

CONFIDENTIAL**INCIDENT REPORT****CONFIDENTIAL**

Emmanuel Friedens Church

Subject of report: _____ Reporter: _____

Date of Incident: _____ Time of Incident: _____ am pm unknown

Subject's Date of Birth: _____ Gender: male female

LOCATION OF INCIDENT

Church – room

Off-Site – specify

OTHER PEOPLE INVOLVED

1. _____
2. _____
3. _____

Name of first person to learn of incident: _____

Type of Incident**INJURY DUE TO**

Accident
Aggressive behavior
Self-injury
Trip and fall
Auto accident
Other (specify)

ABUSE ALLEGATION

Report any alleged or suspected case of abuse, neglect or exploitation of a subject or allegation against another to EFC Response Team and appropriate community agencies

Alleged abuse of a subject
Alleged neglect of a subject
Alleged exploitation of a subject
Alleged allegation against a subject

BEHAVIORS

Aggressive behavior

Unsafe actions
Suicide attempt
Inappropriate sexual behavior
Illegal acts
Other (specify)

OTHER INCIDENTS

Fire
Lost
Locked in building or car

Describe the Incident/Allegation – Include Who, What, When, Where, and How (preceding circumstances, property damage, other relevant information)			
Was the subject under the care of the church at the time of the incident?	Yes	No	
Was the subject treated by a health care professional for the incident?	Yes	No	
Was the subject hospitalized for the incident?	Yes	No	
Was the incident reported as required? Program Leader Minister or staff responsible for Christian Education/Safe Church EFC Response Team Department of Social Services (Child Protection) Law Enforcement	Yes	No	
Signature _____		Date _____	
Incident Follow-up			
Date Incident Report reviewed/received: _____			

Notes (include actions taken, notifications, dates of meetings, decisions and date filed)