Organist/Minister of Music

Job Description

A. The Minister of Music (MM) is directly responsible to the Pastor. The MM shall be responsible for the planning and implementation of a comprehensive music program for the Church, and shall be responsive to the rhythms of the Church Liturgical Year.
B. The MM is to have a high level of artistic and technical skill, based on professional training in organ and choral church music. The commensurate level of practical experience and graduate level education is highly desired.
C. The MM may be asked to play for Church Weddings (see Wedding Policy), Church funerals, and Church-related ecumenical and interfaith events.
D. The MM will:
    1. in cooperation with the Pastor, select, plan and prepare music for all worship and special services of the Church.
    2. direct the Sanctuary Choir.
    3. coordinate the planning, promotion and enlistment of leaders and participants for singing and instrumental opportunities for adults in any combination or ensemble size.
    4. in collaboration with the Minister of Children and Youth Discipleship, utilize youth and children in worship leadership on a frequent basis enhancing their music education and experiences.
    5. direct the Handbell Choir.
    6. be responsible for organ repertoire and congregational song in consultation with the Pastor and secure a supply musician and/or organist when necessary. Only persons approved by the MM will be acceptable for playing the organ.
    7. plan and coordinate with a variety of musicians for worship leadership and execute leadership and development of a concert series as the church budget supports.
    8. be responsible for the purchase of music and other supplies for the music program, within the limits of the budget and be responsible, with the Music Advisory Committee, for the allocation of funds from the Music Endowment Fund.
    9. be responsible to see that the musical instruments of the church (pianos, organ, bells, chimes, rhythm instruments) are properly maintained and serviced and oversee maintenance of the organ as well as the church choral library and other music literature.