Intern's name_____

☐ Please check this box if you are willing to have this evaluation shared with other students.

☐ Please check this box if you are willing to have this feedback shared with the employer.

STUDENT'S SITE EVALUATION REPORT
NIU Humanities Majors & Interdisciplinary Centers Internships

To the Student:

Please rate your employment site based on the standards listed below. These judgments and comments will be used (with your permission granted above) by the internship coordinator to advise future students interested in an internship with this organization, and will be used to analyze the overall value of this internship program. Feel free to include as many comments as needed to accurately and completely appraise the internship site. Please return the completed form to the internship coordinator at the address listed at the bottom of the second page. You can mail it, fax it, or turn it in physically to the Coordinator of Internships Office. If you have a way to send a signed copy of the evaluation form electronically, the form can also be e-mailed to jackking@niu.edu

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Date:_____

Employing organization: _____

Intern's job title:_____

Supervisor's name:_____

Supervisor's job title:_____ Email:_____

RELEVANCE TO YOUR MAJOR

☐ Completely relevant to my Major

☐ Somewhat relevant to my Major

☐ Only slightly relevant to my Major

☐ Not at all relevant to my Major

TRAINING

☐ I received all the training I felt I needed

☐ I received some training, but not enough

☐ I did not receive any training

SCHEDULED HOURS

☐ Regular (typically worked the same schedule each week)

☐ Irregular (schedule varied from week to week)

Please continue evaluation on the next page.

FLEXIBILITY OF EMPLOYER

☐ Flexible (employer allowed me to make my own schedule)
☐ Structured (employer assigned me a set schedule)

Did the internship experience meet your expectations relative to your understanding of the position description provided by the employer? If not, please explain why not.

Did the internship help you determine if this field will be of interest to you as a possible career?

Did you feel included as a part of the organization's culture/community? If not, what could the employer have done differently to improve this?

What did you like most about this internship opportunity?

What did you like least about this internship opportunity?

OVERALL EXPERIENCE: Poor ☐ Fair ☐ Good ☐ Very good ☐ Outstanding ☐

Have you discussed your thoughts with your employer? Yes ☐ No ☐

Would you recommend this internship experience to a friend/fellow student? Yes ☐ No ☐

Signature _____ Date _____

Please return to:

Jack King
Director of Student Professional Development
College of Liberal Arts & Sciences; Reavis Hall 306A
Northern Illinois University
DeKalb, IL 60115
Phone: (815) 753-1016; Fax: (815)-753-7950; E-Mail: jackking@niu.edu