Exit Interview Questionnaire

Department and Campus where employed: _____

Date of Hire:_____Termination Date: _____

Reason for Termination:

Voluntary Involuntary Retirement Medical Other

If you are leaving CNM for another job, does your new job provide you with:

better pay	____yes _____no
better working hours	____yes_____no
better benefits	____yes_____no
higher rated job (promotion)	____yes_____no

other _____

Is there anything that CNM could have done to keep you employed with us?

_____No_____Yes (please explain)

_____

_____

_____

What did you like *best* about CNM, and why?

_____

_____

What did you like *least* about CNM, and why?

_____

_____

_____

Would you like a verbal, one-on-one, exit interview? If so, please contact the Human Resources Department at 505.224.4600 to arrange a meeting with your HR Consultant that supports your division.

Thank you for providing this information. It will help us evaluate our turnover activity and assist us in planning goals for the future to meet employee / employment need

Name: _____ Date _____