



Internship Questionnaire and Information Sheet

Thank you for your interest in an internship with us at Ellicott Small Animal Hospital. We are volunteering our time to educate you about what we feel is the world's greatest profession. We are happy to welcome you to our practice if you are interested and committed to learning. Many of our interns over our 135+ year history have gone on to do great things. Please complete the following form so we can get to know you better. ***Please return this form, along with a resume and letter of intent*** to the hospital at your earliest convenience. We will contact you shortly after your completed form is reviewed. *Applications that are incomplete will not be considered.*

Please note: to ensure each intern has a quality learning experience, we conduct one internship/preceptorship at a time AND our internships are offered on a first come first serve basis.

Personal Information

Name: _____ Age: _____ Date: _____

Address: _____

Telephone #: _____ E-Mail Address: _____

Education Level: Junior High Senior High Undergraduate Graduate

Name of School: _____

Contact Telephone #: _____ Contact E-Mail: _____

(You must complete the contact information portion for your school if this internship is a requirement or for course credit – please provide an actual person to contact, not just a general school contact.)

Emergency Contact Information

Name: _____ Relationship: _____

Cell Phone #: _____ Home #: _____ Work #: _____

Questionnaire

How did you hear about our hospital?

Why are you interested in doing an internship at our hospital?

When and how did you become interested in veterinary medicine?

How long are you interested in interning with us?

What dates and times are you available?

If this internship is through your school program, how many hours are required?

Have you had any volunteer experience in the past? (Circle one) Y or N

If yes, in what field? _____

While you are with us are you covered through a personal and/or your school's insurance policy? _____

We accept interns of all age and education levels starting at age 14. In our experience we feel the following durations are appropriate:

<u>Age</u>	<u>Length of Internship</u>
14 -16	1/2 -1 business day/school day
16 -18	2 weeks or as mandated by school
18+ or LVT preceptorship	1 semester (60-90 hours)

Attire Requirements

We require appropriate attire while representing yourself and/or your school at our hospital. Non-veterinary technician interns should wear comfortable, closed toed, rubber soled shoes, khaki type pants and a comfortable shirt. A scrub top will be provided if you need one for over your shirt. Veterinary technician preceptors should wear scrubs (no grey scrubs please) and comfortable, closed toed, rubber soled shoes.

Our business day begins at 8:00 AM. We expect our interns to be on time and ready to learn. Your best experience will come through spending full days with us so you may follow cases and the flow of work through the day. We close at 7:00 PM on Mondays thru Thursdays, and at 5:00 PM on Fridays.

Please print and sign your name here:

If under 19, please have your guardian or parent sign here:
