



**HIGHGATE**  
PRIMARY SCHOOL

## NURSERY APPLICATION FORM

### Admission to nursery in September or January

Storey Road, North Hill, Highgate, London N6 4ED

☎ 020 8340 7023 fax: 020 8341 6266

[www.highgate-primary.org.uk](http://www.highgate-primary.org.uk)

The information contained on this form will be placed on our electronic records and held in keeping with the terms of the Data Protection Act of 1984

#### For Office Use Only

Date of Admission	Proof of Address	Birth Certificate / Passport	UPN No	AM/PM

#### Please enter your child's details:

Surname/ Family Name:				Child's Name:	
Date of Birth:	DD	MM	YYYY	Male: <input type="checkbox"/>	Female: <input type="checkbox"/>
Country of Birth/Nationality					

#### To be completed by the child's parent(s), legal guardian(s) or carer(s)

Guardian 1 Full Name:	Guardian 2 Full Name:
Address: *	Address: *
Postcode:	Postcode:
HomeTel No:	HomeTel No:
Work Tel No:	Work Tel No:
Mobile No:	Mobile No:
Email Address:	Email Address:
Relationship to Child:	Relationship to Child:
Date you moved to this address:	Date you moved to this address:

**\*The address above must be the address where the child normally lives and with the adult who has parental responsibility.**

A current proof of address, for example, a recent Electric, Gas, or Council Tax Bill, must be submitted with this application. Parents should note that child-minders' addresses, including private arrangements with family members will not be taken into consideration. In the event of your child being offered a place further proof of address will be required.

<b>Session Preference:</b>	<b>Morning 8:50 – 11:50 am</b>		<b>Afternoon 12:45 – 3:45 pm</b>	
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#### Previous Childcare/Nursery Information

Name of present/previous childcare/nursery:
Address/Tel No.
If your child is not attending a nursery setting, please give the date your child last attended if applicable:

Special Needs Information

Stage	Category
Services	

Family Information ( Please list your children with the oldest first )

Name	Date of Birth	Gender	Current School/Nursery

Service Child: *	Yes	No	* Please indicate whether anyone with parental responsibility for your child is a member of the Armed Forces.
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## Ethnic Group

Please tick only one box which best describes your child's Ethnic Group

- ☐ White: British
- ☐ Irish
- ☐ Traveller of Irish Heritage
- ☐ Gypsy/Roma
- ☐ Greek Cypriot
- ☐ Kosovan
- ☐ Turkish Cypriot
- ☐ Turkish

- ☐ White & Black Caribbean
- ☐ White & Black African
- ☐ White & Asian
- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Chinese
- ☐ Latin/South/Central American

- ☐ Kurdish
- ☐ Vietnamese
- ☐ Black Caribbean
- ☐ Black Ghanaian
- ☐ Black Nigerian
- ☐ Black Somali
- ☐ Black Congolese
- ☐ Albanian

☐ White Other  
(Please Specify)

☐ Black other  
(Please Specify)

☐ Other (Please Specify)

## Language Spoken At Home

Please tick only one box which best describes your child's First Language

- ☐ Albanian
- ☐ Amharic
- ☐ Arabic
- ☐ Bengali
- ☐ British Sign Language
- ☐ Chinese
- ☐ Creole (English)
- ☐ Creole (French)
- ☐ Danish
- ☐ Dutch
- ☐ English
- ☐ Farsi (Persian)
- ☐ Finnish
- ☐ French
- ☐ Gaelic (Irish)

- ☐ Gaelic (Scottish)
- ☐ German
- ☐ Gujarati
- ☐ Hebrew
- ☐ Hindi
- ☐ Italian
- ☐ Japanese
- ☐ Korean
- ☐ Kurdish
- ☐ Lingala
- ☐ Luganda
- ☐ Norweigan
- ☐ Panjabi
- ☐ Pashto
- ☐ Polish

- ☐ Portuguese
- ☐ Russian
- ☐ Serbo-Croat
- ☐ Somali
- ☐ Spanish
- ☐ Swahili
- ☐ Swedish
- ☐ Swedish
- ☐ Tamil
- ☐ Turkish
- ☐ Urdu
- ☐ Vietnamese
- ☐ Walloon
- ☐ Welsh
- ☐ Yoruba

☐ Please tell us any other  
language/s spoken at home

## Religion

Please tick only one box which best describes your child's Religion

- ☐ Baptist
- ☐ Buddhist
- ☐ Christian
- ☐ Christian CE
- ☐ Other Christian
- ☐ Greek Orthodox
- ☐ Jewish

- ☐ Hindu
- ☐ Islam
- ☐ Jehovah's Witness
- ☐ Methodist
- ☐ Muslim
- ☐ Russian Orthodox
- ☐ Pentecostal

- ☐ Roman Catholic
- ☐ Sikh
- ☐ Seventh Day Adventist
- ☐ No Religion
- ☐
- ☐
- ☐

☐ Any Other (Please Specify)

## Highgate Primary School Nursery Admissions

We hope to offer you a warm welcome to our Nursery.

Children attend Highgate Primary nursery in the school year in which they have their fourth birthday. The majority of children will start in the September after they have turned three. Children may be admitted in January if places are available.

All our nursery places are part-time. They are offered for either five morning or five afternoon sessions per week during term time. This is in line with the government's offer of 15 free hours of nursery education per week for 3 and 4 year olds,

- Morning sessions: 8.50-11.50am
- Afternoon sessions: 12.45-3.45pm

Please do make an appointment to have a tour of the school.

### Application

If you wish to apply for a place at the nursery, please fill in an application form after your child has turned two years old. A form can be picked up at both our Family Centre and the main school office or downloaded from the school website.

Please return the application to the main school office with a current proof of address.

Applications will be processed in April in the calendar year that the child is due to start nursery. Parents will be informed in May if their child has a September place. January places will be offered in October, if available. If nursery places are oversubscribed, the Haringey admissions criteria will be applied. Once you have been offered a place, you need to come to our main school office with proof of your child's age (passport or birth certificate) and most recent proof of address (utility bill). You can then fill in a Child Information Card for our records. If a place is not available, your child will be placed on our waiting list.

### Criteria for admission:

- Children assessed by the local authority as being in need according to the terms of the Children Act.
- Children who have a sibling attending the school
- Priority is then given on a geographical basis.
- Offers are made from May onwards in the academic year your child would be eligible to start nursery school.
- Children are funded for a free 15 hours per week the term after their third birthday.