

FULL-TIME MBA STUDENT REQUEST FORM FOR INTERNSHIP PROJECT

GRADUATE CORPORATE INTERNSHIP PROGRAM - This Internship is a degree requirement for all students in the Full-Time M.B.A. program during the third term (summer) in the program. The internship program is intended to provide compensated or non-compensated career experience related to the students' degree goals. The internship is a one-credit hour Pass/Fail course. This specific Internship meets the Curricular Practical Training standards set forth by the University's International Student Office.

An option for students in special employment situations is to participate in an Internship Project. This requires a full-time faculty sponsor in the Cox School of Business with the student doing extensive readings, research, and/or project work under the supervision of the faculty member during the third term (summer term between first and second year of program). The evaluation is based on this work which is graded on a Pass/Fail basis. An Internship Project does not count toward concentrations.

INSTRUCTIONS: Complete this form front and back, review it with your sponsoring faculty member, have the faculty member sign the form, and return the signed form to the MBA Office as soon as the agreement is completed. The sponsoring faculty member's signature is required before the enrollment in the Internship course can be processed by the MBA Office.

MNGT 6150
Graduate Corporate Internship
Program

Enrollment Process Date & Initials

The boxes are for office use only.

Student Name

SMU ID#

Date of Request

E-Mail Address

Phone Number (daytime)

Faculty Sponsor's Name

Academic Department

Internship Project Subject

Anticipated Start Date

Anticipated Completion Date

(complete next page)

Outline below the nature of this directed study including your objectives, the format for performance and work to be turned in, as well as evaluation criteria agreed upon by you and your faculty sponsor:

Discuss the above outline with your faculty sponsor and ask him/her to sign below as an endorsement of the project. Both the outline above and the faculty member's signature below are required before the enrollment can be processed.

Faculty Member's Signature

Date

Print Faculty Member's Name

Academic Dept