



Delta College

Exit Interview Questionnaire

Delta College would appreciate your assistance in completing this questionnaire. Please be open and honest. The information obtained from this questionnaire will be used to evaluate ourselves as an employer so we can continue our efforts to provide quality service to both our employees and students. Please read each question carefully, choose the answer that best fits your opinion and place an "X" in the appropriate place.

Today's Date _____

Name:		
Position:		
Datatel ID:	Hire Date:	Last Day Worked:
Reason(s) for Leaving:		

A. Evaluate the following areas with the appropriate response to describe your opinion.

	Very Satisfied	Satisfied	No Opinion	Unsatisfied	Very Unsatisfied
Salary					
Employee benefit package					
Opportunities for advancement					
Work hours					
Working conditions					
On-the-job training					
Professional Development Opportunities					
Orientation to the job					
Orientation to the College					
Employee Service Awards and Recognition					

	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
Overall my satisfaction with employment at Delta was good					
I felt proud to have been an employee					
Policies were consistently and fairly applied					
Lines of communication were open between management and staff/faculty					
There was good cooperation in my department					
My supervisor was knowledgeable about his/her job					
Employee morale was positive					
I was provided support and resources to accomplish my job					

B. How would you rate your **supervisor** on the following points?

	Very Satisfied	Satisfied	No Opinion	Unsatisfied	Very Unsatisfied
Demonstrates consistent and equal treatment					
Provides recognition on the job					
Follows consistent policies/ practices					
Encourages feedback; welcomes suggestions					
Informs employees on matters that directly relate to their job					
Expresses instruction clearly					
Develops cooperation					
Knowledgeable regarding output and accomplishments of staff					

1. What did you like the **most** about working at Delta?

2. What did you like the **least** about working at Delta?

3. Do you have another job? Yes ☐ No ☐

a. If yes, what type of work will you be doing and where?

4. What constructive comments would you have for management in regards to making Delta a better place to work?

5. Would you recommend us to others as a good place to work?

6. Additional comments

Signature

Date