

CONFIDENTIAL

INCIDENT REPORT

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Emmanuel Friedens Church

Subject of report: _____ Reporter: _____

Date of Incident: _____ Time of Incident: _____ am pm unknown

Subject's Date of Birth: _____ Gender: male female

LOCATION OF INCIDENT Church – room _____ Off-Site – specify _____	OTHER PEOPLE INVOLVED 1. _____ 2. _____ 3. _____
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Name of first person to learn of incident: _____

Type of Incident

INJURY DUE TO Accident Aggressive behavior Self-injury Trip and fall Auto accident Other (specify) _____	ABUSE ALLEGATION <i>Report any alleged or suspected case of abuse, neglect or exploitation of a subject or allegation against another to EFC Reponse Team and appropriate community agencies</i> Alleged abuse of a subject Alleged neglect of a subject Alleged exploitation of a subject Alleged allegation against a subject
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BEHAVIORS Aggressive behavior Unsafe actions Suicide attempt Inappropriate sexual behavior Illegal acts Other (specify) _____	OTHER INCIDENTS Fire Lost Locked in building or car
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Describe the Incident/Allegation – Include Who, What, When, Where, and How
(preceding circumstances, property damage, other relevant information)

Was the subject under the care of the church at the time of the incident?	Yes	No
Was the subject treated by a health care professional for the incident?	Yes	No
Was the subject hospitalized for the incident?	Yes	No
Was the incident reported as required? Program Leader Minister or staff responsible for Christian Education/Safe Church EFC Response Team Department of Social Services (Child Protection) Law Enforcement	Yes	No

Signature _____ Date _____

Incident Follow-up

Date Incident Report reviewed/received: _____

Notes (include actions taken, notifications, dates of meetings, decisions and date filed)