

Action log Part 1 – 02 February 2017
(from meeting held on 01 December 2016 and earlier Boards if outstanding)

Action from agenda item	Action	Lead for completing the action	Date to be completed	Update
9.7/42	Data in workforce performance report regarding staff leaving within the first year to be broken down into age ranges to get clarity on the reasons for staff leaving and actions required to address any issues	PDG	02/02/2017	This has been completed as part of the Workforce report which goes to TEC and Workforce Committee. Paper on workforce reporting due at March Board meeting
7.6/42	Actions relating to improvements to disabled access to reported back to the Patients' Panel	HB	02/02/2017	Ongoing liaison with the Patients' Panel .Formal update on 16 February meeting
8.1/44	Staff to receive a message of thanks from the Board in the next staff newsletter	HB	02/02/2017	Complete
18.2/44	The Deputy Chief Executive and Director of Strategy to investigate why Healthwatch had not received a response to its report regarding the PLACE assessment and confirm to Healthwatch.	HB	02/02/2017	A response has now been provided to Healthwatch
18.6/44	The Deputy Chief Executive and Director of Strategy to advise the Board why the accessibility report was not made publicly available as stated in October 2016.	HB	02/02/2017	Verbal update at the meeting
18.4/44	The Chief Operating Officer to investigate a patient's experience with the podiatry service	ST	02/02/2017	Investigations were being conducted and feedback would be given to the patient.
12.1/44	The Board to receive an update on the position regarding Freedom to Speak Up	PdG	02/03/2017	Due March 2017.
16.2/40	Healthwatch to be invited to update the Board on whether it considered the improvements made to the complaints and patient advice and liaison services had had the desired impact.	TC	02/03/2017	Due March 2017.
5.2/43	Further clinical audit to be arranged to assess a reduction in emergency admissions	MVDW	02/03/2017	Due March 2017.

9.9/43	Data to be broken down in IPR to indicate which appointments had failed due to patient choice and which were due to other factors	LE/ST	02/03/2017	Completed.
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