

**FCCS: Obstetrics Course Consultant  
Letter of Recommendation**

Dear Course Consultant:

The Society of Critical Care Medicine appreciates all of your efforts and time on behalf of the Fundamental Critical Care Support (FCCS) and/or the FCCS: Obstetrics (FCCS: OB) program.

As you know, a course consultant is familiar with all aspects of FCCS: OB course content and administration and considered an expert in the program. The consultant provides guidance from course planning through completion—helping with organization, administrative issues during setup, and evaluation of new course sites.

Additional responsibilities require the course consultant to:

- Mentor and guide first-time course directors and coordinators through weekly, biweekly, or monthly phone conferences
- Attend at least one day of a first-time FCCS: OB course (upon invitation)
- Assess the abilities and skills of first-time course directors to determine whether they should be permitted to manage further courses without consultant supervision
- Debrief with the course director and coordinator after the first or second day of the course. This will serve to finalize the relationship, evaluate the course, and discuss issues and concerns.
- Complete the course site evaluation form

By signing this letter you recommend that \_\_\_\_\_  
(Name of Consultant Candidate) be permitted to operate as an FCCS: OB course consultant.

Recommendation made by: \_\_\_\_\_  
(Name of Course Consultant)

Date: \_\_\_\_\_

Sincerely,

FCCS: OB Program Committee