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KOLKATA MUNICIPAL CORPORATION

Property Information Form

1. Details of the Property for which tax is being paid

a) Full Name Mr./Mrs./Ms.

b) Assessee Number

c) Ward Number (d) KMC Premises No.

e) KMC Street Name

f) Front/Abutting Road Name
(if different from 1e)

g) Mailing Address of the property owner/person liable to pay tax
Mailing Address
Pin Code

h) Telephone (i) Office (ii) Residence
(iii) Mobile

i) E-mail ID

2. Information regarding the property

a) Type of Property (Tick the one which is applicable) (3)
Vacant Land/Land with building/Flat/Appportioned Unit/Flat along with Lawn or Roof/Separately transferred Roof
In case of "Vacant Land"/"Separately transferred Roof" please fill 2b, and for "Land with building" please fill 2b, 2c, 2d.

b) Total Area of Plot (including water body, if any)/Roof in sq.ft

c) Total Covered Area at Plinth level/Ground Floor Area in sq.ft

d) Total Number of Floors in the building

e) Type of Property (Tick the one which is applicable) General/Colony/Bustee

f) Other Details (Applicable to all)

Note :

- If the constructed units under your assessee number are situated at different portions or floors of the building or have different occupancy status (self-occupied or occupied by others), different usage (residential, commercial etc.), different structure type or different age or construction, please use separate rows for each such portion. Examples of portions : Entire 1st floor, Unit No. 3 on 2nd floor, Outhouse, Parking space, Lawn, Open terrace etc.
- "Covered Space" includes Open terrace but does not include Parking Space (which may be mentioned separately)
- Add additional page in case of more information than as detailed below

Description of Portion/Unit/Flat/Property	Covered Space (incl. proportionate common area in case of flat/appportioned unit) (in sq.ft.)	Age of the building	Structure (Pucca/Semi pucca/Kuchcha)	Usage (Residential or Commercial) (If commercial whether shop/office/bank etc.)	Occupancy (self-occupied or tenanted) Rent, Dt. of induction

Date

Signature