



15849 90th Street NE
Otsego, MN 55330
(763) 441-5097
christchurchotsego.org/preschool

Christ Church Preschool Employment Application

Full Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Cell Phone: _____

Email: _____

Position Applied For: _____

Are you able to work on days other than your regular schedule? _____

What days/hours are you available to work (M-F)?

When are you available to start? _____

Expected Hourly Wage: _____

Emergency Contact Name: _____

Emergency Contact Phone: _____ **Relationship:** _____

EDUCATION HISTORY:

Name and Address of High School:

Name and Address of College(s):

Degrees: _____

Certifications: _____

Special Talents: _____

EMPLOYMENT HISTORY:

Employer Name: _____

Phone Number: _____ **Name/Title of Supervisor:** _____

Dates of Employment: From: _____ **To:** _____ **Wage:** _____

Job Title: _____

Job Duties: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____

Employer Name:

Phone Number: _____ **Name/Title of Supervisor:** _____

Dates of Employment: From: _____ **To:** _____ **Wage:** _____

Job Title: _____

Job Duties: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____

Employer Name: _____

Phone Number: _____ **Name/Title of Supervisor:** _____

Dates of Employment: From: _____ **To:** _____ **Wage:** _____

Job Title: _____

Job Duties: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____

REFERENCES:

Please list three professional references who are not related to you.

Name: _____

How do you know this person? _____

Phone Number: _____ **Email:** _____

Name: _____

How do you know this person? _____

Phone Number: _____ **Email:** _____

Name: _____

How do you know this person? _____

Phone Number: _____ **Email:** _____

Do you agree to a background check, including fingerprinting? _____

AGREEMENT:

- I understand that this is an application for employment and that no employment contract is being offered.
- I authorize Christ Church Preschool to inquire as to my record with any former employers and references.
- In the event of my employment with Christ Church Preschool, I agree to comply with all policies and procedures governing my employment as stated in the Employee Policies and Procedures Manual.
- I understand that if I am employed, such employment is for an indefinite period of time, and that the Preschool may change my wages, benefits, and conditions of employment at any time. I also understand that, if employed, my employment is “at will” and I may voluntarily terminate my employment at any time.
- The information that I filled out on this application is true to the best of my knowledge.

I agree to the statements listed above:

Applicant Signature: _____ **Date:** _____