



## Obtaining MSP Billing Numbers

Medical Services Plan is the government body that pays health care practitioners for health related services. For physiotherapy services, subject to coverage eligibility, a patient will be able to receive \$23.00 per visit, with funding for up to 10 visits per year. MSP is also the means by which physiotherapists can bill WorkSafe BC and ICBC for injured workers and MVA related claims.

In order to get a billing number you will need to be a member of the College of Physical Therapists of BC.

First, you will need to fill out a **Practitioner Registration Form**. This can be found on-line at:  
<https://www.health.gov.bc.ca/exforms/mspprac/2848fil.pdf>

After this, you must decide whether to submit your claims electronically or by paper claim card.

If you submit by claim card there is an extra surcharge, you will have to register separately with ICBC and WSBC, and the reimbursement will be sent to the patient and not the practitioner. For these reasons it is recommended that you bill electronically.

To bill by claim card you must contact MSP provider services to order cards.

If you have decided to bill electronically, the next step will be to set up your data centre and apply for teleplan. To do so you will need to fill out an **Application for Teleplan Services Opted In or Opted Out**. Before you do this you must first obtain an MSP approved billing software.

As well, you must decide whether to opt in or opt out. With opted in billing the physiotherapist will receive \$23.00 per eligible visit and cannot charge the patient any user fee above this. Reimbursement will go to the patient. With opted out billing the physiotherapist can charge user fees over and above the \$23.00 payment MSP will pay and, if you bill electronically the payment will be sent to the provider.

<https://www.health.gov.bc.ca/exforms/mspprac/2771fil.pdf>

Lastly, you will need to decide whether to receive reimbursements by cheque or by direct deposit to your bank. Fill out an **Application for Direct Bank Deposit** if you wish to do so.

<https://www.health.gov.bc.ca/exforms/mspprac/2832fil.pdf>





PHYSIOTHERAPY  
ASSOCIATION OF  
BRITISH COLUMBIA

402 –1755 West Broadway  
Vancouver, B.C. V6J 4S5 Canada  
Tel 604.736.5130 Toll Free 1.888.330.3999

## Note

When it comes time to hire another health professional, you can have billing made under that professional reimbursed to the clinic. In order to do so, fill out an **Assignment of Payment** form after that professional has been registered for and obtained an MSP number.

<https://www.health.gov.bc.ca/exforms/mspprac/2870fil.pdf>

If you find that any of the links no longer work, please visit the MSP website:

<https://www.health.gov.bc.ca/exforms/practitioner.html#fpmf> and search for the following form HLTH#: 2848, 2771, 2832, and 2870.



Canadian  
Physiotherapy  
Association

Association  
canadienne de  
physiothérapie

[bcphysio.org](http://bcphysio.org)