

**Dallas County Community College District
 INTERNSHIP/PRACTICUM/COOPERATIVE EDUCATION
 Training Station Agreement**

Program Information:

College _____ Course _____
 Rating Period _____ Year _____ Today's Date _____
 Major _____ Degree Plan Filed: Yes _____ No _____

Student Information:

Name _____ Home Phone _____
 Email _____ Work Phone _____
 Student ID/SS# _____ Job Title _____

Work Schedule					
Monday	Tuesday	Wednesday	Thursday	Friday	Add'l Hours

Sponsoring Firm _____

Evaluating Supervisor _____ **Email** _____

Title _____ **Phone** _____

Address _____ **City/Zip** _____

Training Agreement:

Three participants – student, supervisor and instructor/coordinator – in this Internship/Practicum/Cooperative Education venture will cooperate to determine the learning objectives toward which the student will work. Each semester a student enrolls in Internship/Practicum/Cooperative Education, it is necessary that new learning objectives be identified. Achievement of the objectives will be part of the basis for the credit and grade which will be earned for work experience. The instructor/coordinator will visit with the student and the evaluating supervisor on the job site each semester. The supervisor assists with the evaluation of the student performance. The instructor/coordinator determines the student's final grade. The student agrees to abide by the guidelines of the Internship/Practicum/Cooperative Education program.

 Evaluating Supervisor Date

 Student Date

 Instructor/Coordinator Date

Educational opportunities are offered by the Dallas County Community College District without regard to race, color, age, national origin, religion sex, or disability.