



THE UNIVERSITY *of* EDINBURGH

Graduate Internship Agreement

(Convention de Stage / Convenio de Colaboración document)

1. Agreement between the three parties

This agreement governs information shared between:

1. The University of Edinburgh, Edinburgh, EH8 9YL, United Kingdom represented by Steve Norman (Careers Service)
2.[Name of intern]
3.
..... [Company name and address], represented
by [contact person]

The location of the intern (where different to the address given above) shall be
..... [location of placement].

2. Length and duration of the internship

The internship will take place from [insert date] to [insert date] inclusive.

3. The University of Edinburgh's duties

The University of Edinburgh confirms that the intern..... [insert name] is scheduled to graduate/has graduated from the University of Edinburgh on and will not be/is not a current student of the University. The University of Edinburgh shall not be liable in any way for the acts, errors or omissions of the intern.

4. Costs

Agreement will be reached between the employer and the intern on how the intern is to be remunerated and how any costs associated with the internship are to be covered.

5. Insurance

..... *[Name of intern]* shall obtain the appropriate insurance policy prior to commencing the placement where such insurance is not to be covered by the organisation providing the placement.

Signed for and on behalf of The University of Edinburgh:	Signed for and on behalf of <i>[company name]</i>	Signed by the intern:
<i>[signature]</i>	<i>[signature]</i>	<i>[signature]</i>
Steve Norman Careers Service	<i>[Print Name, Position]</i>	<i>[Print name of intern]</i>
Date:	Date:	Date:

Please state intern's email address for this form to be returned: