baptized (under 2 years old)					
6b.	Number of Children Baptized					
6c.	Number of Adults Baptized (18 years and older)					
6d.	Total Number Baptized					
7	Average Attendance at Sunday Morning Worship Service					
8	Average Attendance at Sunday Evening Worship Service					
9	Average Attendance at Mid-Week Prayer Service					
10	Average Attendance at Sunday School					
11a	Number of Children Enrolled in Sunday School					
11b	Number of Youth Enrolled in Sunday School					
11c	Number of Adults Enrolled in Sunday School					
11d	Total Enrolled in Sunday School					
12	Enrolled in Vacation Bible School					

13	Total Enrollment in Epworth League									
14	Enrolled in Cartwright Men's Fellowship									
15	Total Enrollment in Missionary Societies									
16	Number Attending Southern Methodist College									
17	Number of Southern Methodist Subscriptions									
FINANCES										
Local Giving										
18	Contributions to Southern Methodist College									
19	Contributions to Southern Methodist Foreign Missions									
20	Contributions to Southern Methodist Home Missions and Evangelism									
21	Contributions to Other Missionary Projects (Orphanages, Camps, etc.)									
22	Total (Add Lines 18, 19, 20 & 21)									
Local Income										
23	Received for Local Operations and Ministries									
Local Expenditures										
24	Minister's Base Salary (Excluding Housing Allowance and Benefits)									
25	Minister's Housing Allowance									
26	Fringe Benefits (Insurance, Utilities, Travel, etc.)									
27	Total Support of Minister (Add Lines 24, 25 & 26)									
28	Paid on Buildings and Improvements (Church Plant, Parsonage and other)									
29	Paid to Southern Methodist Retirement Program (Church Contribution - 6%)									
30	Paid to Conference Askings (Is this amount 10% or > of Line 23? <input type="checkbox"/> Yes; <input type="checkbox"/> No)									
31	Misc. Expenditures (All Other Expenses)									
32	Total for Building, Retirement, Askings and Misc. Expense (Add Lines 28, 29, 30 & 31)									
33	Total Local Expenditures (Add Items 27 & 32)									
LOCAL CHURCH PROPERTY										
34	Value of Church Plant									
35	Value of Parsonage <input type="checkbox"/> Check If No Parsonage									
36	Value of Other Local Church Property <input type="checkbox"/> Check If No Additional Property									
37	Total Value of Local Church Property (Add Lines 35, 36 & 37)									
38	Total Indebtedness on Local Church Property									
39	Total Insurance Coverage (All Property)									
40	Total Paid in Insurance Premium (All Property)									

Church: _____

Pastor: _____

Conference Secretary: _____

Askings shall be defined as a method for funding the operation of the General Conference based on a tithe (10%) of the total income that is given for local operational use in the church. Some examples of local operational use include any support for the pastor, utilities, maintenance and repairs of facilities, church supplies, literature, books, etc. Funds given for Southern Methodist College, any foreign or home missions, or any other entity whereby the local church only forwards funds to the designated entity, shall be exempt from Askings.

Auxiliaries of The Southern Methodist Church (Woman's Missionary Society, Cartwright Men's Fellowship and Epworth League) are exempt from Askings.

**THE LOCAL CHURCH REPORT
THE REPORT OF THE CHURCH SECRETARY**

FORM LCR #881

Revised: 2/10/2016

Southern Methodist Church Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the **Church Conference Secretary** quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be **ignored** by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the **Quarterly Compilation Form**.

		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
QUESTIONS						
1	(1)	Total Active & Inactive Members At the Close Of Last Report – Item 11				
2	(2a.)	Members Gained By Confession of Faith				
3	(2b.)	Members Gained By Transfer From Other Southern Methodist Churches				
4	(2c.)	Members Gained By Membership From Other Denominations				
5	(2d.)	Total Members Gained (Add Items 2, 3 and 4)				
6	(3a.)	Members Lost By Death				
7	(3b.)	Members Lost By Transfer To Other Southern Methodist Churches				
8	(3c.)	Members Lost By Membership To Other Denominations				
9	(3d.)	Members Lost By Withdrawing				
10	(3e.)	Total Members Lost (Add Items 6, 7, 8 and 9)				
11	(4)	Present Membership (Item 1 plus Item 5, less Item 10)				
12	(5a.)	Conversions Through Sunday School, Church Service, VBS & Prayer Meeting				
13	(5b.)	Conversions Through Other Ministries (Jail, Missions, Etc.)				
14	(5c.)	Conversions Reported By Individuals (Visitation, Personal Witness, Etc.)				
15	(6a.)	Number of Children Baptized.				
16	(6b.)	Number of Adults Baptized.				
17	(6c.)	Total Number Baptized				
18	(7)	Average Attendance At Sunday Morning Worship				
19	(8)	Average Attendance At Sunday Evening Worship				
20	(9)	Average Attendance At Prayer Meeting				
21	(16)	Number Attending Southern Methodist College				
22	(17)	Number Of <i>Southern Methodist</i> Subscriptions				

**THE LOCAL CHURCH REPORT
REPORT OF THE CHURCH TREASURER**

FORM LCR #882

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the **Church Conference Secretary** quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be **ignored** by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the **Quarterly Compilation Form**.

Figures reflected on this report should be for the **Church only** and not other departments such as Sunday School, WMS, Epworth League, etc.

		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
1	() This Quarter's Beginning Balance (Same as Ending Balance of Last Quarter --Item 19)					
2	() Receipts for College, Foreign and Home Missions					
3	(23) Receipts for Local Operations and Ministries					
4	() Total Receipts for Quarter (Add Items 2 and 3)					
EXPENDITURES — Askings, College and Missions						
5	(30) Paid to Conference Askings (Should Equal 10% of Item 3)					
6	(18) Contributions to Southern Methodist College					
7	(19) Contributions to Southern Methodist Foreign Missions					
8	(20) Contributions to Home Missions and Evangelism					
9	(21) Contributions to Other Missionary Projects (Orphanages, etc.)					
10	() Total for Askings, College and Missions (Add Items 5, 6, 7, 8 and 9)					
EXPENDITURES — Minister's Support						
11	(24) Minister's Salary (Excluding Housing Allowance)					
12	(25) Minister's Housing Allowance (<u>Only</u> If Parsonage <u>Not</u> Provided)					
13	(26) Fringe Benefits (Insurance, Utilities, Travel, etc.)					
14	(27) Total Support of Minister (Add Items 11, 12 and 13)					
OTHER LOCAL EXPENDITURES						
15	(28) Paid On Buildings and Improvements (Church, Parsonage or Other Property)					
16	(29) Paid to Southern Methodist Retirement Program (6% Church Contribution)					
17	(31) Miscellaneous Expenditures (Literature, Utilities, Repairs, etc.)					
18	() Total Local Expenditures (Add Items 10, 14, 15, 16 and 17)					
19	() Ending Balance (Item 1 plus Item 4 less Item 18)					

THE LOCAL CHURCH REPORT
REPORT OF THE BOARD OF TRUSTEES

FORM LCR #883

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the **Church Conference Secretary** quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be **ignored** by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the **Quarterly Compilation Form**.

Local Church Property Information		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
1	(34) Value Of Church Plant					
2	(35) Value Of Parsonage					
3	(36) Value Of Other Buildings Or Church Property					
4	(37) Total Value Of All Properties (Add Items #1, 2, and 3)					
5	() Indebtedness Of Church					
6	() Indebtedness Of Parsonage					
7	() Indebtedness On Other Property					
8	(38) Total Indebtedness (Add Items 5, 6, and 7)					
9	(39) Total Insurance Coverage					
10	(40) Total Premium paid for Insurance Coverage					
11	Where Are the Title Papers Kept?					
12	Where Are They Recorded? (Give Office, Book, and Page)					

THE LOCAL CHURCH REPORT
THE REPORT OF THE SUNDAY SCHOOL SUPERINTENDENT

FORM LCR #884

Revised: 2/10/2016

Southern Methodist Church

Conference Year:

INSTRUCTIONS: This Local Church Report form is to be submitted to the Church Conference Secretary quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be ignored by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the Quarterly Compilation Form.

			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
NUMBER ON ROLL							
1	()	Officers and Teachers					
2	()	Nursery					
3	()	Preschool					
4	()	Primaries					
5	()	Juniors					
6	(11a.)	Total Enrolled in Children's Sunday School (Add Items 2-5)					
7	()	Teens					
8	()	High Teens					
9	(11b.)	Total Enrolled in Youth Sunday School (Add Items 7 -8)					
10	()	Young Adults					
11	()	Adults					
12	(11c.)	Total Enrolled in Adult Sunday School (Add Items 10-11)					
13	(11d.)	Total on Roll (Add Items 1, 6, 9 and 12)					
14	(5a.)	Conversions Through Sunday School Work					
15	(10)	Average Attendance In Sunday School					
16	(12)	Vacation Bible School Enrollment					
SUNDAY SCHOOL TREASURER REPORT (If Separate From Church Treasurer)							
17	()	This Quarters Beginning Balance (Items 28 Last Quarter)					
18	()	Receipts for College, Foreign & Home Missions					
19	(23)	Receipts for Local Operation & Ministries					
20	()	Total Receipts For Quarter (Add Items 18 and 19)					

EXPENDITURES					
21	(18)	Contributions to Southern Methodist College			
22	(19)	Contributions to Southern Methodist Foreign Missions			
23	(20)	Contributions to Southern Methodist Home Missions and Evangelism			
24	(21)	Contributions to Other Missionary Projects Contributions (Orphanages, Etc.)			
25	()	Totals For College and Missions (Add Items 21-24)			
MISCELLANEOUS EXPENDITURES					
26	()	Literature			
27	()	Other			
28	()	Other			
29	(31)	Total Miscellaneous Expenditures (Add Items 26-28)			
30	()	Total Expenditures (Add Items 25 and 29)			
31	()	This Quarters Ending Balance (Item 17 plus 20 less 30)			

THE LOCAL CHURCH REPORT
 THE REPORT OF FOREIGN MISSIONS COMMITTEE OR BOARD

FORM LCR #885

Use this form when a Treasurer other than the Church Treasurer is used.

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the Church Conference Secretary quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be ignored by the person completing this Local Church Report Form. These numbers are for the use of the Church Conference Secretary in recording information form.

			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
1	()	Total Faith Promise Commitments Made					
2	()	Number of Faith Promise Participants					
3	()	Beginning Balance (Item 8 of Last Quarter)					
4	()	Total Faith Promise Received					
5	(19)	Contributions To Southern Methodist Foreign Missions					
6	(21)	Contributions To Other Missionary Projects					
7	()	Total Contributions (Add Items 5 and 6)					
8	()	Ending Balance (Items 3 plus 4 less 7)					

THE LOCAL CHURCH REPORT
THE REPORT OF THE EPWORTH LEAGUE PRESIDENT

FORM LCR #886

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the Church Conference Secretary quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be ignored by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the Quarterly Compilation Form.

			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
CHRISTIAN LIFE AND WORK:							
1	(13)	Number on Roll					
2	()	Average Attendance					
3	(5a.)	Conversions Through Epworth League Work					
BEGINNING BALANCE & INCOME:							
4	()	This Quarter's Beginning Balance (Item 20 Last Quarter)					
5	()	Receipts for College, Foreign & Home Missions					
6	()	Receipts for Local Operation and Ministries					
7	()	Total Receipts for Quarter (Add Items 5 and 6)					
EXPENDITURES:							
8	(18)	Contributions to Southern Methodist College					
9	(19)	Contributions to Southern Methodist Foreign Missions					
10	(20)	Contributions to Southern Methodist Home Missions and Evangelism Contributions					
11	(21)	Contributions to Other Missionary Projects Contributions (Orphanages, Etc.)					
12	()	Totals for College and Missions (Add Items 8, 9, 10 and 11)					
MISCELLANEOUS EXPENDITURES							
13	()	Literature					
14	()	District Dues					
15	()	Other					
16	()	Other					
17	()	Other					
18	()	Total Miscellaneous Expenditures (Add Items 13, 14, 15, 16 and 17)					
19	()	Total Expenditures for All Purposes (Add Items 12 and 18)					
20	()	This Quarters Ending Balance (Items 4 plus 7 less 19)					

THE LOCAL CHURCH REPORT
REPORT OF THE WOMAN'S MISSIONARY SOCIETY OR SOCIETIES

FORM LCR #887

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report Form is to be submitted to the Church Conference Secretary quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be ignored by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the Quarterly Compilation Form. PLEASE TOTAL ALL SOCIETY REPORTS ONTO THIS SINGLE REPORT.

					1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year's Total
ATTENDANCE									
1	(15)	Enrollment							
2	()	Average Attendance							
3	()	Number Attended District Meeting Fall/Spring							
4	()	Number Attended Conference Meeting							
5	()	Number Attended Retreat, Conference/General Conference							
	()	STUDY, WORSHIP & SERVICE (check if participating):							
6	()	Prescribed Bible Study							
7	()	Prescribed Mission Study							
8	()	Emphasis — Enlistment Activity							
9	()	Mission Supply Room							
10	(5a)	Number of Conversions Through WMS Work							
CONTRIBUTIONS (Through WMS Conference Treasurer ONLY):									
11	()	Conference Dues							
12	()	Emphasis Month							
13	(19)	Southern Methodist Foreign Missions							
14	(19)	Week of Prayer							
15	(19)	Missionary Kids Education Fund							
16	(18)	Southern Methodist College Project							
17	(18)	Southern Methodist College Scholarship							

18	(18)	Southern Methodist College Day of Prayer					
19	(18)	Education Day					
20	(20)	Home Missions and Evangelism (Boys Homes, Church Planting, etc.)					
21	()	Literature					
22	()	Local Projects					
23	(21)	Other Missions Projects (Orphanages, etc.)					
24	()	Receipts for College, Foreign Missions & Home Missions					
25	()	Receipts for Local Operations & Ministries					

THE LOCAL CHURCH REPORT
 THE REPORT OF THE CARTWRIGHT MEN'S FELLOWSHIP

FORM LCR #888

Revised: 2/10/2016

Southern Methodist Church

Conference Year: _____

INSTRUCTIONS: This Local Church Report form is to be submitted to the Church Conference Secretary quarterly so that the necessary information on this report can be recorded. The Secretary will return this report for your use each quarter during this conference year. Please note that next to some entries there are numbers in brackets (). These numbers are to be ignored by the person completing this Local Church Report Form. These markings are for the use of the Church Conference Secretary in recording information on the Quarterly Compilation Form.

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total for Year
1 (14) Number On Roll					
2 () Average Attendance					
3 () Number Of Meetings Held					
4 (5a.) Conversions Through The Fellowship Work					
FINANCES					
5 () This Quarters Beginning Balance (Item 20 Of Last Quarter)					
6 () Receipts For College, Foreign & Home Missions					
7 () Receipts For Local Operation & Ministries					
8 () Receipts For The Quarter (Add Items 6 and 7)					
EXPENDITURES					
9 (18) Contributions to Southern Methodist College					
10 (19) Contributions to Southern Methodist Missions					
11 (20) Contributions to Southern Methodist Home Missions and Evangelism					
12 (21) Contributions to Other Missionary Projects (Orphanages, etc.)					
13 () Totals For College and Missions (Add 9, 10, 11 and 12)					
MISCELLANEOUS EXPENDITURES					
14 () Literature					
15 () Other					
16 () Other					
17 () Other					
18 () Total Miscellaneous Expenditures (Add 14, 15, 16 and 17)					
19 () Total Expenditures (Add 13 and 18)					
20 () This Quarters Ending Balance (Items 5 plus 8 less # 19)					

**THE LOCAL CHURCH
THE REPORT OF THE PASTOR**

Revised: 2/10/2016

FORM LCR #889

Southern Methodist Church, Conference Year _____

A-F-G Conference Eastern Conference Mid-South Conference South-Western Conference

Name:	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
1. <input type="checkbox"/> Number of Sermons Preached:					
In Local Church					
Other Places (Other than Revivals — see #5)					
2. <input type="checkbox"/> Number of Prayer Seives Held					
3. <input type="checkbox"/> Number of Visits Made:					
Parish Visits Among General Membership					
Parish Visits Among Sick and Shut-in Members					
Visits to Prospective Members					
Hospital Visits					
4. (5c) Number of Conversions Through Personal Witnessing and Reported by Individuals					
5. <input type="checkbox"/> Number of Revivals Conducted (In Your Church and In Other Churches)					
6. <input type="checkbox"/> Number of Weddings Performed					
7. <input type="checkbox"/> Number of Funerals Preached					
8. <input type="checkbox"/> Has a Sermon on Christian Education Been Preached (Yes or No)	Y or N	Y or N	Y or N	Y or N	Y or N
9. <input type="checkbox"/> Has Church School Day Been Observed?	Y or N	Y or N	Y or N	Y or N	Y or N
10. <input type="checkbox"/> Has College Day Been Observed?	Y or N	Y or N	Y or N	Y or N	Y or N
11. <input type="checkbox"/> Has Youth Sunday Been Observed?	Y or N	Y or N	Y or N	Y or N	Y or N
12. <input type="checkbox"/> Has Missions Sunday Been Observed?	Y or N	Y or N	Y or N	Y or N	Y or N
13. <input type="checkbox"/> Has a Sermon on the Call to Preach Been Preached?	Y or N	Y or N	Y or N	Y or N	Y or N
14. <input type="checkbox"/> Have Any Responded to the Call of the Ministry or Missions? (If "Yes," Give Name and Address on Back of This Sheet)	<input type="radio"/> YES	<input type="radio"/> NO	When?		
15. <input type="checkbox"/> Have you read and explained the General Rules to the congregation as required by paragraph 246, (4.) of the Discipline of the Southern Methodist Church?	<input type="radio"/> YES	<input type="radio"/> NO	When?		
16. <input type="checkbox"/> Please Give Any Other General Information on this or another attached sheet.					

Optional Form For Compiling Contributions

Revised: 2/10/2016

Please use this form to record contributions from various church report forms to arrive at totals to place on Quarterly and/or Annual Church Report. The item

<u>1st Quarter</u>	Item 18	Item 19	Item 20	Item 21
S. S. Supt.				
Treasurer				
W.M.S.				
Epworth League				
Cartwright Men				
TOTALS				

<u>2nd Quarter</u>	Item 18	Item 19	Item 20	Item 21
S. S. Supt.				
Treasurer				
W.M.S.				
Epworth League				
Cartwright Men				
TOTALS				

<u>3rd Quarter</u>	Item 18	Item 19	Item 20	Item 21
S. S. Supt.				
Treasurer				
W.M.S.				
Epworth League				
Cartwright Men				
TOTALS				

<u>4th Quarter</u>	Item 18	Item 19	Item 20	Item 21
S. S. Supt.				
Treasurer				
W.M.S.				
Epworth League				
Cartwright Men				
TOTALS				

Using the **Totals** from each quarter above determine the

<u>Annual Totals</u>	Item 18	Item 19	Item 20	Item 21
TOTALS				