



Birmingham-Southern College

Internship Hours – Suggested Tracking Schedule

Use this time sheet to assist you in tracking your hours for your internship. Please indicate each month you intern, then mark the date and hours served in the appropriate box. *Please keep in mind that you are held to the standard of the Honor Code in this process.*

STUDENT'S NAME:	
BSC E-MAIL ADDRESS:	
TERM:	
COURSE NUMBER:	
PROJECT SPONSOR:	
INTERNSHIP SITE:	
ON-SITE SUPERVISOR:	
SUPERVISOR'S EMAIL:	

MONTH:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN

TOTAL HOURS:

MONTH:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN

TOTAL HOURS:

MONTH:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN

TOTAL HOURS:

MONTH:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN

TOTAL HOURS:

TOTAL HOURS WORKED DURING INTERNSHIP:_____

STUDENT SIGNATURE:_____ **DATE:**_____